

# KILMERSDON PARISH COUNCIL

## Minutes of a Meeting of Kilmersdon Parish Councillors

Held remotely via Zoom

At 7.30pm on Monday 18<sup>th</sup> January 2021

**PRESENT:** Cllr N Brand (Chair) Cllrs R Butt, E Drewe, N Ham, D Hudson, B Nagel.

**ABSENT:** Cllr G Doswell

**ATTENDING:** Cllr A Barkshire, Mendip District Council, L Close (Parish Clerk).

### 134. APOLOGIES

There were no apologies for absence.

### 135. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 136. MINUTES

The minutes of the Parish Council meeting held on 21<sup>st</sup> December 2020 were **agreed** as a true record and would be signed after the meeting.

It was noted that the Minute Book was at capacity. **Agreed** to purchase an A4 File for minutes. *Action – the Clerk*

### 137. PUBLIC SPEAKING TIME

There were no members of the public.

### 138. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### 139. REVIEW OF LEASES

The Chair's suggested response to Lord Hylton's letter of 18<sup>th</sup> December was discussed and **agreed** pending the addition of words to the effect that unless costs are fully funded we bring this matter to a close. Cllr Brand to circulate the final draft of letters to both Lord Hylton and John Clayton before sending them out. This was proposed by Cllr Nagel, seconded by Cllr Drewe and **agreed** 5-1. *Action – Cllr Brand*

### 140. TO REVERT TO PUBLIC SESSION

The meeting reverted to public session.

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## 141. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 21<sup>st</sup> January and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary – December	256.42	256.42	LGA 1972 S112	EB10
GB Sport and Leisure	Quarterly inspections Feb, Aug, Nov 2020	280.80	234.00	LGA, Misc Provisions Act 1976, s.19	EB11
Greensward	Quarterly Maintenance and July work at Jack and Jill Hill	669.00	557.50	LGA, Misc Provisions Act 1976, s.19	EB12

## 142. TO AGREE THE BUDGET AND PRECEPT 2021/22

Following a discussion on the three models circulated, it was proposed by Cllr Nagel, seconded by Cllr Butt and **agreed** unanimously that the budget is accepted and the precept equates to the predicted net revenue expenditure in the amount of £15,821, equating to a Band D equivalent of £67.13. It was further **agreed** that the Precept article outlining how funds were spent last year and aspirations for next year be published. *Action – the Clerk*

## 143. FIXED ASSETS

The addition of the Coles Garden noticeboard and the review of the cost of both noticeboards were raised, together with a query on whether the Spiral Garden should be viewed as a Structure and therefore not included as contents insurance. The Clerk to check and bring this back to Council. *Action – the Clerk*

## 144. ANNUAL REVIEW OF THE INSURANCE SCHEDULE

The review was noted and it was agreed to check that it was on the basis of day 1 reinstatement new for old. *Action – the Clerk*

## 145. ANNUAL REVIEW OF THE RISK ASSESSMENT

The risk assessment was discussed and **agreed**.

## 146. ANNUAL GRANTS 2020/21

The Parish Council considered the grant application from Citizens Advice Mendip. **Agreed** to donate £300. *Action – the Clerk*

## 147. HIGHWAY MATTERS

- Patchy reinstatement of the highway following Truespeed installation reported to Highways 5/1/2021, and copied to Truespeed – both organisations have responded and some further work has been done to improve the reinstatement.

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Truespeed installation at the Village Hall – **agreed** that the Parish Council is happy to go ahead providing (1) the landlord is in agreement; (2) a wayleave document is in place to confirm that the grounds would be reinstated to the current standard, (2) cables 1 meter deep (3) a pre-entry photographic schedule is prepared, (4) Truespeed reinstate any surface damage to the satisfaction of the Council or pay compensation in lieu, (5) Truespeed also undertake to pay any land agents costs incurred in settling any surface damage claim. *Action – the Clerk*

- Jack and Jill path - ownership confirmed via Land Registry as Lord Hylton – slippery leaves reported to them December 2020 – these have been cleared by the Kilmersdon estate. **Agreed** that the Ground Maintenance spec 2021/22 should remove the maintenance of Jack and Jill Hill, and ask items relating to the Car Park are quoted separately. *Action – the Clerk*

### 148. PLAYING FIELD

- Replacement of the small wooden train – the order has been placed with Wicksteed as agreed at the last meeting but installation has been asked to be delayed until this meeting because the December Play Inspection highlighted severe deficiencies in the Trim Trail and it is medium risk. A revised quote was sought for the Trim Trail items in order to ascertain whether to go ahead with both items at the same time for efficiency. Revised quote for the Trim Trail - **£8,750 – Agreed** to use ear marked reserves for play equipment in the amount of £12,217, together with funds in the current budget to replace the trim trail as well as the small train. *Action – the Clerk*
- Swing repairs as raised at the last meeting. **Agreed** that the repairs were best undertaken by a play providing company for indemnity reasons.
- Quote for items of repair on the MPU - Removal of damaged fixings and splintered mounting timber on Fireman's Pole and making good. MPU repairs - including cutback of decayed tops of cladding logs to remove splintered timber as much as possible. Application of end grain timber preservative to exposed cut back timber tops, supply and fitting of 2 half logs where decay is too extensive, Filling of larger splits in timber frame supports with exterior grade silicone fillers, either repair or replacement of the decayed handrail - **£540 plus VAT, agreed.** *Action – the Clerk*
- Items of medium risk on the swings – quote from GB Sport and Leisure

2prs	SP-02-070	One size flat seat chains @	£34.50	£69.00
4no	SP-02-023	Varilinks	@ £4.75	£19.00
1no	Carriage			£15.00
1no	Fit chains and Varilinks & dispose of old parts			£175.00

Prices are subject to VAT  
Carriage will be waived if fitting is ordered. **Agreed** in the total amount of **£263.** *Action – the Clerk*
- Two items of medium risk (medical attention would be required) Item 2 - grass surface eroded along one line causing trip hazard and Item 28 - football nets not secured at the back - to prevent the trip hazard by securing them to the ground - **£75** quoted by Greensward, **agreed.** *Action – the Clerk*
- Zipwire shown as medium risk (medical attention needed if there was an accident) – recommends a detailed structural survey carried out to ensure

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structural integrity as there is significant decay at the bases but no excessive movement. GB Sport and Leisure will not quote to replace the timbers for health and safety reasons. **Agreed** to take the zip wire out of commission and to go out for quotes for as robust a replacement as possible, seeking funding from Awards for All. Further that Cllr Ham speaks to Holcombe Parish Council on the type and maintenance of their zip wire. *Action – Cllr Ham and the Clerk*

- Shrubbed area at Manor Close – Cllr Butt reported that work had started to maintain this area.

### 149. PLANNING APPLICATIONS

2020/1169/OTS Outline Planning Permission for the erection of 6no dwellinghouses with details of access (amended site plan due to surface water drainage requirements) Land Adj Orchid Close Writhlington Radstock. Deadline extended to 19/1/2021 – **Agreed** to reiterate the previous objections with the additions of (1) it is contrary to the Local Plan; (2) it is not a sustainable location; (3) there are severe traffic and parking issues in that area currently. *Action – the Clerk*

### 150. CORRESPONDENCE

There had been no correspondence.

### 151. OUTSIDE BODIES

Cllr Barkshire reported on the overview of Mendip District Council's changing priorities, the increase in the housing target, the request for volunteer help to roll out the Covid vaccine and the potential shortfall in funding of the Council at the year end.

### 152. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING – A

representative from Census 21 has offered to speak to the Parish Council for a few minutes at the next meeting.

### 153. DATE OF NEXT MEETING: 15<sup>th</sup> February 2021.

The meeting ended at 8.45pm

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