

Kilmersdon Parish Council

Minutes of the Meeting held on Weds 21st December 2022 at 7.30 pm

(These minutes are subject to approval at the next meeting)

In Attendance: Councillors Ham, Cook, Clayton, Preen,
Clerk & Cllr Berkshire (Mendip DC)

Apologies – Edward Drewe, Donald Hudson, Ken Hutton					
<u>Chair's welcome and introduction</u> Cllr Ham welcomed all to the meeting.					
<u>Declarations of Interest by Councillors in items on the Agenda</u> Cllr Clayton declared an interest as a member of the Village Shop ctte.					
<u>Minutes of Previous Meeting</u> The minutes of the 23rd November meeting were agreed.					
<u>Police & Crime</u> The reports of hare coursing have been passed onto A&S Police as well as the RSPCA.					
<u>Public Forum</u> No matters raised.					
<u>Councillors items</u> # Hoares lane was flooded & frozen for a few days. The road is muddy & dirty due to the development, which is a responsibility of the builders to clear up. Clerk to continue correspondence with Mendip DC.					Clerk
<u>District Councillor's report</u> # Norton St Philip PC have successfully taken Mendip DC to judicial review, challenging house building numbers & being awarded costs. Potential knock on effect with the White Post development.					
<u>Finance</u> # The financial report for December was approved # Initial discussion about 2023-24 budget. Councillors asked for an options paper by the end of December to be circulated, which includes the consequence of different percentage increases. # Clerk clarified that there was a grant application from the Shop project for £799, while there was allocated money in the budget for the Church PCC & the Parish News. Shop grant approved, Cllr Clayton declared an interest as a member of the shop ctte. # Councillors asked that in future there should be an unallocated grants budget & that organisations be invited to apply. # There is an issue with online access to the bank account & consequently payments. Payments already agreed at previous PC meetings will be paid by cheque. Following payments were approved:					
Payee	Detail	Gross	Net	Electronic banking no:	
Primrose	Ground maintenance - Sept	£193.30	£161.08		
GB Sports & Leisure	Playground inspection	£114.00	£19.00		
R.Moss	Salary November	£308.61			

K.Hutton	Materials reimburse	£12.20	£2.03		
Sketch Code Studios	Website Hosting	£148			
R.Moss	Stationery reimburse	£36.44			
<u>Planning & Highways</u>					
# Development in Hoares Lane is continuing to create traffic & access issues, Police notices have been in place. # There is a street light continually 'on', Clerk to check who is responsible.					Clerk
<u>Meetings:</u> None to report.					
<u>Lease:</u> There was a discussion about the sub-lease for the Village Shop, for the use of land leased by the Parish Council from the Hylton Estate. This has been subject of correspondence between Savills (on behalf of the Hylton Estate) & the Parish Council. Cllr Clayton declared a non-pecuniary interest & did not take part in the decision making. A number of issues were addressed & decisions taken: # The Clerk produced a statutory declaration to exclude security of tenure, under the provisions of section 24 to 28 of the Landlord & Tenant Act 1954. This to be shared with Savills for information & comment. # The building of a structure will increase the value of the land & be a potential asset if the Village Shop project doesn't succeed. It was agreed that the £10,000 is unnecessary & be removed from the sub-lease. A memorandum of Understanding (MoU) be sought with the Hylton Estate about potential future use. # Specific appropriate insurance for the project is a matter for insurance companies, not the landlords & tenants & should not be part of a lease. # Pro-bono free legal advice is available for not-for-profit organisations, details should be passed to the Village Shop ctte for their attention.					Clerk
<u>Planning Applications Received –</u>					
None					Clerk
<u>Date of next meeting:</u> The next meeting will be Weds 18 th January 2023 7.30pm					

There being no further business, the meeting ended at 21.06 p.m.

Copies of the full minutes of the meetings of Kilmersdon Parish Council can be found on the village notice boards, on the parish website (<https://www.kilmersdonpc.co.uk/>) or obtained from the Clerk, Mr Robin Moss – Tel: 01761 432224, email: clerk@kilmersdonpc.co.uk

The next full meeting of Kilmersdon Parish Council will be held on Weds 18th January 2023

If parishioners would like something to be included on the agenda, please notify a councillor or the Clerk by Friday 7th January 2023. You can also raise matters in the Public Forum but, depending on the subject, full discussion may have to be left to the following meeting.