

# KILMERSDON PARISH COUNCIL

## Minutes of a Meeting of Kilmersdon Parish Councillors

Held remotely via Zoom

At 7.30pm on Monday 15<sup>th</sup> March 2021

**PRESENT:** Cllr N Brand (Chair) Cllrs R Butt, G Doswell (from item 8 onwards), E Drewe (Vice Chair), N Ham, D Hudson, B Nagel.

**ABSENT:** -

**ATTENDING:** Cllr A Barkshire, Mendip DC; L Close, Parish Clerk

### 171. APOLOGIES

There were no apologies for absence.

### 172. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 173. MINUTES

The minutes of the Parish Council meeting held on 15<sup>th</sup> February 2021 were **agreed** as a true record and would be signed after the meeting.

### 174. PUBLIC SPEAKING TIME

There were no members of the public.

### 175. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 17<sup>th</sup> March and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary – February	256.62	256.62	LGA 1972 S112	EB14
GB Sport and Leisure	Repairs to swings in line with inspection report	315.60	263.00	LGA Misc Provisions 1976 s 19	EB15A
GB Sport and Leisure	De commissioning the zip wire	36.00	30.00	LGA Misc Provisions 1976 s 19	EB15B
PKF Littlejohn LLP	External Audit	240.00	200.00	LGA 1972 S112	EB16
PG Gillard Ltd	Payroll admin 2019/20	215.00	215.00	LGA 1972 S112	EB17A
PG Gillard Ltd	Payroll admin 2020/21	215.00	215.00	LGA 1972 S112	EB17B

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### 176. HIGHWAY MATTERS

- Flooding on the Mellis to Babington Road – This is happening at two points on the road. Cllr Butt confirmed that Cllr Pullin had not responded to him on this yet. The Clerk to chase. *Action – the Clerk*
- Treacherous highways in freezing weather on Hoares Lane – Cllr Butt confirmed that a response is awaited from Cllr Pullin. The Clerk to chase. *Action – the Clerk*

### 177. PLAYING FIELD

- The tender from Caloo was **agreed** at £8,816.75 providing funds are secured from Awards for All. The application to Awards for All together with the conditions of Award were **agreed** unanimously.
- The Grounds Maintenance contract had been awarded to Primrose Garden Maintenance in the amount of £1,755 pa.
- It was noted that the base of the small train was buried in the ground. The Clerk to contact Wicksteed and any extra costs to be put to Cllrs Brian Nagel and Nick Ham for agreement under delegated authority. In the meantime, Cllr Ham to take a look. *Action – Cllrs Ham and Nagel and the Clerk*

### 178. PLANNING APPLICATIONS

- 2021/0540/TCA 51 Silver Street, Cherry Tree - Reduce crown in height by 1.5-2m & prune to give 1.5m of clearance from building. – **Agreed** to defer to the Tree Officer's advice.
- Proposed conversion of outbuilding to form single dwellinghouse. Ammerdown House Radstock Lodges: Listed Building Consent Application Number: 2021/0326/LBC – there were no objections
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- Erection of a porch to rear entrance. 33 Church Square Church Street Listed Building Consent Application Number: 2021/0457/LBC – Whilst the Parish Council had no objections, since it is in a conservation area and in a prominent place, it recommends that it be built in natural stone to match the building – there were no objections
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Cllr Doswell joined the meeting.

### 179. CORRESPONDENCE

Correspondence was received from a resident proposing that the fingerpost at Green Parlour be put forward for renovation. The priorities of fingerpost renewal were discussed. **Agreed** to have the fingerpost on the B3139 at Charlton on the left hand side renovated first because of its condition and prominence, followed next year by the one at Green Parlour. *Action – the Clerk*

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The kind offer of 8 indigenous trees for the parish via the Rotary Club was received. **Agreed** to ask about the timescale and if time allows to ask local people via Kilmersdon Parish News for their views. One tree might replace the tree stump in the playing field. *Action – the Clerk*

### 180. OUTSIDE BODIES

There were no outside bodies reports.

### 181. FORWARD PLANNING

It was noted that the stabilizing of the football posts was scheduled for Spring 2021. Cllr Ham to contact Ben Windell to make the arrangements. *Action – Cllr Ham*

**182. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING –** To decide how to hold the May meeting in the light of latest Government guidance. Cllr Barkshire confirmed that the consultation on unitary status was on going. Councillors were urged to send their comments for a response to the Clerk *Action – the Clerk*

**183. DATE OF NEXT MEETING:** 19<sup>th</sup> April 2021, to commence with the Annual Parish Meeting.

**184. ANNUAL PARISH MEETING AND HOW TO MEET FROM MAY ONWARDS**  
As noted in the items above.

### 185. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### 186. SEAT AT KILMERSDON HILL QUOTES

Two quotes had come in – Somer Joinery - £622.87 and Greensward - £190. **Agreed** to accept the quote of £190 from Greensward. *Action – the Clerk*

### 187. TO RECEIVE ANY UPDATE ON LEASES

The Parish Council received the draft Head Lease from Savills and a letter from John Clayton of the Village Shop Committee.

**Head Lease** – To query the change from the proposed 15 year term to 12 years.

To request the addition of Village Day and other social events as a permitted use.

7.1.4 and 11.1.1 a State and Conditions report is required and standard of upkeep and repair.

To query why it is outside the 1954 Act giving no automatic right of renewal.

**Agreed** that the Clerk raises these queries with Savills. *Action – the Clerk*  
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**Quotes** – the Clerk to contact three solicitors for quotes to (1) review the Head Lease and (2) Create a sub lease. The deadline of end of April for the Head Lease to be highlighted. **Agreed** that authority be delegated to the Parish Councillors to determine (by majority vote on email) the solicitor and the cost. *Action – the Clerk and all Councillors*

Further **agreed** that any costs above £2,000 (being the £1000 from the landlord and match funded by the Parish Council) come back to Parish Council for a decision on how to proceed.

**Sub Lease – Agreed** to contact John Clayton in respect of the information required in order to set up the sub lease as outlined in the last email and in accordance with the draft Head Lease, the addition of a Business Plan, evidence of the financial stability of the sub tenant and a guarantee of where the funds for the village shop are coming from. *Action – the Clerk*

The meeting ended at 8.35pm

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