

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Council Held at Coles Garden Meeting Room, Kilmersdon At 7.30pm on Monday 17th January 2022

PRESENT: Cllrs N Brand (Chair), R Butt, G Doswell, E Drewe (Vice Chair), N Ham, D Hudson and B Nagel.

ABSENT: -

ATTENDING: County Councillor Mike Pullin, Cllr Simon Brand, Chair of Holcombe Parish Council, L Close, Parish Clerk.

128. APOLOGIES

There were no apologies for absence.

129. DECLARATIONS OF INTEREST

There were no declarations of interest.

130. MINUTES

The minutes of the Parish Council meeting held on 9th December 2021 were **agreed** as a true record and signed at the meeting.

131. PUBLIC SPEAKING TIME

There were no members of the public.

132. TO WELCOME CHAIR OF HOLCOMBE PARISH COUNCIL, SIMON BRAND

A full and interesting discussion took place, particularly in relation to events for the Queen's Platinum Jubilee. Cllr Simon Brand was warmly thanked for attending.

133. FINANCIAL MATTERS

The following payments were **agreed**. The Clerk scheduled the payments for 19th, 20th and 21st January 2022 and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

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Payee	Detail	Gross	Net	Power	Ch no
L Close	Dec Salary	£256.42	£256.42	LGA 1972 S112	EB73
Primrose	Monthly Ground maintenance – Jan	£175.50	£146.25	LG(Misc Provisions) Act 1976 s.19	EB74
Rt Hon Andrew Jolliffe	Playing fields and car park rent	£1.00	£1.00	LGA 1972 S112	EB75
HMRC	Clerks tax	£192	£192	LGA 1972 S112	EB76
Clarke Willmott	Legal fees - leases	£8,207.20	£6846	LGA 1972 S112	EB77
Ken Hutton	Battery for defibrillator £99 plus delivery and VAT	£126.75	-	LGA 1972 S112	EB78
Coles Garden Meeting Room	Meeting room Sept-Dec 2021	£55	£55	LGA 1972 S112	EB79

134. HIGHWAY MATTERS

- **Cottages between Charlton and the White Post on the B3139** Cllr Pullin outlined the fact that Police accident statistics do not show this as a priority area, whereas the actual experience is that accidents happen at this location every month. Cllr Pullin to raise this again with Sara Davies of Highways.
- **Speeding on the B3139** Cllr Pullin will raise this with Sara Davies of Highways again, particularly in relation to the white lines going up the hill which allow cars to overtake traveling up the hill on the blind summit. He suggested the possibility of gating the village, with speed signs half way up the hill.
- **Chevrons on the Kilmersdon side of the bridge** The Clerk to raise this with County Roads and Sara Davies of Highways for the chevrons to be re-instated following the accident. *Action – the Clerk*
- **Welcome to Kilmersdon signs** have been re-instated.
- **Request for two litter bins in laybys in Charlton – agreed** to hold this pending due to budget constraints and to revisit it in May. The Clerk to inform the residents who made the request. *Action – the Clerk*
- **Request for a speed camera on Fosseyway South –** noted that speed enforcement had been out the previous week. The Clerk to inform the residents who made the request. *Action – the Clerk*
- **Fingerpost renovations – agreed** to put the renovation of the fingerposts on hold until next year's budget constraints are more fully known.

135. PLAYING FIELD

1. Post and rail fencing – written spec and quotes. Cllr Ham to measure and obtain written quotes in due course *Action – Cllr Ham*
2. Checking the Integrity of the swings – per the ROSPA play inspection report. A request for a less invasive test was put to the manufacturers, Wicksteed on 20/7/21, with the response as follows - The problem you are going to have, is that if you start taking apart the head castings (the top sections where the uprights and crossbar go into), it is highly unlikely you won't get them back
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together! Cllr Ham seeking advice from an Engineer. The Clerk brought quotes for new swings to the Parish Council in the amounts of Caloo - £9,994 and GB Sport and Leisure £8,953.70 with other companies declining to quote due to lack of personnel. Further examination of the swing by Cllr Ham and an engineer would take place the following Monday *Action – Cllr Ham*

3. Re-painting the car park lines and clarifying the number of accessible parking spaces required – the quote was received in the amount of £750 if done 7am to 5pm or £1250 out of hours. **Agreed** to hold this pending until May when it would be brought back in the context of the next budget.

4. From the weekly checks – We are now down to three volunteers from the original five. Cllr Nagel offered to volunteer in this role and to seek others for the role also.

136. PLANNING APPLICATIONS

- 2022/0006/TCA Cabbells Mead Church Street Kilmersdon – There were no objections.
- 2021/2268/OTS Conversion of barn to 1no single storey one bedroom dwellinghouse. Lower Lentney Farm Knobsbury Lane To Lentney Farm Writhlington Radstock BA3 5SL Applicant: Mr A Jolliffe – there were no objections providing the new window openings be deleted to preserve the character of the building.

137. REVISED BUDGET, PRECEPT REPORT AND LEAFLET

Resolved (1) to agree the 2022/23 revised budget as circulated which includes £5,000 potentially for election costs in the event of a contested election;

(2) to set the precept at £20,493 (Model C on the agenda), which equates to £86.71 for a Band D property, a £19.57 pa increase on last year. This results in the general reserve diminishing by approximately £4,000, but the cash flow reserve and earmarked reserves are met exactly;

(3) to agree the precept leaflet.

138. ANNUAL REVIEW OF THE INSURANCE SCHEDULE AND RISK ASSESSMENT

The annual review of the insurance schedule was noted, and the contents of the garage have been documented. Noted that 2022 is year 3 of a 3 year agreement and the Clerk would go out to tender later this year. **Agreed** to review the play equipment costs and bring back to the next meeting. The risk assessment was **agreed**. *Action – the Clerk*

139. ANNUAL REVIEW OF THE FIXED ASSETS

The Fixed Asset register was **agreed**.

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140. CORRESPONDENCE

Correspondence was received from Ken Hutton in respect of the cost of the battery for the defibrillator in the amount of £126.75 which includes VAT and delivery. **Agreed** to pay accordingly. *Action – the Clerk*

141. OUTSIDE BODIES

There were no items raised.

142. FORWARD PLANNING

The forward planning report was received. The Neighbourhood Plan was discussed. **Agreed** to seek support from local residents via KP News. Cllr Drewe offered to be part of this Group. *Action – the Clerk*

143. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING

Queens Platinum Jubilee Celebration – Agreed to try to arrange a meeting with those interested in putting on an event. All Councillors to get word of the meeting out by word of mouth, social media, website and noticeboard. The Clerk to contact the Village Hall for availability on Wednesday 2nd February. *Action – all Councillors and the Clerk*

144. DATES OF NEXT MEETINGS: 2022: 21st Feb, 21 March, Tuesday 19th April, 16th May, 20th June, 18th July, 19th Sept, 17th Oct, 21 Nov, 19th Dec.

145. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

146. TO RECEIVE ANY UPDATE ON LEASES

- Noted that the response to Andrew Jolliffe, as drafted by the Chair, had been sent.
- The response from John Clayton agreeing the terms of the sub lease were noted. **Agreed** to contact the solicitor to finalise the sub lease and send in the first instance to Andrew Jolliffe as landlord and, once agreement is reached with him, to John Clayton. *Action – the Clerk*

147. SUMMARY OF COMMITTED FUNDS AND QUOTES

The summary report was noted.

The meeting ended at 8.30pm

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