

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Councillors

Held remotely via Zoom

At 7.30pm on Monday 21st December 2020

PRESENT: Cllr N Brand (Chair) Cllrs R Butt, G Doswell, E Drewe, N Ham, D Hudson, B Nagel.

ABSENT: -

ATTENDING: L Close (Parish Clerk).

116. APOLOGIES

Apologies were received from Cllr A Barkshire, Mendip District Council.

117. DECLARATIONS OF INTEREST

Cllrs N Ham and D Hudson declared personal interests in item 12, planning application at Babington House.

118. MINUTES

The minutes of the Parish Council meeting held on 16th November 2020 were **agreed** as a true record and would be signed after the meeting.

119. PUBLIC SPEAKING TIME

There were no members of the public.

120. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

121. REVIEW OF LEASES

The Parish Council received two items of correspondence from (1) John Clayton on 19th November and (2) Lord Hylton on 18th December. **Agreed** to write to both stating that the Parish Council wanted to resolve the leases as promptly as possible but needs time to consider the letter in conjunction with other correspondence received and put this to the January Parish Council meeting. *Action – the Clerk*

122. TO REVERT TO PUBLIC SESSION

The meeting reverted to public session.

123. FINANCIAL MATTERS

The following payments were **agreed**. Following the meeting, the Clerk scheduled the payments for 23rd December and sent a screen shot of the electronic banking payment list to all Councillors for confirmation.

Minutes are draft until approved at the next meeting.

Signed:

Date:

1

KILMERSDON PARISH COUNCIL

Payee	Detail	Gross £	Net £	Power	Electronic banking no
L Close	Salary - November	256.62	256.62	LGA 1972 S112	EB8
HMRC	Clerks tax 3 rd quarter	192.20	192.20	LGA 1972 S112	EB9

Income – A refund of £18.42 from IONOS in relation to two months of web hosting following the move to Love Creative, was noted.

External Audit – It was noted that the external audit has been signed off with two qualifications – (1) a refund of £160 in respect of the see saw was treated as income rather than being netted off the relevant expenditure to show the true cost of the asset. As a result, Section 2 Boxes 3 and 6 are overstated by this amount and should read £12,508 and £10,397, respectively. These amendments will be corrected in the prior year comparatives when completing next year's AGAR; (2) Section 2 was not signed by the Responsible Finance Officer before approval (it was dated 19/5/2020 instead of 18/5/2020).

124. ANNUAL GRANTS 2020/21

The Parish Council considered the grant application and further information from Community Transport. Whilst there are currently no residents of Kilmersdon using the service, it was actively promoted in the community and may well be used in the coming months. **Agreed** to donate £300 to Community Transport and to ask Community Transport to keep the Parish Council updated on service use in Kilmersdon. *Action – the Clerk*

125. HIGHWAY MATTERS

- **Welcome to Kilmersdon Signs** – are being pursued by Sara Davies and the contractor who damaged them. New ones are expected in the next financial year.
- **The tree limb overhanging Jack and Jill path** has been removed. In light of confusion over who owns this footpath and therefore has a duty of care, it was **agreed** to contact Land Registry for a copy of the deeds. *Action – the Clerk*

126. PLAYING FIELD

- **Small wooden train** – The Clerk gave an overview of the quotes received so far, outlining the difficulty in obtaining like for like quotes for a new small train, particularly in lockdown. Given the state of the small train, **agreed** to accept the quote from Wicksteed in the amount of £4,200. Lead in times to be confirmed so that Councillors may remove the old equipment. *Action – the Clerk and Councillors.*
- **Swing and multi play** repairs as raised at the last meeting. Agreed on site that Cllr Nagel would raise the following issues raised in the play inspection, with Matt Crosier for any assistance. Securing all loose eye bolt fixings (includes replacement if required)2.) Removal of damaged fixings and splintered mounting timber on Fireman's Pole and making good 3.) MPU repairs - including cutback of decayed tops of
Minutes are draft until approved at the next meeting.

Signed:

Date:

2

KILMERSDON PARISH COUNCIL

cladding logs to remove splintered timber as much as possible. Application of end grain timber preservative to exposed cut back timber tops, supply and fitting of 2 half logs where decay is too extensive, Filling of larger splits in timber frame supports with exterior grade silicone fillers, either repair or replacement of the decayed handrail.

Agreed that (1) Cllr Nagel would contact Matt Crosier regarding the securing/ replacing of the eye bolt fittings; and (2) the Clerk to contact GB Sport and Leisure for a revised quote on the MPU items only.

Action – the Clerk and Cllr Nagel

- **Spiral Garden** – local residents Frances Horler and Helen Chivers are kindly keeping this under control.
- **Garage key, field gate and noticeboard** – Cllr Nagel would pick these up. The Clerk to start a key register. Cllr Hudson to liaise with Cllr Nagel to drop some Parish Council items into the garage. *Action – the Clerk, Cllrs Nagel and Hudson*
- **Weekly Play Inspections** – two nails protruding on the top post of the small slide. Right hand picnic bench is worn / damaged and horizontal support bar on the left hand table is rotten – to look at repairing this in the Spring. In the meantime, **agreed** that Cllr Drewe sources the timber and meets Cllr Nagel on site to assess the need. *Action – Cllrs Drewe and Nagel*

127. PLANNING APPLICATIONS

2020/2194/FUL Replace existing temporary workshop buildings with New Kids Club and transformation existing gym building into additional hotel accommodation, Babington House Vobster Cross To Hatchet Hill Babington Frome – **agreed** to defer to the advice of the Listed Building Officer

2020/2370/TPO Proposed works to trees found in Table 3, Table 4 and Table 5 as high, medium and low priority. Includes site plan with tree locations. Beech trees to be removed on driveway avenue to be replaced with beech standards in similar locations within the avenue. All other trees to be felled to be replaced with like for like species whips in similar locations, with the exception of ash, sycamore and elm, to be replaced with a mix of English oak, beech or common lime in similar locations. Babington House Vobster Cross To Hatchet Hill – **agreed** to defer to the advice of the Tree Officer

Cllr Butt reported that these planning applications were not on the portal.

Agreed to feed this concern back to Mendip DC. *Action – the Clerk*

128. PROPOSED CHANGES IN PLANNING SYSTEM

Cllr Drewe reported on changes to the planning system in particular in relation to the Planning Use Classes Order. **Agreed** that Cllr Drewe drafts and circulates a letter to the MP outlining the Parish Council's concerns.

129. CONSULTATION ON THE DRAFT STATEMENT OF COMMUNITY INVOLVEMENT

Agreed to send any comments to the Clerk who would collate a response by the deadline of 31 December 2020. *Action – the Clerk*

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

130. CORRESPONDENCE

There had been no correspondence.

131. OUTSIDE BODIES

There were no reports from outside bodies.

132. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING

Correspondence from John Clayton and Lord Hylton to go to the next meeting.

133. DATE OF NEXT MEETING: 18TH January 2020

The meeting ended at 8.20pm

Minutes are draft until approved at the next meeting.

Signed:

Date:

4