

Kilmersdon Parish Council

MINUTES

Full Council Meeting held 13th August 2024

In attendance:

Cllrs Ham, Lucas, Cook, Hudson
Clerk to the Council Jen Gregory
Somerset Councillor Edric Hobbs

Public Forum

No members of the public in attendance.

24/25 14. Apologies for absence

Somerset Cllr Robbins expressed his apologies for non-attendance which was duly noted.

24/25 15. Chairman's Welcome and Introductions

With Councillor Ham enroute to the meeting the Vice Chairman welcomed everyone to the meeting noting this was an unusual occurrence in August

24/25 16. Minutes

Minutes of the Full Council meeting held Wednesday 17th July 2024 were approved as a correct record. Member liked the new layout and look of the minutes.

Resolved: Minutes duly signed in the presence of the meeting.

24/25 17. Matters Arising

Bus Service Complaint from Resident – Awaiting response from bus company
BBQ and Car Boot approval – Agreed and advised
Jack and Jill Cutting – Should be completed this week
Online Storage – Ongoing with a need to start afresh
Play Area Engagement – Review of Play Inspection September meeting.

24/25 18. Police and Crime Report / Neighbourhood Watch

Not received for August.

24/25 19. Councillor Items (which do not appear elsewhere on the agenda)

Cllr Ham stated that the grasscutting contractor stated there was parking in the overflow car park when trying to cut the grass when the main car park was empty. Discussion felt that there was a number of different reasons for this but Cllr Cook would look at timings for events so as to avoid.

Action: Cllr Cook to advise event timings

24/25 20. District Councillors Report

Councillor Hobbs was in attendance in person – he gave a brief of the Planning Committee decision to refuse the 180 homes on Fossefield which lasted for some 2 hours – however noting an appeal in the offing. He had declared an interest and represented the Parish on objections – the vote went 6 against and 2 for the development. He would keep us apprised of dates etc but advised we cannot have a voice at the appeal.

24/25 21. Finance

a. Consider Internal Audit Report and Action Items

The internal audit report was not great reading. The audit trail of paperwork was poor, no cashbook system or Audit for 22/23. The Clerk would address all the points raised and provide an action plan for the September meeting.

Action: Report noted, Clerk to action points raised.

- b. Annual AGAR Statement to approve
The “Annual Governance and Accountability Return” had been produced for submission. The Clerk indicated that last year’s end balance was incorrect and would need to be adjusted (the balance on the return did not match the bank statement) – something that an internal audit would have picked up.
Resolved. Proposed to agree this version of the AGAR for 2023/24 by Cllr Ham seconded Cllr Lucas with all members in agreement.
- c. To set public inspection period – Suggested 15th August to 30th August.
Whilst the public inspection is out of time the Council wanted to allow any interested party the ability to inspect the accounts if needed.
Resolved: Proposed by Cllr Cook and Seconded Cllr Ham for the above suggested dates

- d. Approve payments to be made
Below is a submission of payments to be made this month:

Payee	Detail	Gross	VAT
J Gregory	July Salary (4.67 hours extra)	514.55	
R Moss	July Salary	411.60	
K Harvey	Internal Audit	150.00	
SALC/NALC	Annual Affiliation	172.83	
ROSPA	Annual Inspection	108.00	

Resolved: Payments agreed as listed above the latter two payments are not listed on the Agenda but can be paid under Financial Regulations as these are regular required payments.

Action: Clerk to check that P45 information has been sent to previous Clerk

- e. Signatories on Account
This has been actioned however awaiting for Online access to account.

24/25 22. Reports/ Correspondence

- a. Clerks Report
There are a number of administration matters requiring addressing such as problems with the laptop, policies don’t appear to be reviewed, website needs a little more input, no ICO certification.
Action: Authority given to address as appropriate by the Clerk.
- b. Correspondence
Salt Bin refresh – Action underway regarding any replenishment needed.

Complaint received regarding Verges at Ames Lane to the Cycle Path
Action: Clerk to notify Highways

24/25 23. Planning

- a. For information Only
Re-pollard of 5 x Limes at St Peter and St Pauls church.
- b. Previous Applications (last 3 months)

Application	Address	Appln Summary	KPC	SCC decision
2024/0447/OUT	Land at Old Redhouse Farm	1 Detached plus Terrace of 5	Recommend Rejection	Rejected 13.08
2024/1232/TCA	Manor Farm Tumblers Bottom	Fell Trees	Recommend Approval	Registered
2024/0447/OUT	Land At Old Redhouse Farm	1 Detached and terrace of 5	Recommend Rejection	Registered
2024/0856/HSE	4 Silver Street	2 storey extension	No comment	Registered
2022/1028/FUL	Land adjacent to Sunlea, Fosse Way	Erection of dwelling	No comment	Decided Approval
2024/0923/TPO	Babington House	Copper Beech - height reduction	No comment	Decided Approval
2024/0856/HSE	4 Silver Street	2 story extension	No comment	Registered

2022/0614/OUT	Land South Of Fossefield Road, Fosse Way, Stratton On The Fosse	Application for Outline Planning Permission for erection of up to 180 dwellings	Oppose	Subject to Appeal
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24/25 24. Items for Next Meeting

ROSPA Report
Audit Action Plan

24/25 25. Any Other Business

Council expressed how nice the area looked coming down Kilmersdon Hill – the Lengthsman had done a great job and to be commended on his efforts.

Cllr Hudson had some general information on solar farms looking for sites which he passed to the Clerk for reference.

24/25 26. Next Meeting Date

To be confirmed with Village Hall but provisionally 17th September 2024 at 7.30pm.

Note: Clerk annual leave midday 29th August returning to work Monday 9th September.

The Council entered a confidential session.

Meeting closed at 8.55pm with all members thanked for their contribution and efforts.

A signed copy of the minutes can be obtained from the Clerk.