

KILMERSDON PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL TO BE HELD AT COLES GARDEN MEETING ROOM, KILMERSDON ON MONDAY 18TH JULY 2022 AT 7.30PM

A G E N D A

1. **APOLOGIES** To receive apologies for absence
2. **DECLARATIONS OF INTEREST** To note any Councillors' interests. To receive the request for a dispensation from Cllr Clayton.
3. **MINUTES** 20th June 2022. (Pages 1-5).
4. **PUBLIC SPEAKING TIME** (max 15 mins).
5. **RESIGNATION OF THE CLERK**
To note the resignation of the Clerk and make appropriate recruitment arrangements.
6. **FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross	Net	Power	Ch no
L Close	June salary	£284.61	£284.61	LGA 1972 S112	EB106
Primrose	Ground maintenance - May	£193.30	£161.08	LGA (Misc Prov) 1976 S19	EB107

7. **HIGHWAY MATTERS**
 - Speeding between Charlton and the White Post on the B3139 (Cllr Ham)
 - Chevrons after the bridge, east of the Babington turning (Cllr Ham)
 - Speeding on Fosse Way
8. **PLAYING FIELD**
 - Edging of the Spiral Garden – In hand with Cllr Hutton
 - Overgrown vegetation on land abutting the back of the recreation ground.
9. **PLANNING APPLICATIONS** (Cllr Drewe)
 - 2022/1144/HSE Erection of single-storey rear extension and first floor extension over existing single-storey rear extension. 4 South View Hoares Lane
 - 2022/1232/FUL Siting of an oil tank and shelter to the rear of the Jolliffe Arms, Kilmersdon Hill
 - 2022/1028/FUL Erection of dwelling and associated access, Land Adjacent To Sunlea Fosseway

KILMERSDON PARISH COUNCIL

10. **NEIGHBOURHOOD PLAN** Agreed to seek volunteers via KP News and put this back on the July agenda.
11. **NOTICEBOARD** Quotes to revarnish and stabilise as requested at the last meeting.
12. **LINE PAINTING IN THE CAR PARK** (Cllr Ham)
13. **CORRESPONDENCE**
14. **OUTSIDE BODIES**
15. **CLEARING THE VILLAGE**
16. **DRESSING OF GRAVES** (Page 6)
17. **MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING**
18. **DATE OF THE NEXT MEETINGS** 19th Sept, 17th Oct, 21 Nov, 19th Dec.

Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

19. **REVIEW OF LEASES** Verbal update on the meeting on 11th July 2022.



Lesley Close
Parish Clerk
10th July 2022

Tel: 07521 951471

Clerk@kilmersdonpc.co.uk
www.kilmersdonpc.co.uk

To: Cllrs Clayton, Cook, Drewe, Ham (Vice Chair), Hudson, Hutton (Chair) and Preen.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

①

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Council Held at Coles Garden Meeting Room At 7.30pm on Monday 20th June 2022

PRESENT: Cllr Ken Hutton (Chair), Cllrs John Clayton, Angila Cook, Edward Drewe, Nick Ham (Vice Chair) Donald Hudson, Phil Preen.

ABSENT: -

ATTENDING: L Close, Parish Clerk and one member of the public for the Public Speaking Time.

28. APOLOGIES

Apologies for lateness were received from Cllr Cook who arrived at 7.45pm and apologies for absence were received from District Councillor Alison Barkshire.

29. DECLARATIONS OF INTEREST AND REQUEST FOR A DISPENSATION

Cllr Clayton submitted a written request for a dispensation as a member of the Village Shop Committee. Following a discussion, it was **agreed** unanimously to defer this item to allow Cllr Clayton to obtain further advice. For the purpose of this meeting, it was agreed to suspend the meeting for a discussion on leases.

30. MINUTES

The minutes of the Parish Council meeting held on 16th May 2022 were **agreed** as a true record and signed accordingly.

31. PUBLIC SPEAKING TIME

2022/1161/LBC 14 Kilmersdon Hill conversion to a dwelling – one member of the public noted that the Pine Trees had been saved in this new application, but there were still serious concerns about the safety of the entrance. As an estate yard there was limited vehicular movement. This would change if it becomes a dwelling. Parked cars on the junction make this dangerous. Whilst safety is the main concern, there were also issues of lack of privacy due to the new windows on the east elevation. **Agreed** to recommend refusal of the application on the grounds of perceived dangerous access and additional windows on the east elevation overlooking the adjacent property. *Action – the Clerk*

32. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 23rd June and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Minutes are draft until approved at the next meeting.

Signed:

Date:

KILMERSDON PARISH COUNCIL



Payee	Detail	Gross	Net	Power	Ch no
GB Sport and Leisure	Play Park Inspection	£114.00	£95.00	LGA (Misc Prov) 1976 S19	EB100
L Close	May salary	£284.61	£284.61	LGA 1972 S112	EB101
Primrose	Ground maintenance - May	£225.52	£161.08	LGA (Misc Prov) 1976 S19	EB102
L Close	Stamps and Paper refund	£38.75	£38.08	LGA 1972 S112	EB103
Incisive Accounting	Internal Audit	£180.00	£150.00	LGA 1972 S112	EB104
Thomsons Hardware via K Hutton	Duplicate key for the garage £4 and £9.99 for wood for the play area repairs	£13.99	£11.66	LGA (Misc Prov) 1976 S19	EB105
HMRC	Clerks tax	£213.40	£213.40	LGA 1972 S112	EB106

Income in the amount of £50 for the hire of the playing field 30/7/22 was noted.

33. HIGHWAY MATTERS

- Speeding between Charlton and the White Post on the B3139. **Agreed** to continue to push for speed calming measures, with Cllr Ham contacting Cllr Pullin. *Action – Cllr Ham*
- Chevrons after the bridge, east of the Babington turning. **Agreed** to continue to chase for measures to make this bend safe. *Action – Cllr Ham*
- Speeding on Fosseyway. To continue to chase for action. *Action – the Clerk*
- Jack and Jill Hill. The Spring growth and nettles were over taking the path and this has now been cleared by the landowner.
- Cutting back the vegetation on Kilmersdon Hill – this has now been done.

34. PLAYING FIELD

- Edging of the Spiral Garden – This is in hand. *Action- Cllr Hutton.*
- Items arising from the Play Park Inspection – Medium Risk – Exposed raised concrete footing presenting injury risk/ trip hazard. Reinststate a safer surface – this has now been rectified with thanks to Cllr Hutton.
- From the weekly inspections – the handle of the zipwire is splitting. This has been reported to the zipwire contractors who will be on site in July to undertake the annual service and have committed to replace it free of charge.
- Purchase of mats to protect the ground beneath the Trim Trail were agreed (Cllr Hutton), although since putting them down one had disappeared from the site.

Minutes are draft until approved at the next meeting.

Signed:

Date:

KILMERSDON PARISH COUNCIL

- Thanks to Cllr Hutton for work on the multi play and for taping it to make it safe. £9.99 for the timber and £4 for the screws.
- Overgrown vegetation on land abutting the back of the recreation ground. Phone calls and emails had not elicited a response as yet.

35. PLANNING APPLICATIONS

- Application for 2 detached dwellings on land at Magdapur (information sent electronically 26/5/22). **Agreed** to respond to the Architect stating that circumstances have not changed and the Parish Council will be recommending refusal on the same grounds as previously.
Action – the Clerk
- 2022/1161/LBC 14 Kilmersdon Hill conversion to a dwelling – This was discussed and agreed under the public speaking section of the agenda (minute 31).

36. CORRESPONDENCE

Correspondence was received from a local resident requesting that the Village Hall Car Park be cleared for a private function on 22-24th July. **Agreed** (1) not to allow exclusive use of the car park for the village hall function but to provide the resident with the contact details for possible use of the Sheep Field; (2) to allow biodegradable confetti on the grass. *Action – the Clerk*

Whitehorse Housing Association had requested a skip on the Village Hall Car Park – **Agreed** this is better located at Coles Garden outside the Meeting Room. *Action – the Clerk*

37. OUTSIDE BODIES

Neighbourhood Plan – Cllr Hudson outlined work to date on the Neighbourhood Plan. Cllr Drewe would be willing to take it forward if there are volunteers from the village. **Agreed** to put this in Kilmersdon Parish News and put the item back on the agenda next month. *Action – the Clerk*

38. CONFIRMATION OF THE DATES FOR THE EXERCISE OF PUBLIC RIGHTS

It was noted that this Notice had been published on the website and noticeboard.

39. LGA MODEL CODE OF CONDUCT

Agreed to adopt the LGA Model Code of Conduct.

40. TRIAL LAUNCH FOR COMMUNITIES TO RE-WILD MENDIP LAND

Noted that the Parish Council had expressed an interest in this initiative due to a lot of interest in the school and village.

41. FORWARD PLANNING

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

Item 8 Noticeboard – agreed to get quotes to revarnish and stabilise. *Action – the Clerk*

Item 9 Line painting in the car park – Cllr Ham to enquire about a quote for line painting. *Action – Cllr Ham*

42. CLEARING THE VILLAGE

16 people will be clearing the village on 26th June at 2pm. £23 fuel and £20 nylon cord for the strimmer. Thanks to Cllr Hutton for arranging this.

43. FIXED ASSET REGISTER

Agreed to amend the Fixed Asset register with three benches instead of one at Jack and Jill Hill and the noticeboard at the top of the playing field. *Action – the Clerk*

44. GARAGE INVENTORY

The inventory was noted as follows:

Parish Council Garage No. 7	
Description	Quantity
Large traffic cone	2
Small traffic cone	3
Red/white hazard tape reel	1
Litter picker	3
High-viz jacket	3
De-icing material bag	43
Assorted wood	

Noted that, before their disposal, the mower and strimmer had been looked at by Norton Green Machinery who confirmed they should be scrapped.

45. PHOTOS – INDIVIDUAL AND GROUP, FOR THE WEBSITE AND NOTICEBOARD

Agreed that photos of Councillors be put on the website and noticeboard. A group photo was taken for KP News. *Action – the Clerk*

46. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

There were no items of report.

47. DATE OF NEXT MEETINGS 18th July, 19th Sept, 17th Oct, 21 Nov, 19th Dec.

The meeting was suspended to allow a discussion on the sub lease.

CONFIDENTIAL SESSION

Minutes are draft until approved at the next meeting.



KILMERSDON PARISH COUNCIL

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

48. TO RECEIVE ANY UPDATE ON LEASES

Agreed to contact Savills to request a meeting to run through some of the details of the sub lease such as cutting of the hedge close to the location of the proposed shop. *Action – the Clerk*

The meeting ended at 9.25pm

Minutes are draft until approved at the next meeting.

Signed:

Date:

5



Lesley Close <kilmersdonclerk@gmail.com>

Dressing of Graves Kilmersdon – The Future

2 messages

geoffwilson.msnttbl@gmail.com <geoffwilson.msnttbl@gmail.com>

Tue, Jun 28, 2022 at 4:29 PM

To: clerk@kilmersdonpc.co.uk, clarissacridland@hotmail.co.uk

Cc: Will Nicol <wdnicol@talktalk.net>, Martin Feeney <feeney563@btinternet.com>

Last year, based on the number of local veterans which were identified, we increased the number of cemeteries in the area covered by the Branch to sixteen, however we really didn't have the logistical backup to support every cemetery. Ideally, we wanted to have at each cemetery one young person per grave, adult supervision of the young people, a Standard, a bugler, a Clergyman, a representative from the Branch and a representative of the Local Council and possibly, a Standard bearer from a Regimental Group. This proved to be a "Bridge too Far" and we were lucky that we managed to carry out all of the engagements.

Therefore, this year, we are hoping that your Local Clergy and Parish Council could put together a group of people to perform the event at your local cemeteries. This will mean that the Clergy and Parish Council hopefully can arrange for some young people to represent the Parish and to lay the Poppy Sprays. Additionally, it is hoped that the group can also provide a bugler or sound system for the playing of "The Last Post" and "Reveille". The date and time is entirely up to you; however, the Saturday prior to Remembrance Sunday is a good indicator. Given the number of graves in your cemetery, hopefully, this should not prove to be an onerous task:

Kilmersdon:

Saint Peter and St Paul's Church – 4 Graves

The Branch will supply the Order of Service, the Operational Plan and the Risk Assessment as well as the Poppy Sprays. What the Branch cannot guarantee, and this is the reason for the potentially new method, is a Branch representative. We simply do not have enough people to guarantee that we can attend each one. However, we will give as much support and assistance leading up to the event as we possibly can. We hope that these events will be an annual event and which will become the responsibility of each parish. We further hope that in time, our numbers will increase and we can provide a Branch representative.

The Branch wishes you well, and hopes that you can assist in remembering the service given by our veterans. Please let me know if you require any further information or assistance.

Kind regards

Geoff Wilson

Wg Cdr RAFVR Retd. Dip SM.