

KILMERSDON PARISH COUNCIL

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YOU ARE SUMMONED TO ATTEND A MEETING OF KILMERSDON PARISH COUNCIL AT THE
COLES GARDEN MEETING ROOM ON MONDAY 15TH JULY 2019 AT 7.30PM

A G E N D A

1. **APOLOGIES** To receive apologies for absence
2. **DECLARATIONS OF INTEREST** To note any Councillors' interests
3. **MINUTES** To approve the Minutes of the Parish Council Meeting held on 17TH June 2019.
Pages 1-4.
4. **PUBLIC SPEAKING TIME** (max 15 mins).
6. **FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross	Net	Power	Ch no
Bigwoodplay.com	Slide	£162.00	£135.00	LGA 1972. S112	001312
L Close	June salary	£251.76	£251.76		001313

- To consider researching the possibility of going online with the Parish Council bank accounts
 - To agree that the authorised signatories in the current mandate for the accounts detailed in section 1.3 of the Nat West mandate form, be changed in accordance with sections 2 and 3 of the form – ie the removal of S Gibbs, W Morse and A Jolliffe, the addition of B Nagel, E Drewe and N Ham and the change of address of N Brand.
7. **HIGHWAY MATTERS**
 1. Renovation of the fingerpost at Church Square – to map the fingerposts on a large scale map of the Parish (Cllrs Drewe and Ham)
 2. Quote via Cllr Brand: To print and mount the image the cost will be £50, that price will include delivery (black and white)
 3. Arrangements for a meeting with Highways Officers to discuss moving 30mph signs, installation of ARMCO barriers and parking opposite the pub. Response attached (**Pages 5-6**)
 8. **PLAYING FIELD**
 - Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor has been contacted regarding the second picnic bench.
 - The zip wire – update on crowd funding (Cllr Brand) and the maintenance manual (Cllr Lewis).
 - Deterioration of the noticeboard next to the play area – the community group who installed the equipment confirm that the logo has to remain in place for the duration of the project.
 - Maintenance of the Spiral Garden – Quote from Greensward: Once per year (Jan/Feb) A major clear back of the foliage to promote regrowth. Clear all weed and spread 2 tons of

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bark mulch. Three times per year. Clear all weed growth and tidy area. Annual Cost: £675.00 plus vat.

- Grants - Contact with the Sperring Trust for a grant (Cllr Nagel) and contact with the community group who set up the play area in relation to getting quotes for £30,000 of play equipment and applying for grants (the Clerk)
- Trim Trail quote to replace rotten elements

9. PLANNING APPLICATIONS (Cllr Butt)

- 2019/1394/VRC Application to vary condition 2 (carried out in accordance with drawings) of planning approval 2015/2664/HSE (Erection of two storey side extension, single storey rear extension, front open porch and detached garage) to improve the consented garage. Venture School Lane Kilmersdon Frome BA3 5TE

10. REVIEW OF POLLING DISTRICTS AND POLLING PLACES Circulated electronically 10/6/19 ARO comment for Kilmersdon is 'No problems' (Page 7)

11. CORRESPONDENCE

12. OUTSIDE BODIES

- Neighbourhood Plan update

13. NOTICEBOARD AT COLES GARDEN

14. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

15. DATE OF NEXT MEETING – 16th September 2019

Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. REVIEW OF LEASES – To welcome Ben Short of Savills

W Close

Lesley Close
Parish Clerk
5th July 2019

Tel: 07521 951471

Clerk@kilmersdonpc.co.uk
www.kilmersdonpc.co.uk

KILMERSDON PARISH COUNCIL

Minutes of the Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room
At 7.30pm on Monday 17th June 2019

- PRESENT:** Cllr E Drewe (Vice Chair, in the chair), Cllrs N Brand, R Butt, N Ham, D Hudson, B Nagel
- ABSENT:** Cllr K Lewis
- ATTENDING:** County Councillor M Pullin for Public Speaking Time.
L Close (Parish Clerk).

32. APOLOGIES

Apologies for absence were received from Cllr Lewis.

33. REGISTERS OF INTEREST

Registers of interest forms had been received from all councilors.

34. DECLARATIONS OF INTEREST

There were no declarations of interest.

35. MINUTES

The minutes of the Parish Council meeting held on 20th May 2019 were **agreed** as a true record and signed by the Chair.

36. PUBLIC SPEAKING TIME

Cllr Pullin discussed the arrangements to move the 30mph signs in the village, the possibility of Armco barriers on the bend before the bridge and turning to Vobster/Babington coming from Terry Hill Cross Road and parking opposite the pub. There was a further discussion on the combined will of the local parishes for a 40mph limit from the White Post roundabout through the village and beyond. **Agreed** that the request for a meeting with Highways be chased, copying in Cllr Pullin. **Action – the Clerk**

Lack of weedkilling on pavements was raised, with a particular issue being the footpath at Kilmersdon Hill. Cllr Pullin suggested this is reported through the Highways website. **Action – the Clerk**

Cllr Pullin asked to be contacted in a month's time if nothing has progressed.

37. FINANCIAL MATTERS

The following payments were **agreed**.

Minutes are draft until approved at the next meeting.

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Payee	Detail	Gross	Net	Power	Ch no
L Close	June salary	£251.56	£251.56	LGA 1972. S112	001308
HMRC	Quarterly fee	£188.60	£188.60	LGA 1972 s.112	001309
Greensward	Grass cutting and litter picking	£1296.00	£1080.00	LGA 1972 s.143	001310
GB Sport and Leisure	Play inspection	£66.00	£55.00	LGA 1972 s.111	001311

It was **agreed** to start arrangements to install Cllrs Drewe, Ham and Nagel as signatories on the bank account. **Action – the Clerk**

38. HIGHWAY MATTERS

- Renovation of the fingerpost at Church Square – to map the fingerposts on a large scale map of the Parish – Cllr Drewe circulated large scale maps of Kilmersdon. **Agreed** that Cllrs Ham and Drewe drive around the parish mapping the fingerposts, to bring back to the next meeting. **Action – Cllrs Ham and Drewe**
- Arrangements for a meeting with Highways Officers to discuss moving 30mph signs, installation of ARMCO barriers and parking opposite the pub. – this was discussed under Public Speaking Time, above.

39. PLAYING FIELD

- Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor has been contacted regarding the second picnic bench – this is ongoing.
- The zip wire – update on crowd funding and the maintenance manual. Cllr Brand has set up the crowd funding page, which requires a single signatory bank account. **Agreed** that the target figure should be £10,000 for maintenance and Cllr Hudson provides details for payments to be made through his account, with details passed to the Clerk to enable reporting of income. Cllr Brand confirmed that the School PTA would be pleased to spread the word about the crowd funding. **Action – Cllrs Brand and Hudson**
- Deterioration of the noticeboard next to the play area – update on contact with the community group who installed the equipment. – It has been confirmed that the National Lottery logo needs to remain. **Agreed** that the Clerk provides the dimensions and Cllr Brand seeks a quote for its replacement. **Action – the Clerk and Cllr Brand.**
- Further **agreed** that the community group be asked about the possibility of applying for a grant to replace the rotting equipment. **Action – the Clerk**
- Maintenance of the Spiral Garden – Request to the Kilmersdon Gardening Club to consider maintaining this flower bed – The Club does not have the resources to undertake this work. **Agreed** that Greensward be asked to quote for a one off tidy, followed by quarterly maintenance. **Action – the Clerk**
- Cllr Nagel to contact the Sperring Trust for an indication of whether a grant might be feasible. **Action – Cllr Nagel**

Minutes are draft until approved at the next meeting.

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- **Agreed** that playschemes be sought for £30,000 play equipment to replace the rotting items **Action – the Clerk**
- Damage to the slide –A quote to replace the slide with metal at £1,340 was considered. **Agreed** to replace with a temporary plastic slide at £135 and look at replacing the play equipment in due course. **Action – the Clerk**
- From the weekly inspections - Train engine part of small climbing frame starting to wobble. – to be monitored.
- From the weekly inspections - someone seems to be keeping their camper van in the village hall car park and because of its size it is pushing over one of the small trees planted on the boundary – the camper van appears to have moved.

40. PLANNING APPLICATIONS

- 2019/1279/TCA Cut back scrub and small trees along roadside to 1m from boundary. Thin self sown saplings on bank by 20%. Crown lift 2 Sycamore and one Maple by 4m to allow clearance for farm vehicles. The Tallat House Silver Street – **agreed** to take the Tree Officer's advice
- 2019/1144/HSE Part retrospective application for a double garage with a new replacement shallow pitch roof and replacement roof panels 3 Kilmersdon Hill – **agreed** to object on the grounds that the garage is too large and it is an inappropriate roof covering in a Conservation Area.
- 2019/1132/AGB prior notification of agricultural development for a proposed building. Land At 369467 151330 Hoares Lane Babington – **agreed** to object on the grounds that the building is far too large for the stated purpose and there is no means of access shown on the application.

41. FORWARD PLANNING

- Item 1 – rat infestation and clearance of site next to the playing field – agreed to remove this from the schedule since it seems to be in hand.
- Items 3 Missing bollard at the Treatment Works and Item 4 Dog bin on the cycle path – it was noted that Sustrans is scheduling these for Sept – Dec 2019.

42. ANNUAL REVIEW OF THE DATA PROTECTION PRIVACY POLICY FOR COUNCILLORS AND STAFF AND THE PRIVACY POLICY FOR THE PUBLIC

The above documents were reviewed with no changes.

43. CORRESPONDENCE

There was no correspondence.

44. OUTSIDE BODIES

Neighbourhood Plan – Cllr Hudson reported that central government funding was awaited.

45. NOTICEBOARD AT COLES GARDEN

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Noted that this is in hand. **Action – Cllr Lewis**

46. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

A1 Laminated map of the parish – **agreed** that the Clerk sends Cllr Brand the artwork. Cllr Brand to get a quote for a large map for the meeting room.

Action – the Clerk and Cllr Brand

47. DATE OF NEXT MEETING: 15TH July 2019

48. It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

49. REVIEW OF LEASES

The Parish Council awaits a response from the landlord's solicitor.

The meeting ended at 8.35pm

Minutes are draft until approved at the next meeting.

Signed:

Date:

Signed: 4



Lesley Close <kilmersdonclerk@gmail.com>

RE: Meeting Request at Kilmersdon

2 messages

Traffic Management <TrafficManagement@somerset.gov.uk>

Tue, Jun 25, 2019 at 9:10 AM

To: "kilmersdonclerk@gmail.com" <kilmersdonclerk@gmail.com>

Cc: "Mike@fordfarm.com" <Mike@fordfarm.com>, Mike Pullin - Councillor <MPullin@somerset.gov.uk>, "edward@caveassociates.co.uk" <edward@caveassociates.co.uk>, "ken@kenlewisdesign.co.uk" <ken@kenlewisdesign.co.uk>, Sara Davis <SDDavis@somerset.gov.uk>

Dear Lesley,

I apologise for the delay in responding to you. Although we fully understand and appreciate your concerns about road safety and vehicle speeds, unfortunately there is no easy solution. As you will be aware, councils have had their budgets significantly reduced and this trend is set to continue. Somerset Highways looks after some 6,600 km of roads in the County and therefore has to very carefully prioritise works in line with the available budgets. This involves making some very difficult decisions to ensure that our resources are directed where there is clear evidence of significant problems or incidents. Having reviewed the Police records there are two injury collisions recorded along the B3139 between the existing 30 mph terminal sign to the east of the village and the Ammerdown Bridge junction in the last 5 year period, the first as a result of a motorcycle losing control at the railway tunnel, and second a vehicle lost control at the junction of Ammerdown Bridge with B3139. It is worth noting that there are a number of collisions that go unreported to the police, for example with drivers settling damages between themselves rather than getting Insurance companies involved. In this case there is no public record of what occurred, when or where and we are unable to consider these in detailed investigation work.

Please see below I have commented separately on the issues you have raised:-

Speed Limit

It is my understanding that the Parish Council wish to extend the existing 30mph to the east, past the access for Brown's Cottage. It would be beneficial to explain that the Department for Transport (DfT) guidance for setting local speed limits has clear criteria for where local authorities should install speed limits. This is to ensure consistency throughout the country. The key factors that need to be considered when reviewing a speed limit are: history of collisions; road geometry and engineering; road function; composition of road users; existing traffic speeds and road environment. The DfT guidance on the introduction of local speed limits also states that there is a requirement of at least 20 houses fronting the road for a minimum distance of 600 metres and at an average density of three houses per 100 metres. The number of dwellings on B3139 to the east

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25/06/2019

Gmail - RE: Meeting Request at Kilmersdon

of the existing 30mph limit does not meet this criteria. In these circumstances we cannot therefore justify any change in speed limit, we will however continue to monitor the situation.

Safety Barrier

In response to your query regarding the Armco type barrier query, it might be beneficial to explain that some Road Restraint Systems require a Road Restraint Risk Assessment to be carried out in accordance with the DfT's Provision of Road Restraint Systems. If it can be proven through a risk assessment that a road restraint system is required it would then need to be designed by a Road Restraints specialist. The scheme would then be subject to the Road Safety Audit Process from Feasibility to Post Construction. The type of barrier would then need to be approved and the installation and testing of the restraint system overseen. In summary, therefore this is not a quick or low cost solution and we are unable to justify the introduction of a barrier with the evidence available, we will however continue to monitor the situation.

Parking

With regard to vehicles parking opposite the Jolliffe Arms, unfortunately there is no easy solution to address this issue. Requests for parking restrictions are now only being considered as part of the parking review programme and we are unable to advise when Kilmersdon would come into this review process at present, however we will keep the request on file for future purposes.

I understand that you will be disappointed with my response however we could however look at a minor improvement scheme to improve the current 30mph terminal signage into the village by introducing a 30mph roundel and a yellow bar mark entry treatment. As part of the scheme we would also look to highlight the area where you have requested a safety barrier (improve signage, introduce slow markings and also introduce hazard markers or chevrons on the bend) therefore this might be an option the Parish Council may wish to consider? With regard to timescales if the parish agree with our proposals, any minor improvement scheme is unfortunately not likely to be looked at until next financial year as our resources to carry out these works are fully committed for the next financial year on evidence based safety and collision issues. If the parish give the go ahead to proceed we could start working on proposals in the new year.

In light of the above therefore I am unfortunately unable to fulfil your request for a meeting on site. However I hope that I have been able to explain why we are unable to consider a change in speed limit or safety barrier in this instance. I trust I have provided an explanation from a highways perspective, and I look forward to hearing from the Parish regarding whether you wish to proceed with our speed limit terminal improvement or bend minor improvement work proposals.



Review of Polling Districts and Polling Places

Notice is hereby given that:

1. Mendip District Council is conducting a review of polling districts and polling places that fall within the District
2. The Acting Returning Officers for the Wells Constituency and the Somerton and Frome Constituency will be commenting on both the existing polling stations and any polling stations that would probably be used if any new proposal for polling places was accepted
3. Electors within the authority or within the Wells Constituency and the Somerton and Frome Constituency may make representations
4. Mendip District Council would welcome any person or organisation, especially those with expertise in access for persons with any type of disability, to make a representation or to comment on existing polling stations, the authority's proposals, the Acting Returning Officer's comments or any other matter relevant to the review
5. Persons or organisations making representations should, if possible, give alternative places that may be used as polling places
6. Documents can be inspected at and representations made to:
Electoral Services - PDPPR, Mendip District Council, Council Offices, Cannards Grave Road, Shepton Mallet, BA4 5BT
All representations submitted will be published.
Documents can also inspected at www.mendip.gov.uk
Representations can also be made to pdreview@mendip.gov.uk
7. The timetable which will be followed is:

Notice of Review (commencement of review)	Monday 10 June 2019
Publication of ARO comments	Wednesday 12 June 2019
End of consultation period	Wednesday 16 July 2019
Council consideration	Monday 23 September 2019
Publication of review result	Monday 21 October 2019
Publication of the register	Sunday 1 December 2019

Stuart Brown
 Chief Executive
 Mendip District Council
 Cannards Grave Road
 Shepton Mallet
 BA4 5BT