

# KILMERSDON PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL TO BE HELD REMOTELY VIA ZOOM ON MONDAY 26<sup>th</sup> APRIL 2021 IMMEDIATELY AFTER THE ANNUAL PARISH MEETING WHICH COMMENCES AT 7.30PM**

Join Zoom Meeting

<https://zoom.us/j/97688201829?pwd=dS9wdTNzclE1WWVEYzFSOWJTS0JUUT09>

Meeting ID: 976 8820 1829

Passcode: 309666

Or join by phone on 0203 481 5240 using the meeting ID and passcode above.

## A G E N D A

- 1. APOLOGIES** To receive apologies for absence
- 2. DECLARATIONS OF INTEREST** To note any Councillors' interests
- 3. MINUTES** To approve the Minutes of the Parish Council Meeting held on 15<sup>th</sup> March 2021. (Pages 1-4).
- 4. PUBLIC SPEAKING TIME (max 15 mins).**
- 5. FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross £	Net £	Power	Electronic banking no
HMRC	Clerk's Tax paid 7/4/21 to meet the 19/4 deadline	192.20	192.20	LGA 1972 S112	EB18
L Close	Salary – March	256.42	256.42	LGA 1972 S112	EB19
Greensward	Quarterly grounds maintenance	627.00	522.50	LGA Misc Provisions Act 1976 s.19	EB20
J&K Primrose	Monthly grounds maintenance - April	175.50	146.25	LGA Misc Provisions Act 1976 s.19	EB21
Love Creative UK	Email fix	81.00	67.50	LGA 1972 S112	EB22
Zurich	Insurance	609.38	609.38	LGA 1972 S112	EB23

- 6. HIGHWAY MATTERS**
  - Flooding on the Mells to Babington Road – any update from Cllr Pullin
  - Treacherous highway in freezing weather at Hoares Lane – any update from Cllr Pullin

# KILMERSDON PARISH COUNCIL

## 7. PLAYING FIELD

- To note the small train and trim trail installation have been deferred to 5<sup>th</sup> May, but that the base of the small train will be removed as part of the works free of charge.
- To arrange the Annual Tree inspection at a cost of £150.
- From the weekly play inspections: the seat on the edge of the field as you enter the car parking 'end' has a nasty rough/broken edge to it
- To note the zipwire installation date of 17<sup>th</sup> May.
- The car park lighting contract with SSE comes to an end of 24<sup>th</sup> March. To continue renewing for a further 24 months (**Pages 5-7**)

## 8. PLANNING APPLICATIONS (Cllr Butt)

- Reinstatement works following fire damage. Prospect House White Post To Charlton Road. Ms L Garrett 2021/0586/LBC

## 9. CORRESPONDENCE

## 10. OUTSIDE BODIES

11. **FINGERPOST RENOVATION** – To clarify which of the Charlton fingerposts is next. The post in Charlton at the junction of the B3139 and Charlton Road (to Holcombe) is in need of renovation and is very prominent when driving from the White Post direction. There is another fingerpost in Charlton, again on the B3139, at the Charlton Lane turning to Westfield Industrial Estate. It actually has a broken finger and is rusting very badly but it does get covered up by the hedgerow in the summer.

12. **DEFIBRILATOR** – To consider funding defib training at a cost of £100 for people of Kilmersdon on 23<sup>rd</sup> April 6.30-8.30pm.

## 13. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

14. **DATE OF NEXT MEETING AND HOW TO MEET** – 17<sup>TH</sup> May 2021

*Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

## 15. TO RECEIVE ANY UPDATE ON LEASES

*LJClose*

Lesley Close  
Parish Clerk

14<sup>th</sup> April 2021 [Clerk@kilmersdonpc.co.uk](mailto:Clerk@kilmersdonpc.co.uk) Tel: 07521 951471 [www.kilmersdonpc.co.uk](http://www.kilmersdonpc.co.uk)

# KILMERSDON PARISH COUNCIL

## Minutes of a Meeting of Kilmersdon Parish Councillors Held remotely via Zoom At 7.30pm on Monday 15<sup>th</sup> March 2021

**PRESENT:** Cllr N Brand (Chair) Cllrs R Butt, G Doswell (from item 8 onwards), E Drewe (Vice Chair), N Ham, D Hudson, B Nagel.

**ABSENT:** -

**ATTENDING:** Cllr A Barkshire, Mendip DC; L Close, Parish Clerk

### 171. APOLOGIES

There were no apologies for absence.

### 172. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 173. MINUTES

The minutes of the Parish Council meeting held on 15<sup>th</sup> February 2021 were **agreed** as a true record and would be signed after the meeting.

### 174. PUBLIC SPEAKING TIME

There were no members of the public.

### 175. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 17<sup>th</sup> March and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary – February	256.62	256.62	LGA 1972 S112	EB14
GB Sport and Leisure	Repairs to swings in line with inspection report	315.60	263.00	LGA Misc Provisions 1976 s 19	EB15A
GB Sport and Leisure	De commissioning the zip wire	36.00	30.00	LGA Misc Provisions 1976 s 19	EB15B
PKF Littlejohn LLP	External Audit	240.00	200.00	LGA 1972 S112	EB16
PG Gillard Ltd	Payroll admin 2019/20	215.00	215.00	LGA 1972 S112	EB17A
PG Gillard Ltd	Payroll admin 2020/21	215.00	215.00	LGA 1972 S112	EB17B

*Minutes are draft until approved at the next meeting.*

Signed:

Date:



## KILMERSDON PARISH COUNCIL

### 176. HIGHWAY MATTERS

- Flooding on the Mells to Babington Road – This is happening at two points on the road. Cllr Butt confirmed that Cllr Pullin had not responded to him on this yet. The Clerk to chase. *Action – the Clerk*
- Treacherous highways in freezing weather on Hoares Lane – Cllr Butt confirmed that a response is awaited from Cllr Pullin. The Clerk to chase. *Action – the Clerk*

### 177. PLAYING FIELD

- The tender from Caloo was **agreed** at £8,816.75 providing funds are secured from Awards for All. The application to Awards for All together with the conditions of Award were **agreed** unanimously.
- The Grounds Maintenance contract had been awarded to Primrose Garden Maintenance in the amount of £1,755 pa.
- It was noted that the base of the small train was buried in the ground. The Clerk to contact Wicksteed and any extra costs to be put to Cllrs Brian Nagel and Nick Ham for agreement under delegated authority. In the meantime, Cllr Ham to take a look. *Action – Cllrs Ham and Nagel and the Clerk*

### 178. PLANNING APPLICATIONS

- 2021/0540/TCA 51 Silver Street, Cherry Tree - Reduce crown in height by 1.5-2m & prune to give 1.5m of clearance from building. – **Agreed** to defer to the Tree Officer's advice.
- Proposed conversion of outbuilding to form single dwellinghouse. Ammerdown House Radstock Lodges: Listed Building Consent Application Number: 2021/0326/LBC – there were no objections
- Proposed conversion of outbuilding to form single dwellinghouse. Ammerdown House Radstock Application Number: 2021/0325/FUL
- Erection of a porch to rear entrance. 33 Church Square Church Street Listed Building Consent Application Number: 2021/0457/LBC – Whilst the Parish Council had no objections, since it is in a conservation area and in a prominent place, it recommends that it be built in natural stone to match the building – there were no objections
- Erection of a porch to rear entrance. 33 Church Square Church Street: 2021/0456/HSE - Whilst the Parish Council had no objections, since it is in a conservation area and in a prominent place, it recommends that it be built in natural stone to match the building

Cllr Doswell joined the meeting.

### 179. CORRESPONDENCE

Correspondence was received from a resident proposing that the fingerpost at Green Parlour be put forward for renovation. The priorities of fingerpost renewal were discussed. **Agreed** to have the fingerpost on the B3139 at Charlton on the left hand side renovated first because of its condition and prominence, followed next year by the one at Green Parlour. *Action – the Clerk*

*Minutes are draft until approved at the next meeting.*

Signed:

Date:

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## KILMERSDON PARISH COUNCIL

The kind offer of 8 indigenous trees for the parish via the Rotary Club was received. **Agreed** to ask about the timescale and if time allows to ask local people via Kilmersdon Parish News for their views. One tree might replace the tree stump in the playing field. *Action – the Clerk*

**180. OUTSIDE BODIES**

There were no outside bodies reports.

**181. FORWARD PLANNING**

It was noted that the stabilizing of the football posts was scheduled for Spring 2021. Cllr Ham to contact Ben Windell to make the arrangements. *Action – Cllr Ham*

- 182. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING** – To decide how to hold the May meeting in the light of latest Government guidance. Cllr Barkshire confirmed that the consultation on unitary status was on going. Councillors were urged to send their comments for a response to the Clerk  
*Action – the Clerk*

- 183. DATE OF NEXT MEETING:** 19<sup>th</sup> April 2021, to commence with the Annual Parish Meeting.

- 184. ANNUAL PARISH MEETING AND HOW TO MEET FROM MAY ONWARDS**  
As noted in the items above.

**185. CONFIDENTIAL SESSION**

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**186. SEAT AT KILMERSDON HILL QUOTES**

Two quotes had come in – Somer Joinery - £622.87 and Greensward - £190. **Agreed** to accept the quote of £190 from Greensward. *Action – the Clerk*

**187. TO RECEIVE ANY UPDATE ON LEASES**

The Parish Council received the draft Head Lease from Savills and a letter from John Clayton of the Village Shop Committee.

**Head Lease** – To query the change from the proposed 15 year term to 12 years.

To request the addition of Village Day and other social events as a permitted use.

7.1.4 and 11.1.1 a State and Conditions report is required and standard of upkeep and repair.

To query why it is outside the 1954 Act giving no automatic right of renewal.

**Agreed** that the Clerk raises these queries with Savills. *Action – the Clerk*  
*Minutes are draft until approved at the next meeting.*

## KILMERSDON PARISH COUNCIL

**Quotes** – the Clerk to contact three solicitors for quotes to (1) review the Head Lease and (2) Create a sub lease. The deadline of end of April for the Head Lease to be highlighted. **Agreed** that authority be delegated to the Parish Councillors to determine (by majority vote on email) the solicitor and the cost. *Action – the Clerk and all Councillors*

Further **agreed** that any costs above £2,000 (being the £1000 from the landlord and match funded by the Parish Council) come back to Parish Council for a decision on how to proceed.

**Sub Lease – Agreed** to contact John Clayton in respect of the information required in order to set up the sub lease as outlined in the last email and in accordance with the draft Head Lease, the addition of a Business Plan, evidence of the financial stability of the sub tenant and a guarantee of where the funds for the village shop are coming from. *Action – the Clerk*




The meeting ended at 8.35pm

*Minutes are draft until approved at the next meeting.*

Signed:

Date:

## You can accept our offer by:

-  Sending an email to [direct.sales.basingstoke@sse.com](mailto:direct.sales.basingstoke@sse.com)
-  Post to 1 Forbury Place - 43 Forbury Road, Reading, RG1 3JH
-  Calling us on 0800 072 3317

### You will need to confirm your MPAN and supply address to complete your renewal.

This renewal offer is only available until 1 May 2021 and is subject to availability.

If you would prefer not to renew your contract with us at this time, you should provide written notice of termination to us by 1 May 2021 and move to a new supplier by 1 June 2021. Any such notice should be sent by email to [sortnotices@sse.com](mailto:sortnotices@sse.com), or by post to SSE Business Energy, Business Energy Sales, Contract Administration, 1 Forbury Place, 43 Forbury Road, Reading, RG1 3JH.

If you choose not to renew your contract and do not provide us with written notice of termination, we will apply Variable Business Rates (VBR) from 1 June 2021, for so long as you remain on our supply or until you agree a new contract with us. Once VBR rates are applied, you must give us 30 days' notice of your intent to move to a supplier of your choice.

If SSE Business Energy receives a written notice of termination from you, but you do not appoint a new supplier and continue to use our supply after 1 June 2021, you will be placed on a Deemed Rates from this date, for so long as you remain on our supply or until you agree a new contract with us.

## Ways to pay: Direct Debit

Your offer will be based on direct debit payment and includes a 0.5p/kWh discount against our standard unit rate. Direct Debit reduces your risk of debt, as it's paid automatically. If your payment method is fixed/budget direct debit, the set amount will be taken each month on your elected date. If your payment method is variable direct debit, you'll have 5 days after receiving your bill to let us know any issues before your payment is completed 14 days after billing.

Please note that if you renew your contract without a Direct Debit in place, or later cancel or recall the Direct Debit, your prices will increase by 0.5p/kWh.

Find all the information you need on the SSE website [www.ssebusinessenergy.co.uk/help-and-advice](http://www.ssebusinessenergy.co.uk/help-and-advice) from Deemed and Variable Business Rates to energy efficiency advice. You can also find details on bills, the fuel mix disclosure and submission of meter readings to make everything simpler for you.

If you would like to talk any of this over with us, please give us a call on 0800 072 3317 and we will be happy to help.

Yours sincerely

*Martin Stark*

Martin Stark  
Direct Sales Basingstoke



**Subject: SSE Protect, Schedule of amendments to standard T & Cs. Amendment to Clause 4. Price and payment.**

**For**

**4. Price and Payment**

Clause 4.2 (E) of TC8 shall be amended to:

Any amounts payable under this Agreement are subject to the remainder of this clause exclusive of any applicable United Kingdom tax, duty, levy, tariff, for which you shall be additionally liable. Notwithstanding the foregoing, SSE's forecasted position for Renewables Obligation, CfD, FiT charge and Capacity Mechanism will remain fully inclusive and fixed for the duration of the contract

Clause 4.3 of TC8 shall be amended to:

4.3 We shall be entitled by notice in writing to you to add any new charges as introduced by a third party to SSE

Clause 4.3 (B) of TC8 shall be amended to

4.3 (B) to reflect any inclusion of any new element of the costs to us of providing the supply of electricity which is not within our reasonable control, including but not limited to:

Clause 4.3 (B) (i) of TC8 shall be amended to

4.3 (B) (i) The introduction of any new use of system charges made by National Grid Company plc or the relevant Distributor;

Clause 4.3 (B) (ii) of TC8 shall be removed

Clause 4.3 (B) (iv) of TC8 shall be removed

Clause 4.3 (D) of TC8 shall be removed

You can view a copy of the original terms and conditions by visiting this page on our website:  
<https://www.ssebusinessenergy.co.uk/wp-content/uploads/2018/03/3114-Elec-TC8-including-MBC-terms-1.8h-Amendments-16.3.pdf>

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**Your offer:**

Please note the following prices exclude Climate Change Levy and VAT

**Customer: Kilmersdon Parish Council**

Quote ID	MPAN Prefix	MPAN	Annual Consumption
29830919	01859980	2200030203367	1114 kWh
Description			
Current Rates			
Renewal Rates			
Monthly Charge		£2.72	£3.97
FiTs Recovery Charge		0.587 p/kWh	0.667 p/kWh
All Units		15.252 p/kWh	17.685 p/kWh

Site Address: Kilmersdon Parish Council - Unmetered Supply Light In Car Park, Kilmersdon BA3 5TG

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