

KILMERSDON PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL TO BE HELD REMOTELY VIA ZOOM ON MONDAY 16th NOVEMBER 2020 AT 7.30PM

A G E N D A

1. **APOLOGIES** To receive apologies for absence
2. **DECLARATIONS OF INTEREST** To note any Councillors' interests
3. **MINUTES** To approve the Minutes of the Parish Council Meeting held on 19th October 2020. (Pages 1-4).
4. **PUBLIC SPEAKING TIME (max 15 mins).**
5. *Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*
6. **REVIEW OF LEASES**
7. **COLES GARDEN MEETING ROOM - update**
8. **TO REVERT TO PUBLIC SESSION**
9. **FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross £	Net £	Power	Electronic banking no
Love Creative	Website final payment	445.50	371.25	LGA Misc Provisions Act 1976 s.19	EB3
L Close	Salary - October	256.42	256.42	LGA 1972 S112	EB4
L Close	Quarterly web domain fee	25.20	21.00	LGA Misc Provisions Act 1976 s.19	EB5
Savills	Garage hire	50.00	41.67	LGA Misc Provisions Act 1976 s.19	EB6
L Close	Petty cash reimbursement Nov 2019-Nov 2020	69.88	68.34	LGA Misc Provisions Act 1976 s.19	EB7

Budget comparison and first draft of 2021 22 budget (Circulated on paper)

KILMERSDON PARISH COUNCIL

10. ANNUAL GRANTS 2020/21

Organisation	Amount requested	Amount budgeted
Village Day	-	£150
Kilmersdon Parish News	£400	£400
PCC	£1,500	£850
Community Transport	Left blank on purpose	Category other grants - £600

Grant forms circulated electronically 9/11/2020

11. HIGHWAY MATTERS

- Ongoing correspondence with Sara Davis of Somerset Highways
- Quote to remove the limb overhanging Jack and Jill path - £145 Greensward

12. PLAYING FIELD

- Replacement of the Trim Trail and small wooden train – quote attached (**Pages 5-9**)
- Swing and multi play repairs as raised at the last meeting. Agreed on site that Cllr Nagel would raise the following issues raised in the play inspection, with Matt Crosier for any assistance. Securing all loose eye bolt fixings (includes replacement if required)2.) Removal of damaged fixings and splintered mounting timber on Fireman's Pole and making good 3.) MPU repairs - including cutback of decayed tops of cladding logs to remove splintered timber as much as possible. Application of end grain timber preservative to exposed cut back timber tops, supply and fitting of 2 half logs where decay is too extensive, Filling of larger splits in timber frame supports with exterior grade silicone fillers, either repair or replacement of the decayed handrail

13. PLANNING APPLICATIONS (Cllr Butt)

- 2020/2195/ Replace existing temporary workshop buildings with New Kids Club and transformation existing gym building into additional hotel accommodation. Babington House
- 2020/2086/LBC Replace existing side elevation sash window with like for like sash window. Orange Farm Kilmersdon Hill

14. WEBSITE COMPLETION AND ARRANGEMENTS TO GO LIVE www.kilmersdonpc.co.uk

15. CORRESPONDENCE

16. OUTSIDE BODIES

Proposed Zoom meeting with PC Toni Lines – Weds 25th Nov at 7.30pm

17. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

18. DATE OF NEXT MEETING – 21st December 2020

KILMERSDON PARISH COUNCIL

Lesley Close

**Lesley Close
Parish Clerk**

9th November 2020 Clerk@kilmersdonpc.co.uk Tel: 07521 951471 www.kilmersdonpc.co.uk

To Cllrs N Brand, R Butt, E Drewe, G Doswell, N Ham, D Hudson, B Nagel.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

KILMERSDON PARISH COUNCIL

**Minutes of a Meeting of Kilmersdon Parish Councillors
Held remotely via Zoom
At 7.30pm on Monday 19th October 2020**

PRESENT: Cllr N Brand (Chair) Cllrs R Butt, E Drewe, G Doswell, N Ham, D Hudson, B Nagel.

ABSENT: -

ATTENDING: L Close (Parish Clerk).

81. APOLOGIES

Apologies were received from Cllr A Barkshire, Mendip District Council.

82. DECLARATIONS OF INTEREST

There were no declarations of interest.

83. MINUTES

The minutes of the Parish Council meeting held on 21st September 2020 were **agreed** as a true record and would be signed after the meeting.

84. PUBLIC SPEAKING TIME

There were no members of the public.

85. CONFIDENTIAL SESSION

It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

86. REVIEW OF LEASES

The Parish Council discussed correspondence via Savills. **Agreed** to present the quote to the Village Shop Committee, making it clear that, if the Village Shop Committee is happy for it to go ahead, it would be funded by them and the landlord. *Action – the Clerk*

87. TO REVERT TO PUBLIC SESSION

The meeting reverted to public session.

88. FINANCIAL MATTERS

The following payments were ratified and **agreed**. The Clerk shared her desktop and the payments EB1 and EB2 were made electronically after the meeting, witnessed by Cllrs Brand, Doswell and Nagel.

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

Payee	Detail	Gross £	Net £	Power	Ch no
HMRC	Clerk's tax	192.20	192.2037 1.25	LGA Misc Provisions Act 1976 s.19	001321 paid 6/10/20
Greensward	Quarterly maintenance	537.00	447.50	LGA Misc Provisions Act 1976 s.19	EB1
L Close	Salary - September	256.62	256.62	LGA 1972 S112	EB2
L Close	Internet security renewal via F Secure	44.50	37.09	LGA 1972 S112	EB2

Six month accounts to 30/9/2020 – were **agreed**.

Budget comparison and first draft of the 2020/21 budget were noted and would be circulated on paper for further discussion at the next meeting. *Action – the Clerk*

89. HIGHWAY MATTERS

The need for armco barriers on the bend approaching the village from Ammerdown; double white lines on Kilmersdon Hill; moving the 30mph signs back to their original positions and addressing parking outside the Jolliffe Arms, together with the fact that the 30mph sign on the left hand side approaching from Ammerdown is so faded it cannot be read and the two Welcome to Kilmersdon signs have still not been repaired were all discussed and the response from Sara Davis of Somerset Highways was noted. (1) **Agreed** to respond to Sara Davis to the effect that it is remiss not to have armco barriers on the first bend because there is a drop of 30 feet with trees in the way and three cars have already gone over. The likelihood of a car bouncing back off such barriers into the path of another vehicle is remote and the danger of not having them is much higher. Cllr Mike Pullin would be asked for his support in this; (2) parking outside the Jolliffe does have a traffic calming effect and whilst it is hard to navigate such parking with a large vehicle, it was felt that the traffic calming element was important and **agreed** to take this off the agenda; (3) **agreed** to ask Sara Davis who their contractor is for the Welcome to Kilmersdon signs in order that they may be contacted for compensation; (4) Ames Lane verges have not been trimmed all year, **agreed** to contact Somerset Highways about this; (5) there is a large tree (possibly on private land) on the corner opposite Church Square. **Agreed** that Cllr Doswell confirms the address and the Clerk drafts a letter. *Action – Cllr Doswell and the Clerk*

Overgrown vegetation opposite the Jolliffe – It was noted that this had been cut back by the landowner on this occasion. **Agreed** that the Chairman writes a letter on behalf of the Parish Council outlining responsibility for this land. *Action – Cllr Brand*

Minutes are draft until approved at the next meeting.

Signed:

Date:

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KILMERSDON PARISH COUNCIL

90. PLAYING FIELD

1. Trim Trail – There was a meeting scheduled with the play provider to review the costs on Wednesday at 2.30pm, all councillors welcome to attend.
2. Stabilising the football posts – **agreed** to remove this from the agenda until the summer. The change in ground conditions meant that this was no longer an issue in the last play inspection
3. Swing and multi play repairs as raised at the last meeting – the quote of £585 plus VAT was discussed and it was **agreed** to delegate authority to the Chair and Cllr Nagel who were visiting the site on Wednesday. *Action – Cllrs Brand and Nagel*

91. PLANNING APPLICATIONS

2020/1794/HSE Demolition of existing garage and replace/erect an oak framed car port with ancillary workshop, Parsons Paddock, Ames Lane – **agreed** that there were no objections providing the applicants repair/rebuild the existing white lias roadside wall, given that it is in a conservation area.

92. GOVERNMENT PROPOSED PLANNING CHANGES

The Parish Council discussed substantial changes to permitted development rights and use classes order. Cllr Hudson attended a Mendip webinar where it was confirmed that Mendip DC would be putting forward its views. **Agreed** that Cllr Drewe investigates further and sends a response to the Clerk to circulate. *Action – Cllr Drewe*

93. CORRESPONDENCE

1. A local resident had raised concern about lack of communication with Truespeed – the Clerk had offered to raise this with the Truespeed Regional Manager.
2. Residents adjacent to the overgrown plot of land next to the play park – concern about rat infestation had been raised by local residents and their concerns conveyed to the landowner by the Clerk. It was suggested that the residents also report their concerns to Environmental Health.

94. OUTSIDE BODIES

It was noted that a Zoom meeting had been arranged for Parish Councillors to meet PC Toni Lines on 28th October. This would be re-arranged for November in order to accommodate more councillors. *Action – the Clerk*

95. ITEMS OF REPORT AND ITEMS FOR THE NEXT MEETING

1. Coles Garden Meeting Room – the Parish Council reverted to confidential session for this item and was recorded in confidential minutes accordingly.
2. Website – this is nearing completion and will be on the agenda for the next meeting.

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

96. **DATE OF NEXT MEETING:** 16th November 2020

97. **PROPOSED MEETING DATES 2021**

Agreed as 18th January, 15th February, 15th March, 12th April, 17th May, 21st June, 19th July, 20th September, 18th October, 22nd November, 20th December

The meeting ended at 8.40pm

Minutes are draft until approved at the next meeting.

Signed:

Date:


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27/10/2020

Gmail - Quotation

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 **Kilmersdon PC - Village Hall Quote.pdf**
227K

Lesley Close <kilmersdonclerk@gmail.com>

Mon, Oct 26, 2020 at 4:00 PM

To: Brian Nagel <brian@dataconnection.onmicrosoft.com>, Donald Hudson <donauld@kilmersdon.com>, Edward Drewe <edward@caveassociates.co.uk>, Gael Doswell <gaeldoswell@gmail.com>, Neil Brand <neil_x_brand@nfumutual.co.uk>, Nick Ham <ham.nick@rocketmail.com>, Raph Butt <raphbutt@btinternet.com>

Dear All

Gael, Brian and I met the Wicksteed Sales Rep on site last week. Please find attached an below her quotation. As you may remember, Wicksteed was the lowest quote when we went out for quotes last year. The purpose of meeting Lynne on site was to make sure the trim trail equipment would fit well in the space available, to get an update on the quote and a couple of options to replace the small train.

In terms of budget available, we have received £5,000 from the Sperring Trust, £750 from Somerset County Council and £637.61 in Crowd Funding. We have earmarked reserves of £5,830 for the play park. We therefore have a budget of £12,217.61.

The cost of installing the trim trail equipment and train is £12,470.57. If we were to have a rock n bowl roundabout instead of the train it would cost £12,547.55.

I shall put this on the next PC agenda for consideration.


Kind regards,

Lesley

Lesley Close
Parish Clerk
Kilmersdon Parish Council
Tel. 07521 951471

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 **Kilmersdon PC - Village Hall Quote.pdf**
227K

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27/10/2020

Gmail - Quotation



Lesley Close <kilmersdonclerk@gmail.com>

Quotation

2 messages

Lynne Egginton <legginton@wicksteed.co.uk>
To: "clerk@kilmersdonpc.co.uk" <clerk@kilmersdonpc.co.uk>

Fri, Oct 23, 2020 at 11:24 AM

Hi Lesley

It was lovely to see you the other day.

Please see attached your quotation as requested.

In addition, the cost for a rock n bowl roundabout would be as follows:

- 6020-071 Supply: £1850
- Installation: £475
- Safety grass mats supply: £726
- Installation of grass mats: £572
- Carriage: £128.80
- Discount: £362
- TOTAL EXC VAT: £3389.80

I hope this meets with your approval, and if I can be of any further help, please do not hesitate to get in touch.

Kind Regards

Lynne Egginton

Area Sales Manager
Wicksteed Playgrounds
Digby Street, Kettering, Northants, NN16 8YJ

legginton@wicksteed.co.uk
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Our privacy policy can be accessed here <https://wicksteed.co.uk/privacy-policy/> and covers the data we hold and how we process it.

Follow the links below to see more of Wicksteed Playground's products, news and events



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Registered in England No. 603152
Registered Office Address: Wicksteed Leisure Ltd. Digby Street, Kettering, Northamptonshire, NN16 8YJ

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Quotation Number : 74899/5/LE/231020/A



• SINCE 1918 •

DATE: 23.10.2020

Customer Address

Kilmersdon PC
Coles Garden
Kilmersdon

Quotation for new play equipment at the Village Hall

Page 1

BA3 5TG

Quantity	Code	Description	Unit Price	Total
1.00	70352	Switchback Run	592.00	592.00
		Installation	227.00	227.00
1.00	70351	Slalom Run	592.00	592.00
		Installation	227.00	227.00
1.00	70,355.0	Traversing Wall	3,129.00	3,129.00
		Installation	509.00	509.00
24.00		Wicksteed Safety Grass	33.00	792.00
		Onto Grass Area Only	26.00	624.00
1.00	70334	Rolling Barrel	901.00	901.00
		Installation	273.00	273.00
		To be installed at the start of the trail:		
2.00	6130grass	Wicksteed Safety Grass	33.00	66.00
		Installation	27.00	54.00
1.00	6070-179	Wicksteed Flyer	2,995.00	2,995.00
		Installation	318.00	318.00
1.00	L-INSTALL	Dig out and remove trail and train	600.00	600.00
1.00	HERAS	Heras fencing	300.00	300.00
1.00	STORAGE	Storage on/off site	300.00	300.00
1.00	WELFARE	Poartloo during works	350.00	350.00
1.0	PII	Post Installation Inspcetion	500.00	500.00
		Less Discount	-	1,334.90
		Carriage @ 5%		456.65
Total Quotation excluding Vat				12,470.75



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Registered in England No. 603152

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