

KILMERSDON PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND THE MEETING OF KILMERSDON PARISH COUNCIL AT
THE COLES GARDEN MEETING ROOM ON MONDAY 18th MARCH 2019 AT 7.30PM**

A G E N D A

1. **APOLOGIES** To receive apologies for absence
2. **DECLARATIONS OF INTEREST** To note any members' interests
3. **MINUTES** To approve the Minutes of the Parish Council Meeting held on 21st January 2019.
(February meeting not quorate, January minutes circulated previously)
4. **PUBLIC SPEAKING TIME** (max 15 mins).
5. **NEIGHBOURHOOD PLAN UPDATE**
6. **FINANCIAL MATTERS** To approve expenditure as follows (two months)

Payee	Detail	Gross	Net	Power	Ch no
K Lewis	2x keys cut playing field	£10.00	£8.34	LGA 1972 s.112	001282
Greensward	Pruning above the zip wire	£234.00	£195.00	LGA 1972, s 112	001283
L Close	Reimburse 1&1 quarterly website fee	£17.96	£14.97	LGA 1972 s.143	001284
L Close	Salary (Jan)	£241.42	£241.42	LGA 1972 s.143	001285
Kilmerston Meeting Room	Neighbourhood Plan meeting room hire	£20.00	£20.00	LGA 1972 s133	001286
Kilmerston Meeting Room	PC meeting room hire	£61.00	£61.00	LGA 1972 s 133	001287
L B Planning	Neighbourhood Plan Consultant	£50.00	£50.00	LGA 1972 s.143	001288
Somerset CC	Village signs	£634.12	£634.12	LGA 1972, s112	001289
GB Sport and Leisure	Nov 18 and Feb 19 play inspections	£132.00	£110.00	LGA 1972, s 112	001290
L Close	Petty cash reimbursement	£38.26	£37.71	LGA 1972 s 133	001291
L Close	Salary (Feb)	£241.42	£241.42	LGA 72 s.143	001292

7. **ANNUAL REVIEW OF THE FIXED ASSET REGISTER**

KILMERSDON PARISH COUNCIL

8. **ANNUAL REVIEW OF THE INSURANCE SCHEDULE** Following the quotes from three insurance company reported 19th November 2018, to consider accepting the lowest quote of £539.52 (including IPT) for a three year agreement with Zurich.
9. **ANNUAL REVIEW OF THE RISK ASSESSMENT**
10. **ANNUAL REVIEW OF COMPLIANCE WITH THE TRANSPARENCY CODE**
11. **HIGHWAY MATTERS**
1. Renovation of the fingerpost at Church Square – quote by Somerset Forge: refurbish the post and finger and to supply new crown will cost £475.00 plus vat if you have the crown the price to refurbish the post crown and finger will be £200.00 plus vat.
 2. The following items have been reported to Highways
 - Pot holes in the lay by at the top of the hill
 - Charlton Lane – rubbish in the road.
 - B3139 after Charlton Lane and before the Red House Farm on the left hand side as you travel towards the White Post roundabout – there is an overhanging branch which forces high vehicles out into the centre of the highway
 3. Grit bin – email from Holcombe PC. £43.90 requested contribution. **(page 1)**
 4. Concerns regarding the bridge – email from Mells PC **(pages 2 and 3)**
 5. The B3139 just before the bridge as you approach Kilmersdon from Ammerdown. In the past 8 months there have been 3-4 incidents of cars coming off the road and into the woods. Request from a local resident for measures such as barriers to make this section of road safe.
12. **PLAYING FIELD**
- Damage to a seat of a picnic bench, possible rot underneath
 - The aerial cableway – the quarterly Inspection recommends replacing the missing finger plates to the jockey, dismantling and checking the internal brake and replacing parts if necessary and adjusting the stop spring on the cable. - £250 quote from Big Wood
 - The junior climber – the quarterly Inspection recommends replacing all rotten timbers - - £230 quote Big Wood and paint deck and bridge of multi play with anti slip - £120
 - The trim trail – the quarterly inspection recommends removing the additional timbers and replacing rotten timbers and covering the exposed concrete.
 - Quote from Greensward for the monthly litter picking of the field and car park £45 pcm – arrangement made via email.
 - The seesaw: Next to one of the caps in the beam that secures this to the suspension unit there is a hole alongside the cap .This is possibly be due to the beam decaying internally .And this will make the beam weak at the centre pivot point. - £120 quote Big Wood.
 - Swing – replace two cradle seats and paint swing crossbar - £390 quote big Wood
13. **PLANNING APPLICATIONS (Cllr Butt)**
- 2019/0320/ Proposed Installation of 8No. air conditioning units to Main House on roof, 2No. to Lodge House at South side and 2No. to Coach House to the rear, including associated pipe work and internal units. Safety


KILMERSDON PARISH COUNCIL

Railing on Main House Roof, (Part-Retropective). Babington House Vobster Cross To Hatchet Hill Babington Frome

14. **FORWARD PLANNING**
15. **CORRESPONDENCE**
16. **OUTSIDE BODIES**
17. **ONGOING MAINTENANCE OF THE SOMERSET WOOD IN MEMORY OF THOSE WHO LOST THEIR LIVES IN THE FIRST WORLD WAR** To receive any feedback from the article in Kilmersdon Parish News
18. **NOTICEBOARD AT COLES GARDEN**
19. **MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING**
20. **DATE OF NEXT MEETING** – 15th April 2019 – Annual Parish Meeting at 7pm followed by the Parish Council meeting at 7.30pm . To note that in an election year the May Parish Council meeting should be held within 14 days of the election (2nd May). Accordingly, to consider changing the date of the May Parish Council meeting to one of the following: Tues 7th May, Weds 8th May, Thurs 9th May, Tues 14th May.

Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. **REVIEW OF LEASES**
22. **ANNUAL PAY REVIEW OF THE CLERK (email circulated)**


Lesley Close
Parish Clerk
11th March 2019

Tel: 07521 951471

Clerk@kilmersdonpc.co.uk
www.kilmersdonpc.co.uk

To: Cllrs N Brand, R Butt, S Gibbs, D Hudson, K Lewis (Vice Chair), R Morse (Chair)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

25/02/2019

Gmail - Grit Bin

1



Lesley Close <kilmersdonclerk@gmail.com>

Grit Bin

1 message

Vicki Watts <clerk@holcombepc.org.uk>

Wed, Feb 20, 2019 at 5:09 PM

To: clerk@kilmersdonpc.co.uk

Dear Parish Clerk,

During the recent snow and ice Holcombe Parish Council received several complaints regarding the stretch of road near Charmborough Farm. I have attached an aerial shot to highlight the location - It is on a hill and proved to be the point that stopped several drivers who were trying to get to and from the village.

This particular stretch is the point where Holcombe, Coleford and Kilmersdon all meet and as a result we have consulted with Coleford Parish Council who have agreed to contribute towards the cost of a new grit bin. The bin has been purchased from Glasdon UK by Holcombe Parish Council for a discounted price of £131.72 plus VAT for a 400 litre black 'Nestor' bin (photo attached) and we wondered whether you might also contribute towards the cost which would equate to £43.90 for each Council.

I do hope that you will be able to give this consideration. If you have any questions then please do get in touch.

Kind regards

Vickie Watts

Clerk to Holcombe Parish Council

07971 516916

2 attachments



Charmborough Grit bin.JPG
42K

15/02/2019

Gmail - MELLS PARISH COUNCIL - CONCERNS RE BRIDGE AND FLOOD



Lesley Close <kilmersdonclerk@gmail.com>

MELLS PARISH COUNCIL - CONCERNS RE BRIDGE AND FLOOD

3 messages

Joy Book <parishcouncils.frome@gmail.com>
To: clerk@kilmersdonpc.co.uk

Fri, Feb 15, 2019 at 11:57 AM

Good morning Lesley

I have spoken to Alan Brady this morning who says he has been in contact with you regarding the chicane bridge and the flooding between Vobster Quay and Babington House. Is this on Hatchett Hill? I was previously told it was Knaptons Hill but I don't think this is correct as it doesn't fit in with the latest information I have from Alan.

We are concerned about both and have been onto Highways several times. We would fully support any action taken regarding these two issues.

Kind regards

Outside the banding?

JOY BOOK
Clerk to Mells Parish Council

Tel: 07704 584953

Cloud End
22 Audley Avenue
Torquay
TQ2 7PD

Lesley Close <kilmersdonclerk@gmail.com>

Fri, Feb 15, 2019 at 4:29 PM

To: Donald Hudson <donald@kilmersdon.com>, Ken Lewis <ken@kenlewisdesign.co.uk>, Neil Brand <neil_x_brand@nfumutual.co.uk>, Raph Butt <raphbutt@btinternet.com>, Roy Morse <roycranetrain@gmail.com>, Shayne Gibbs <shaynegibbs1961@gmail.com>

Dear Councillors

Perhaps this can be discussed under Highways at Monday's meeting.

Kind regards,

Lesley

Lesley Close
Parish Clerk
Kilmersdon Parish Council
Tel. 07521 951471

The view and comments expressed in this email are confidential to the recipients and should not be passed on to others without permission.

[Quoted text hidden]

Lesley Close <kilmersdonclerk@gmail.com>
To: Joy Book <parishcouncils.frome@gmail.com>

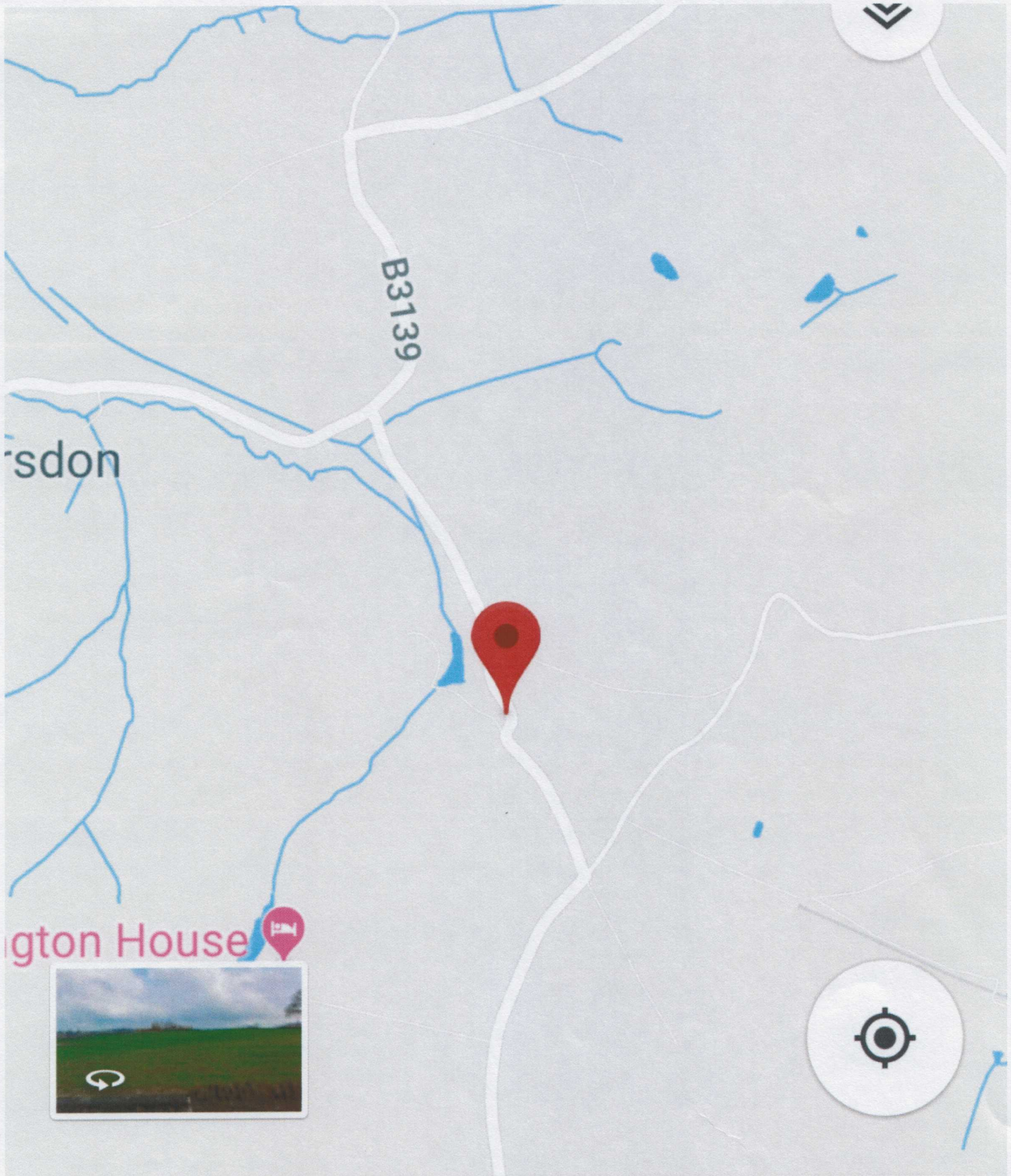
Fri, Feb 15, 2019 at 4:30 PM

Dear Joy

Many thanks for your email and I shall ensure that it is raised at Monday's Parish Council meeting.

Kind regards,

3



ington House



Unnamed Road