

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Council Held at Coles Garden Meeting Room At 7.30pm on Monday 18th July 2022

PRESENT: Cllr Nick Ham (Vice Chair in the Chair), Cllrs John Clayton, Angila Cook, Edward Drewe, Donald Hudson, Phil Preen.

ABSENT: Cllr Ken Hutton (Chair)

ATTENDING: L Close, Parish Clerk

49. APOLOGIES

Apologies for absence were received from Cllr Hutton.

50. DECLARATIONS OF INTEREST AND REQUEST FOR A DISPENSATION

Cllr Clayton declared an interest and submitted a written request for a dispensation as a member of the Village Shop Committee. Following a discussion, it was **agreed** (4 for, 1 against and 1 abstention being Cllr Clayton) to allow Cllr Clayton the dispensation to speak but not vote on matters relating to the Village Shop Sub Lease.

51. MINUTES

The minutes of the Parish Council meeting held on 20th June 2022 were **agreed** as a true record and signed accordingly.

52. PUBLIC SPEAKING TIME

There were no members of the public.

53. RESIGNATION OF THE CLERK

The Clerk expressed how sorry she was to resign as Clerk to the Council. Her last working day is 3rd October and last day of employment is 10th October 2022. The Parish Council discussed arrangements to advertise the post and set up an Interview Panel. **Agreed** (1) that the website would be managed by Cllr Preen and the Clerk passed him the log in details accordingly; (2) The documents used five years ago for the recruitment of the Clerk would be circulated by Cllr Hudson. *Action – Cllrs Preen and Hudson*

54. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 22nd July and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

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Signed:

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Payee	Detail	Gross	Net	Power	Ch no
L Close	June salary	£284.61	£284.61	LGA 1972 S112	EB106
Primrose	Ground maintenance - May	£193.30	£161.08	LGA (Misc Prov) 1976 S19	EB107
Norton Garden Machinery via K Hutton	Strimmer line for village clear up	£20.00	£20.00	LGA (Misc Prov) 1976 S19	EB108
Mendip DC	Election expenses	£1,146.22	£1,146.22	Representation of the People Act 1983 s36 5 and 5a	EB109
Sketch Code Studio (formerly Love Creative)	Annual back up and update of website	£180.00	£180.00	LGA 1972 S112	EB110
Coles Garden Meeting Room	Hire of Room	£98.00	£98.00	LGA 1972 S112	EB111

55. HIGHWAY MATTERS

- Speeding between Charlton and the White Post on the B3139. **Agreed** to continue to push for speed calming measures and to establish who is the Highways Councillors for Kilmersdon. The Clerk to ask Cllr Barkshire and Sara Davies. *Action – the Clerk*
- Chevrons after the bridge, east of the Babington turning. **Agreed** to continue to chase for measures to make this bend safe and, to this end, to ascertain who the Highways Councillor for Kilmersdon. *Action – the Clerk*
- Speeding on Fosseway. To continue to chase for action. *Action – the Clerk*
- Moving the 30mph signs – **Agreed** to raise this with the Highways Councillor for Kilmersdon, once we know who they are.
- White lines on the B3139 through Kilmersdon – **agreed** to monitor this.

56. PLAYING FIELD

- Edging of the Spiral Garden – This is in hand. *Action- Cllr Hutton.*
- Overgrown vegetation on land abutting the back of the recreation ground. Phone calls and emails had not elicited a response as yet. The issue is being followed up by Cllr Alison Barkshire of Mendip DC and an officer is visiting the site to check for rats. If evidence of rats is found then action will be taken with the landowner by Mendip DC.

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57. PLANNING APPLICATIONS

- 2022/1144/HSE Erection of single-storey rear extension and first floor extension over existing single-storey rear extension. 4 South View Hoares Lane – there were no objections
- 2022/1232/FUL Siting of an oil tank and shelter to the rear of the Jolliffe Arms, Kilmersdon Hill – there were no objections
- 2022/1028/FUL Erection of dwelling and associated access, Land Adjacent To Sunlea Fosseway – there were no objections because the plot size is sufficient for one dwelling, access is acceptable and it is well screened.

58. NEIGHBOURHOOD PLAN

There had been no volunteers yet following the article in KP News, but it was felt that this is important as the Unitary Authority becomes more remote from the parish. **Agreed** to keep this on the agenda for September.

59. NOTICEBOARD

Noted that the Chair had offered to arrange voluntary work to stabilise and re-varnish the noticeboard. *Action – Cllr Hutton*

60. LINE PAINTING IN THE CAR PARK

Cllr Ham gave some rough costings to purchase the materials to do the line painting in the region of £400. This compared to a quote in January 2022 of £750 to do the line painting between 7am and 5pm or £1250 to do it out of hours. **Agreed** (1) to go ahead with the line painting at a cost of £750 and to contact the contractor to ensure the quote is still valid and their availability; (2) to liaison with the Village Hall accordingly *Action – the Clerk*

61. CORRESPONDENCE

Correspondence had been received that day relating to the possibility of private land being converted to allotments. This was an initial enquiry and the landowner may approach the Parish Council if they wish to discuss it in detail.

62. OUTSIDE BODIES

There were no Outside Bodies reports.

63. CLEARING THE VILLAGE

Thanks to Cllr Hutton for arranging the voluntary work to tidy up the village. **Agreed** to look into the feasibility of the Community Payback Scheme for further work.

64. DRESSING OF GRAVES

Correspondence was received from the Royal British Legion. **Agreed** to contact the Church Minister to ask if they are participating. *Action – the Clerk*

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65. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

Items for the next agenda – Moving the 30mph signs; monitoring the white lines on the B3139 through Kilmersdon; re-painting the white lines at the Village Hall; Neighbourhood Plan; Recruitment of Clerk.

Agreed that planning applications be circulated to all councillors during August and that Cllr Drewe circulates suggested comments for any that require a response before the September Parish Council meeting. *Action – Cllr Drewe*

66. DATE OF NEXT MEETINGS 19th Sept, 17th Oct, 21 Nov, 19th Dec.

CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

67. TO RECEIVE ANY UPDATE ON LEASES

Noted that, following the meeting on 11th July with Harry Briggs Reeve of Savills, that information was required back from him before the sub lease is progressed.

The meeting ended at 8.45pm.

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