

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Councillors

Held remotely via Zoom

At 7.30pm on Monday 15th February 2021

- PRESENT:** Cllr N Brand (Chair) Cllrs R Butt, E Drewe (Vice Chair, in the Chair for first five items), N Ham, D Hudson, B Nagel.
- ABSENT:** Cllr G Doswell, Cllr A Barkshire, Mendip District Council
- ATTENDING:** Cllr Mike Pullin for Highways Issues, Jill Loader of Census 2021 and Sue Meadows for public speaking time. L Close (Parish Clerk).

Cllr Drewe took the Chair whilst Cllr Brand resolved connectivity issues.

154. APOLOGIES

Apologies for absence were received from Cllr Barkshire.

155. DECLARATIONS OF INTEREST

There were no declarations of interest.

156. MINUTES

The minutes of the Parish Council meeting held on 18th January 2021 were **agreed** as a true record and would be signed after the meeting.

157. PUBLIC SPEAKING TIME

Jill Loader of the Office of National Statistics, Census 2021, outlined this once in a decade snapshot of the population which takes place on 21 March 2021. Sue Meadows of Kilmersdon Parish News outlined the article about the Census in the last issue and asked how it might be promoted further. A leaflet in the next edition would draw attention to the Census and arrangements were put in place.

Sue Meadows thanked the Parish Council for the grant to Kilmersdon Parish News.

Cllr Brand took the Chair.

158. HIGHWAYS

With the Parish Council's permission, this item was brought up the agenda. Cllr Pullin discussed the desire to reduce the dangerous parking opposite The Jolliffe, but alongside that the need to slow down cars through the village. Cllr Pullin assured the Parish Council that he is working on getting the 30mph signs moved up the hill to slow the traffic before it reaches the blind corner. He apologised it was taking so long. The possibility of double white lines at the top of the hill approaching Charlton was also raised, along with the need to address the corner after the bridge where another car went into the hedge last week. The Welcome to Kilmersdon signs were still awaiting replacement.

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Cllr Pullin assured the Parish Council he would continue to work on these matters.

It was noted that the bench on Kilmersdon Hill had reached end of life and the Clerk was asked to seek quotes for replacement. Cllr Pullin confirmed that it was fine to replace like for like and a courtesy note to Sara Davies letting her know that the contractor would take appropriate safety measures when replacing the bench would suffice. *Action – the Clerk*

Cllr Butt raised the issues of flooding on the road from Mells to Babington and the treacherous condition of Hoares Lane in freezing weather, where the highway rises. Cllr Pullin agreed to look into these concerns.

Cllr Pullin, Sue Meadows and Jill Loader left the meeting.

159. FINANCIAL MATTERS

The following payment was **agreed**. Following the meeting, the Clerk scheduled the payments for 17th February and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary – January	256.42	256.42	LGA 1972 S112	EB13

A VAT 126 Claim had been made in the amount of £969.91 for 12 months commencing 1/2/20.

Agreed to spend up to £90 to fix the Parish Council email address clerk@kilmersdonpc.co.uk *Action – the Clerk*

160. FIXED ASSETS

Following confirmation from the insurance company that the spiral garden was covered as a structure, the Fixed Asset list was **agreed**.

161. ANNUAL REVIEW OF THE EFFECTIVENESS OF THE INTERNAL CONTROL ENVIRONMENT

The report was discussed and **agreed**.

162. ANNUAL REVIEW OF THE TRANSPARENCY CODE

The review was discussed and **agreed**.

163. PLAYING FIELD

- The Zip Wire had been de-commissioned on safety grounds at a cost of £30.
- The Zip Wire quotes were moved up the agenda. Four quotes for replacements had been received: Caloo £8,816.75, Kompan £9223.65, Wicksteed £11,251.40 and HAGS £14,000. **Agreed** that all Councillors review the specs for the zipwires circulated that day and the Clerk prepares a

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funding bid to Awards for All. To be put on the next agenda for decision.

Action – all Councillors and the Clerk

- The Clerk to seek the exact date of installation of the small train and trim trail so that Councillors might make arrangements to remove the old train. *Action – Councillors and the Clerk*

164. PLANNING APPLICATIONS

2021/0156/CLE Erection of a dwelling house and conversion of an existing building to ancillary residential accommodation. Cedar Stables Lower Field Farm Hoare's Lane **Agreed** (1) to convey concerns that the applicant has not lived there full time for four years and to request evidence in the form of bills, council tax invoices, electricity supply and at least 6 statutory declarations; (2) to contact the Enforcement Officer with concerns that there are more than the permitted number of residential units at this site. *Action – the Clerk*

165. CORRESPONDENCE

Correspondence was received from Savills and John Clayton. **Agreed** to respond to Savills thanking for the latest proposal which largely re-states what has been agreed before. The timescale of six weeks is unworkable. As a way forward the Parish Council suggests that Chubb Bulleid writes a new headlease which the Parish Council can review without prejudice. *Action – the Clerk*

Cllrs Brand and Hudson **agreed** to draft a response to John Clayton outlining the need for a head lease and what would be needed from the Village Shop Committee for the sub lease in terms of a robust business plan as requested by the landlord, and user clauses etc. *Action – Cllrs Brand and Hudson*

166. OUTSIDE BODIES

There were no outside bodies reports.

167. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING – Flooding on the Mells to Babington Road and the condition of Hoares Lane in freezing weather where the road rises.

168. DATE OF NEXT MEETING: 15th March 2021.

169. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

170. GROUNDS MAINTENANCE QUOTES

April 2021 - March 2022

Greensward - Part 1 - £1430; Part 2 - £580 - Total - **£2,010**

Grass Roots - Part 1 - £9,377; Part 2 - £2,620 Total - **£11,997**

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Primrose Garden Maintenance Part 1 - £1,470 Part 2 £285 -
Total **£1,755** Repairs to goal posts would be extra

April 2022 - March 2023

Greensward as above

Grass Roots as above plus 3%

Primrose Garden Maintenance Part 1 £1,485; Part 2 £288; Total
£1,773 Repairs to goal posts would be extra

Agreed that the Clerk seeks a reference from the lowest tenderer, Primrose Garden Maintenance and authority is delegated to the Chair and Vice Chair to receive the reference and make a decision on the award of this contract.

Action – Cllrs Brand, Drewe and the Clerk

The meeting ended at 8.50pm

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