

# Kilmersdon Parish Council

Clerk: Robin Moss, 5-7 Bath Old Road, Radstock, BA3 3HB  
Tel: 01761 432224 Email: clerk@kilmersdonpc.co.uk

## Notice of Meeting – Wednesday January 18<sup>th</sup> 2023, 7.30 p.m.

Dear Sir/Madam,

I hereby give you notice that the next Meeting of the Council of the above-named Parish will be held in Coles Garden Meeting Room on **Wednesday 18<sup>th</sup> January 2023 at 7.30pm.**



Robin Moss - Clerk to the Council Dated this day, 12<sup>th</sup> January 2023

Supporting documents referred to in this agenda are available from the Clerk

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**Members of the public are welcome to arrive at any time after 7.00pm to talk informally to councillors before the meeting.**

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### **Business to be Transacted**

**1 Apologies**

**2 Chairman's welcome and introduction**

- a. New Clerk: introduction & confirm appointment

**3 Declarations of Interest by Councillors in items on the Agenda**

- a. Declarations of interest

Requests for dispensation to take part in discussions on matters where councillors have declared an interest – for pecuniary & financial interests these should be sent to the Clerk in writing as soon as possible after receipt of the agenda and no less than 24 hours before the meeting

**4 Minutes of the Meeting of Kilmersdon Parish Council – 21<sup>st</sup> December 2022 - to approve and sign**

**5 Crime Report/Neighbourhood Watch**

**6 Public Forum - the Council will allow 15 minutes for items raised by members of the public**

- a. Parking: Silver street

**7 Councillor items – matters raised by councillors that do not appear elsewhere on the agenda**

- a. others

**8 District Councillor Report**

**9 Finance**

- a. Financial Report (attached) – to approve
- b. Budget 2023-24
- c. Grants
  - i. Trees for school
  - ii. Coronation party
- d. Approve payments to be made:

Payee	Detail	Gross	VAT	Electronic banking no:
Primrose	Ground maintenance	£193.30	£161.08	
HMRC	Payroll deduction			
R.Moss	Salary November	£308.61		
R.Moss	McAfee, software	£42.50		
Lock & Door Wizard	Notice board lock	£80.00		
	Line Marking Village Hall	£816.00	£136.00	

**10 Highway Issues**

**11 Meetings Attended**

**12 Lease**

**13 Planning**

- a. Planning Applications received

None		
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- b. Previous applications

**14 Reports**

- a. Outside bodies  
 b. Clerk’s Report on past month (circulated with agenda)  
 c. Any other brief reports (not requiring discussion) – Councillors

**15 Items for next meeting**

**16 Date of next meeting – Weds 15th February 2023 7.30pm**

**17 Correspondence requiring action/discussion/noting (not dealt with elsewhere on the Agenda)**

- a.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, and Human Rights.

“The Council acknowledges its continuing duty under the Race Relations (Amendment) Act 2000 and resolves that in the provision of its services due regard must be given to (i) the elimination of unlawful discrimination; (ii) the promotion of opportunity; and (iii) the promotion of good race relations between people of different racial groups”.

“No member of the public, job applicant, elected member, or employees shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability”.