

# KILMERSDON PARISH COUNCIL

## **Minutes of a Meeting of Kilmersdon Parish Council Held at Coles Garden Meeting Room, Kilmersdon At 7.30pm on Monday 22<sup>nd</sup> November 2021**

**PRESENT:** Cllrs E Drewe (Vice Chair, in the chair), R Butt and D Hudson.

**ABSENT:** Cllrs N Brand, G Doswell, N Ham and B Nagel

**ATTENDING:** Two members of the public. L Close, Parish Clerk.

### **96. APOLOGIES**

Apologies for absence were received and accepted from Cllrs N Brand, N Ham and B Nagel.

### **97. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **98. MINUTES**

The minutes of the Parish Council meeting held on 18<sup>th</sup> October 2021 were **agreed** as a true record and signed at the meeting.

### **99. PUBLIC SPEAKING TIME**

John Clayton of the Village Shop Committee circulated a letter which outlined agreement to contribute in principle but asked for the contribution to be reduced from 25% to 15% with payments deferred to 12 months from the start of trading. He also asked for the cost of removing the building to be removed from the lease and agreed before work starts on site.

Mr Fowler attended in respect of planning application 21/2316/FUL at 14 Kilmersdon. He outlined procedural inaccuracies and omissions including the incorrect address and the fact that no site notices had gone up. He outlined the loss of a 90 year old Scots Pine tree, suggesting that a replacement tree of the same stature should be considered. He also suggested that there is very little benefit in moving the access. He has made these comments directly to the Planners and asked that the Parish Council considers amending its lack of objections.

### **100. FINANCIAL MATTERS**

The following payments were **agreed**. The Clerk scheduled the payments for 25<sup>th</sup> November and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

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Payee	Detail	Gross	Net	Power	Ch no
L Close	Oct salary	£256.62	£256.42	LGA 1972 S112	EB57
Primrose	Monthly Ground maintenance – Sept	£175.50	£146.25	LG(Misc Provisions) Act 1976 s.19	EB58
Caloo	Zip wire – balance pending	2116.02	1763.25	LG(Misc Provisions) Act 1976 s.19	EB59
Lord Hylton	Garage	50	41.67	LG(Misc Provisions) Act 1976 s.19	EB60
L Close	Petty Cash	41.60	41.60	LG(Misc Provisions) Act 1976 s.19	EB61
Love Creative	Website hosting 2021/22	£165.60	138.00	LG(Misc Provisions) Act 1976 s.19	EB62
PG Owen	Payroll services	£215.00	215.00	LG(Misc Provisions) Act 1976 s.19	EB63

### 101. GRANT FUNDING

The following grants were agreed.

Organisation	Amount requested	Amount budgeted	Amount agreed
CAB	£300	'Other grants' total budget £600 of which £200 is already spent.	£300 – EB65
Mendip Community Transport	At the Parish Council's discretion.	'Other grants' total budget £600 of which £200 is already spent.	£125 – EB66
Parish Church	£1,300	£850	£850 – EB67
Kilmersdon Parish News	£400	£400	£400 – EB68
Kilmersdon Village Day	-	£150	No grant requested, therefore £150 vired to 'Other grants' budget heading.
Village Shop Committee	£462	'Other grants' total budget £600 of which £200 is already spent.	£125 – EB69

### 102. HIGHWAY MATTERS

- **The general state of untidiness of the village with weeds on the pavements** was reported to Highways 23/6/21 with a request for the schedule of weed killing. This was chased 20/7/21 in respect of the 4ft high nettles. A response was received 27/7/21: With reference to weed killing unfortunately we no longer undertake weed spraying on a planned programme. However there is an exception to this and that is in relation to noxious weeds. I have asked our Area Superintendent to undertake an inspection to asses if reactive / safety works are required. Our Ref: 609065. The Parish Council asked that permission be given to allow the Parish Council to arrange its own weedkilling and if given to seek a quote from Primrose. Highways contacted 21/9/21.

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**Response from Highways 28/9/21** - As an authority we can't enforce individuals or Parishes to undertake minor maintenance however the County Council actively encourages 'self-help' within communities. This is particularly effective for minor maintenance such as clearing vegetation, sign cleaning and clearing debris off gully covers for example. Minor works of this nature can safeguard communities from events such as flooding but also provide enhancements to the community that would otherwise may not be possible. Agreed to seek a quote from Primrose for phase 1 to consist of manually removing the weeds from gutter and pavement with shovel and brush on the B3139 from the bottom of Hoares Lanes to the bottom of Kilmersdon Hill and along Ames Lane and Church Lane. Quote sought 19/10/21. Primrose confirmed they do not do this type of work. A quote was sought from Greensward, who also confirmed the same. **Agreed** that a request be put into Kilmersdon Parish News for a group of people to undertake some manual weed removal *Action – the Clerk*

- **Cottages between Charlton and the White Post on the B3139** The Parish Council to continue to chase for action to address this accident hotspot every month. Last chased 19/10/21. **Agreed** to chase again this month *Action – the Clerk*
- **Welcome to Kilmersdon Signs –** The Parish Council to continue to chase for the renewing of the signs. Last chased 19/10/21. Highways has confirmed that this is in hand.
- **Cleaning of road direction signs –** Advice from Highways on whether the signs might be cleaned was sought 21/9/21. Response from Highways: With reference to sign cleaning our Traffic Team undertakes a sign cleaning programme for the majority of A & B roads. If you have any specific sites please let me know and I will forward to the team for consideration. Warning signs and regulatory signs can be actioned on a reactive basis in accordance with the Highway Safety Inspection. Agreed to specifically request the cleaning of the 30mph signs at the entrance to the village and from Terry Hill to Kilmersdon just before the Ammerdown entrance there is a sign on the left hand side which needs cleaning. Requested 19/10/21. **Agreed** to chase again this month. *Action – the Clerk*
- **Request for two litter bins in laybys in Charlton –** requested 13/10/21. Awaiting permission from the landowner that litter bins would be allowed. When this is received, the cost of litter bins to be brought to the Parish Council for consideration, with Mendip DC meeting the cost of emptying.
- **Renovation of fingerposts –** the next fingerpost for renovation was suggested as the one just outside the village on the way to Terry Hill crossroads at the right hand turning to Vobster. **Agreed** that all Councillors take a look and bring it back to the next agenda. *Action – all Councillors*

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- **Request for additional ‘road narrows’ signs** – Email from Holcombe PC circulated 8/11/21. **Agreed** that the Parish Council has no objection to road narrow signs going up on Charlton Road. *Action – the Clerk*
- **Request for a speed camera at Fosseyway South** – An email from a local resident was received requesting a speed camera at Fosseyway South. **Agreed** to forward the request to Highways and the Traffic Police for a mobile camera. *Action – the Clerk*
- **Jack and Jill Hill leaves and vegetation** – it was noted that Jack and Jill Hill had not been cleared of vegetation and the leaves were particularly slippery on this route to school, creating a danger for children. **Agreed** to contact the landowner. *Action – the Clerk*

### 103. PLAYING FIELD

1. Post and rail fencing – Cllr Ham had sent in the ball park costs of £20 per metre for materials and £15-20 per metre for labour; and £20 per metre for materials and £300 per day for labour. **Agreed** to ask Cllr Ham for the written quotes and spec to allow a decision to be made. *Action – Cllr Ham*

2. Checking the Integrity of the swings – per the ROSPA play inspection report. A request for a less invasive test was put to the manufacturers, Wicksteed on 20/7/21, with the response as follows - The problem you are going to have, is that if you start taking apart the head castings (the top sections where the uprights and crossbar go into), it is highly unlikely you won't get them back together! Cllr Ham seeking advice from an Engineer, which he would forward to the Parish Council when it arrives. The Clerk brought quotes for new swings to the Parish Council in the amounts of Caloo - £9,994 and GB Sport and Leisure 3,8.953.70 with other companies declining to quote due to lack of personnel. **Agreed** to wait until the Engineer's opinion comes in before proceeding. Cllr Ham had reported that meeting the Engineer on site visually it looks structurally sound however they need to remove the top to take a look, the cost of doing so should not be great. **Agreed** to keep this on the agenda for Cllr Ham to report back. *Action – Cllr Ham*

3. Cutting back the hedge to the boundary line on the right-hand side of the field – The work has been commissioned with Steve Pitt in the amount of £900.

4. Letter to the person driving across the grass at the playing field – feedback from Cllr Doswell in that he has stated he has permission from the landlord to do so. Queried with the landlord 26/7/21, with the following response - No such permission exists. The route to the herb garden is up the steps adjacent to the old garage, now Norton Garden Machinery. Letter delivered by hand clarifying this 23/9/21. The Clerk outlined a phone conversation in which it was put that the occupant required disabled access. A final letter was sent to the occupant stating that further queries should be followed up with his landlord. There has been no further contact since.

5. Strimming of the path next to 1 Silver Street was requested of the landlord 9/8/21. There was uncertainty over whether this had been done or not.

**Agreed** to ask Primrose for a quote to include this in their maintenance schedule. £10 per strim if carried out at the same time as another visit,

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otherwise £25 per strim. Noted that this land does not belong to the Parish Council, however the landlord had not responded to the request to maintain it.

**Agreed** to ask Primrose to undertake on strim in the first instance when they are next on site at a cost of £10.00. *Action – the Clerk*

6.Re-painting the car park lines and clarifying the number of accessible parking spaces required – advice sought from Highways 19/10/21. **Agreed** to chase Highways. *Action – the Clerk*

### 104. PLANNING APPLICATIONS

2021/2427/LBC Re-tiling of the southern wing and installation of replacement flue and new rainwater goods. Location: The Old Chapel Church Street  
Applicant: Mr and Mrs Roberts – there were no objections.

2021/2438/HSE Venture School Lane Kilmersdon Frome Radstock Somerset BA3 5TE Erection of second storey extension to main dwelling, extension of the existing building to the North East with dormer entrance and alterations to the existing interior, windows and doors. – there were no objections

2021/2316/FUL Change of use and conversion of workshop into a dwellinghouse and formation of new vehicular access including parking: 14 Kilmersdon Hill Kilmersdon **Agreed** to add to the response of the meeting on 18<sup>th</sup> October 2021 to include the suggestion that on reflection it would be good to retain the tree and noting that both the existing and the proposed access points are not good. *Action – the Clerk*

### 105. SIX MONTHS ACCOUNTS AND BUDGET

**Agreed** to consider the accounts at 30<sup>th</sup> September 2021 and the proposed budget at the next meeting when more councillors were present.

### 106. CORRESPONDENCE

There was no further correspondence.

### 107. OUTSIDE BODIES

There were no items raised.

### 108. COMMUNICATIONS

About half the councillors had generated new email addresses which are specific to Parish Council business, which is recommended for GDPR purposes.

### 109. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING

Cllr Barkshire gave an update on the move to Unitary status. There has been no decision yet on whether elections will take place in 2022 or 2023.

110. **DATES OF NEXT MEETING: Agreed** as follows: Thursday 9<sup>th</sup> December at 7.30pm

**2022:**17<sup>th</sup> Jan, 21<sup>st</sup> Feb, 21 March, Tuesday 19<sup>th</sup> April, 16<sup>th</sup> May, 20<sup>th</sup> June, 18<sup>th</sup> July, 19<sup>th</sup> Sept, 17<sup>th</sup> Oct, 21 Nov, 19<sup>th</sup> Dec.

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### 111. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### 112. TO RECEIVE ANY UPDATE ON LEASES

The Parish Council discussed the written request of the Village Shop Committee. **Agreed** that Cllr Butt should draft up the information needed in order for the sub lease to go ahead. *Action – Cllr Butt*

In relation to the email from Andrew Jolliffe, it was **agreed** to acknowledge the email and defer consideration to the next meeting. *Action – the Clerk*

The meeting ended at 8.45pm

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