

# KILMERSDON PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL TO BE HELD REMOTELY VIA ZOOM ON MONDAY 18<sup>th</sup> JANUARY 2021 AT 7.30PM**

Join Zoom Meeting

<https://zoom.us/j/96156986505?pwd=a0ZvdVBKNEorbmo2bWthdmR2STV1dz09>

Meeting ID: 961 5698 6505

Passcode: 911609

Or join by phone on 0203 481 5240 using the meeting ID and passcode above.

## A G E N D A

- 1. APOLOGIES** To receive apologies for absence
- 2. DECLARATIONS OF INTEREST** To note any Councillors' interests
- 3. MINUTES** To approve the Minutes of the Parish Council Meeting held on 21<sup>st</sup> December 2020. **(Pages 1-4).**

To note that a new Minute Book is required. To consider whether to file signed minutes in an A4 File, or to purchase a Minute Book as per the existing one at a cost of £81.00.

- 4. PUBLIC SPEAKING TIME (max 15 mins).**
- 5. Part 2** *To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*
- 6. REVIEW OF LEASES (Pages 20-22 confidential)**
- 7. TO REVERT TO PUBLIC SESSION**
- 8. FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary – December	256.42	256.42	LGA 1972 S112	EB10
GB Sport and Leisure	Quarterly inspections Feb, Aug, Nov 2020	280.80	234.00	LGA, Misc Provisions Act 1976, s.19	EB11
Greensward	Quarterly Maintenance and July work at Jack and Jill Hill	669.00	557.50	LGA, Misc Provisions Act 1976, s.19	EB12

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9. TO AGREE THE BUDGET AND PRECEPT 2021 22 (Pages 5-11)
10. FIXED ASSETS (Page 12)
11. ANNUAL REVIEW OF THE INSURANCE SCHEDULE (Pages 13-14)
12. ANNUAL REVIEW OF THE RISK ASSESSMENT (Pages 15-16)
13. ANNUAL GRANTS 2020/21

To consider the application circulated by email from the Citizens Advice Bureau. Summary of spending on grants to date below:

Organisation	Amount requested	Amount budgeted	Amount paid
Village Day	-	£150	-
Kilmersdon Parish News	£400	£400	£400
PCC	£1,500	£850	£850
Community Transport	Left blank on purpose.	Category 'other grants' - £600	£300
Citizen's Advice Bureau	£300	Category - 'other grants' - £600, of which £300 has been spent above.	

## 14. HIGHWAY MATTERS

- Patchy reinstatement of the highway following Truespeed installation reported to Highways 5/1/2021, and copied to Truespeed.
- Truespeed installation at the Village Hall (**Pages 17-19**)
- Jack and Jill path -.ownership confirmed via Land Registry as Lord Hylton – slippery leaves reported to them December 2020.

## 15. PLAYING FIELD

- Replacement of the small wooden train – the order has been placed with Wicksteed as agreed at the last meeting but installation has been asked to be delayed until this meeting because the December Play Inspection highlighted severe deficiencies in the Trim Trail and it is medium risk. A revised quote was sought for the Trim Trail items in order to ascertain whether to go ahead with both items at the same time for efficiency. Revised quote for the Trim Trail - **£8,750.**

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- Swing repairs as raised at the last meeting. Agreed on site that Cllr Nagel would raise the following issues raised in the play inspection, with Matt Crosier for any assistance: Securing all loose eye bolt fixings (includes replacement if required).
- Quote for items of repair on the MPU - Removal of damaged fixings and splintered mounting timber on Fireman's Pole and making good. MPU repairs - including cutback of decayed tops of cladding logs to remove splintered timber as much as possible. Application of end grain timber preservative to exposed cut back timber tops, supply and fitting of 2 half logs where decay is too extensive, Filling of larger splits in timber frame supports with exterior grade silicone fillers, either repair or replacement of the decayed handrail - **£540 plus VAT**.
- Items of medium risk on the swings – quote from GB Sport and Leisure

2prs	SP-02-070	One size flat seat chains @	£34.50	£69.00
4no	SP-02-023	Varilinks	@ £4.75	£19.00
1no	Carriage			£15.00
1no	Fit chains and Varilinks & dispose of old parts			£175.00

Prices are subject to VAT  
Carriage will be waived if fitting is ordered.
- Two items of medium risk (medical attention would be required) Item 2 - grass surface eroded along one line causing trip hazard and Item 28 - football nets not secured at the back - to prevent the trip hazard by securing them to the ground - **£75** quoted by Greensward.
- Zipwire shown as medium risk (medical attention needed if there was an accident) – recommends a detailed structural survey carried out to ensure structural integrity as there is significant decay at the bases but no excessive movement. GB Sport and Leisure will not quote to replace the timbers for health and safety reasons. Quote being sought for annual dismantling service as recommended.

## 16. PLANNING APPLICATIONS (Cllr Butt)

2020/1169/OTS Outline Planning Permission for the erection of 6no dwellinghouses with details of access (amended site plan due to surface water drainage requirements) Land Adj Orchid Close Writhlington Radstock. Deadline extended to 19/1/2021

## 17. CORRESPONDENCE

## 18. OUTSIDE BODIES

## 19. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

## 20. DATE OF NEXT MEETING – 15<sup>th</sup> February 2021

**Lesley Close**  
**Parish Clerk**

11<sup>th</sup> January 2021 [Clerk@kilmersdonpc.co.uk](mailto:Clerk@kilmersdonpc.co.uk) Tel: 07521 951471 [www.kilmersdonpc.co.uk](http://www.kilmersdonpc.co.uk)

To Cllrs N Brand, R Butt, E Drewe, G Doswell, N Ham, D Hudson, B Nagel.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.