

# KILMERSDON PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL TO BE HELD AT COLES GARDEN MEETING ROOM, KILMERSDON ON TUESDAY 19<sup>TH</sup> APRIL 2022 IMMEDIATELY AFTER THE ANNUAL PARISH MEETING WHICH COMMENCES AT 7.30PM

## A G E N D A

1. **APOLOGIES** To receive apologies for absence
2. **DECLARATIONS OF INTEREST** To note any Councillors' interests
3. **MINUTES** 21<sup>st</sup> March 2022 (**Pages 1-3**).
4. **PUBLIC SPEAKING TIME** (max 15 mins).
5. **FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross	Net	Power	Ch no
L Close	March Salary	£256.42	£256.42	LGA 1972 S112	EB91
Primrose	Monthly Ground maintenance – April	£193.30	£161.08	LG(Misc Provisions) Act 1976 s.19	EB92
P R Preen	Band for the Jubilee	£400.00	£400.00	s.137 LGA	EB93
IONOS via L Close	Web domain name renewal	£23.98	£19.98	LGA 1972 S112	EB94

## 6. HIGHWAY MATTERS

- **Speeding and Cottages between Charlton and the White Post on the B3139** The Parish Council to continue to chase for action to address this accident hotspot every month.
- **Chevrons after the bridge when leaving Kilmersdon** The Clerk contacted County Road and Sara Davies of Highways on 22/2/22 with the request for Chevrons.

## 7. PLAYING FIELD

1. From the weekly checks - Part of the old train was lying in the field, other parts in the train presumably to cover the mud. However, there are nails protruding from some of the pieces.
2. Request from the volunteers who maintain the spiral garden that the edging be renewed.

## 8. PLANNING APPLICATIONS

- 2022/0614/OUT Application for Outline Planning Permission with some matters reserved for erection of up to 190 dwellings, formation of vehicular access, open space, areas of play, landscaping and associated works with details of access. Location: Land South Of Fossefield Road Fosse Way Stratton On The Fosse Shepton Mallet Somerset
- 2022/0011/HSE Loft conversion with rooflights 1 Manor Close



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## 9. QUEEN'S PLATINUM JUBILEE CELEBRATION

10. LOCAL HERITAGE ASSETS To consider nominating the Sheep Field and Jack and Jill Hill (Pages 4-6)

## 11. CORRESPONDENCE

## 12. OUTSIDE BODIES

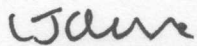
## 13. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

14. DATE OF THE NEXT MEETINGS 2022: 16<sup>th</sup> May (within 14 days of the election), 20<sup>th</sup> June, 18<sup>th</sup> July, 19<sup>th</sup> Sept, 17<sup>th</sup> Oct, 21 Nov, 19<sup>th</sup> Dec.

*Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

## 15. REVIEW OF LEASES

## 16. INSURANCE QUOTES (Page 7)



Lesley Close  
Parish Clerk  
7<sup>th</sup> April 2022

Tel: 07521 951471

[Clerk@kilmersdonpc.co.uk](mailto:Clerk@kilmersdonpc.co.uk)  
[www.kilmersdonpc.co.uk](http://www.kilmersdonpc.co.uk)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.



# KILMERSDON PARISH COUNCIL

(1)

## Minutes of a Meeting of Kilmersdon Parish Council Held at Coles Garden Meeting Room, Kilmersdon At 7.30pm on Monday 21<sup>st</sup> March 2022

- PRESENT:** Cllrs E Drewe (Vice Chair, in the Chair), R Butt, N Ham, and D Hudson.
- ABSENT:** Cllrs N Brand (Chair), G Doswell and B Nagel.
- ATTENDING:** Two members of the public; Cllr A Barkshire (Mendip DC), L Close, Parish Clerk.

### 144. APOLOGIES

Apologies for absence were received from Cllrs N Brand, G Doswell and B Nagel.

### 145. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 146. MINUTES

The minutes of the Parish Council meeting held on 21<sup>st</sup> February 2022 were **agreed** as a true record and signed at the meeting.

### 147. PUBLIC SPEAKING TIME

Two members of the public attended the meeting to observe having just moved to the village.

### 148. FINANCIAL MATTERS

The following payments were **agreed**. The Clerk scheduled the payments for 24<sup>th</sup> March 2022 and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Payee	Detail	Gross	Net	Power	Ch no
L Close	Feb Salary	£256.62	£256.62	LGA 1972 S112	EB86
Primrose	Monthly Ground maintenance – March	£175.50	£146.25	LG(Misc Provisions) Act 1976 s.19	EB87
Primrose	Strimming alongside footpath leading to Silver St	£12.00	£10.00	LG(Misc Provisions) Act 1976 s.19	EB88
GB Sport and Leisure	Sept Play Inspection	£108	£90	LG(Misc Provisions) Act 1976 s.19	EB89
HMRC	Clerks Tax	£192	£192	LGA 1972 S112	EB90

- (1) **S.137 limit** for 2021/22 is £8.41 x 250 = £2,102.50. The Parish Council has already paid £2,000 in grants this year and therefore the grant contribution to the Jubilee Celebration should be given in 2022/23. The s.137 limit for 2022/23 is £8.82 x 250 = £2,205. Therefore, care should be taken to ensure that the Parish Council does not exceed this limit next year. One way to

*Minutes are draft until approved at the next meeting.*

Signed:

Date:

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avoid this is to allocate the £400 Jubilee Celebration grant to the grants budget of £2000.

- (2) **Internal Audit** – Paul Clarke is retiring this year and has handed over his business to Incisive Accounting. **Agreed** to confirm Incisive Accounting as the Internal Auditor for the 2021/22 accounts.
- (3) **Village Hall Hire for the public meeting regarding the Jubilee** – The Village Hall has kindly waived the fee.

### 149. HIGHWAY MATTERS

- **Speeding and Cottages between Charlton and the White Post on the B3139** No further update from Cllr Pullin.
- **Chevrons after the bridge, after the Babington turning and on the next bend** – No further update from Cllr Pullin.

### 150. PLAYING FIELD

- The slide is cracked at the top – thanks to Cllrs Brand and Nagel for removing it.
- Lorries overnight in the Village Hall Car Park. The Clerk contacted the PCSO for advice 22/2/22. **Agreed** to monitor the situation.
- From the weekly checks - Part of the old train was lying in the field, other parts in the train presumably to cover the mud. Noted and to be followed up at the next meeting.

### 151. PLANNING APPLICATIONS

2022/0384/HSE 51 Silver St, Conversion of existing garage to ancillary residential accommodation. **Agreed** to object on the grounds that (1) there is insufficient parking for additional residential accommodation; (2) the ancillary residential accommodation could be used as a separate dwelling.

### 152. QUEEN'S PLATINUM JUBILEE CELEBRATION

**Agreed** (1) to pay the £400 contribution to the Queen's Jubilee Celebration (s.137 allocation) from the 2022/23 grant budget next month. *Action – the Clerk;*  
(2) to contact the Chair to plan for next steps. **Action – Cllr Hudson and the Clerk**

### 153. LOCAL HERITAGE ASSETS

No suggestions from the public had been received for local heritage assets, following an article in KP News. A response would be sent with the initial suggestions from the Parish Council of the Sheep Field and Jack and Jill Hill.  
*Action – the Clerk*

### 154. FORWARD PLANNING

Arrangements would be put in place for the annual test of the zipwire in July.  
*Action – the Clerk*

*Minutes are draft until approved at the next meeting.*

Signed:

Date:



## KILMERSDON PARISH COUNCIL

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### 155. CORRESPONDENCE

There was no correspondence.

### 156. OUTSIDE BODIES

A circular from the local police had been received.

### 157. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING

- Cllr Barkshire offered the possibility of bike racks for the village. She would convey the Parish Council's interest back to Mendip DC.
- Queen's Platinum Jubilee to be kept on the agenda.

### 158. DATES OF NEXT MEETINGS: 2022: Tuesday 19<sup>th</sup> April to be preceded at 7.30pm by the Annual Parish Meeting; 16<sup>th</sup> May, 20<sup>th</sup> June, 18<sup>th</sup> July, 19<sup>th</sup> Sept, 17<sup>th</sup> Oct, 21 Nov, 19<sup>th</sup> Dec.

### 159. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### 160. TO RECEIVE ANY UPDATE ON LEASES

The response from the landlord relating to the draft lease had been received. Cllr Butt to draft a response. *Action – Cllr Butt*

### 161. PAY REVIEW OF THE CLERK

The pay review of the Clerk was considered. **Agreed** to award a pay increase to sp 12 with effect from 1<sup>st</sup> April 2022.

The meeting ended at 8.20pm

*Minutes are draft until approved at the next meeting.*

Signed:

Date:

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# LOCAL HERITAGE LIST: NOMINATION FORM

Click to type, and add as much detail as you need. Then email the form to [lhl@swheritage.org.uk](mailto:lhl@swheritage.org.uk).

Name of asset (building, feature):	
Address:	
Grid reference:	<i>E.g. 320306,125713.</i>

## Description of asset

What is it?	<i>House, street lamp, etc.</i>
Appearance and noteworthy features:	<i>E.g. built of brick, original chimneys, sash windows. You might give info about the building's place in its surroundings, such as a terrace of similar houses</i>
Date or age range:	<i>A rough estimate is fine</i>
Condition:	<i>E.g. poor, fair, good</i>



Risks to condition or survival:

*It might be derelict, very rusty, without a roof*

The asset's significance, and why it needs listing:

*E.g., it's very significant as Taunton's last surviving army depot; it's valued in the area for its historical associations with the Civil War. Consider the criteria.*

Any other details:

Photographs:

*If you are attaching photos, please tell us their copyright status.*

May we use your photos for publicity?

*Yes / No (delete as appropriate)*

Credits required:



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Sources and URLs:

[Redacted area for Sources and URLs]

Your name

*This may be recorded online in the Historic Environment Record. If you wish to remain anonymous, please indicate*

[Redacted area for Your name]

Email or phone

*Optional*

[Redacted area for Email or phone]

Today's date

[Redacted area for Today's date]

Privacy notice: your personal data will be used only with your consent, and processed in line with the UK GDPR. For more information see the Local Heritage List Data Protection Policy at <http://swheritage.org.uk/historic-environment-service/local-heritage-list/resources>. Guidance regarding photography is available at the same location.

**Please email your completed form along with any images and documents attached to [lhl@swheritage.org.uk](mailto:lhl@swheritage.org.uk).**