

KILMERSDON PARISH COUNCIL

Minutes of the Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room
At 7.30pm on Monday 18th November 2019

PRESENT: Cllr K Lewis (Chair) Cllrs N Brand, R Butt, E Drewe, N Ham, D Hudson and B Nagel.

ABSENT: -

ATTENDING: District Councillor Alison Barkshire, L Close (Parish Clerk).

98.APOLOGIES

There were no apologies for absence.

99.DECLARATIONS OF INTEREST

There were no declarations of interest.

100.MINUTES

The minutes of the Parish Council meeting held on 21st October 2019 were **agreed** as a true record and signed by the Chair.

101.PUBLIC SPEAKING TIME

There were no members of the public.

102.FINANCIAL MATTERS

The following payments were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
Mr Jamie A Common – Uncommon Gardens	Quarterly maintenance of the spiral garden	£70.00	£70.00	LGA 1972. S112	001387
L Close	Petty cash refund April - Oct	£56.44	£55.88	LGA 1972 s.112	001388
L Close	Oct Salary	£251.76	£251.76	LGA 1972. S143	001389
L Close	L Close – refund to 1&1 quarterly website fee	£17.96	£14.97	LGA 1972 S143	001390
K Lewis	Refund for parish map frame	£23.99	£19.99	LGA 1972 S143	001391

1. **Refund from Big Wood for the see saw** – It was confirmed that the refund of £160 had been made on 3/10/19
2. **Online banking** – The advice from the Internal Auditor was noted and agreed accordingly that two Councillors should log in and authorise any payment made via online banking. **Agreed** that online banking be set up, at least for those organisations who no longer accept cheques, and the necessary changes to the Financial Regulations be brought to the next meeting. *Action – the Clerk*

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3. **Grant applications 2019/20** – the following grant applications were agreed and cheques raised accordingly.

Parish Magazine	£400	001392	s.136 LGA 72
Village Day	£150	001393	s.136 LGA 72
PCC	£850	001394	s.136 LGA 72

103.HIGHWAY MATTERS

1. Renovation of the Kilmersdon fingerposts – application to the Heritage Lottery fund in the amount of £3,625 had been declined due to lack of community involvement in the project. **Agreed** (1) to contact the school to ask if they might be interested in producing a leaflet highlighting the heritage of the village, including the fingerposts.
(2) To re-submit the application to Heritage Lottery Fund if there is a positive response from the school. *Action – the Clerk*
2. To print and mount a map of Kilmersdon – Cllr Lewis brought in the frame which had been agreed with the Coles Garden Meeting Room Committee (£23.99) and Cllr Brand is arranging the map (A1 size).
3. Meeting with Norton St Philip and Hemington PCs regarding 40mph limit from Norton St Philip to the White Post roundabout. – the notes of the 25th October meeting with the parishes and County Councillors had been circulated. Cllr Drewe gave an overview of the meeting. **Agreed** to continue to impress the urgency of this situation with Cllr Pullin
4. Jack and Jill Hill – Cllr Hudson reported that leaves were making this footpath slippery. **Agreed** to report this to Highways. *Action – the Clerk*
5. It was noted that Western Power is trimming trees for clearance of their cables.

104.PLAYING FIELD

1. Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor was to assess the damage.
2. The zip wire – maintenance work had been arranged. The Clerk to chase a date for installation. *Action – the Clerk*
3. See saw – taken out of use Sept 2019. Cllr Lewis had sourced glulam beams (£118) which, with an external treatment and the addition of the handles, would be a suitable replacement at least in the short term. *Action - Cllr Nagel* to talk to a local builder about doing this work.
4. Trim Trail replacement of rotten elements to be chased *Action – Cllr Nagel*
5. Stabilising the goal posts – **Agreed** that both goalposts should be moved and put in line, with top soil in the worn areas in the Spring
6. The hedge which abuts the garden machinery car park – Many thanks to Cllr Ham for cutting the hedge. **Agreed** to review this again before the end of February.

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7. Masterplan for the Play Park – Two play providers had been met on site and both agreed to produce schemes to replace the equipment, costed item by item so that work might be done incrementally. Both wooden and metal options would be provided.
8. Tree Inspection quote had been received from Greensward. **Agreed** to seek another quote. *Action – the Clerk*
9. Funding - noted that a local resident had submitted funding requests to Sperring Trust (£5,000) and Ward Councillors' Initiative funding. The Clerk had written to Babington House and Charltons Timbers. £270 had been raised via crowdfunding to date. *Action - Cllr Brand* to write an item for Kilmersdon Parish News which he would circulate for comments.
10. Village Hall – Cllr Hudson reported that the Village Hall Committee would be happy to circulate a leaflet on crowdfunding for the play equipment, but that they would prefer not to add an element to the hire fees for this purpose. In respect of fireworks, the Parish Council **agreed** that these should not be permitted on the playing field.

105.PLANNING APPLICATIONS

Agreed to defer to the advice of the Tree Officer in respect of the following applications.

2019/2738/TCA Proposed works to tree/s in a Conservation Area: T1 (Ash) - Fell. T4 (Conifer) - Fell. T5 (Hawthorn) Pruning by max 1m back to live growth points. T6 (Hawthorn Hedge) Reduction in height by max 1m to a consistent level. T7 (Laurel) Pruning by max of 1m back to live growth points. Barn Oaks Silver Street Kilmersdon

2019/2686/TCA Works to trees in a conservation area:- T1 - Oak, fell.
Location: 4 Cabbells Mead Church Street

Cllr Hudson reported that the Planning Inspector had determined that there were too many green spaces put forward for designation in Part 2 of the Local Plan. This would be looked into further by the Neighbourhood Plan Working Group. It was further noted that joint action might be required with neighbouring parishes in respect of possible housing to near the Fosse Way. Cllr Hudson to circulate information. *Action – Cllr Hudson*

Climate crisis – District Cllr Barkshire reported on the declaration of climate crisis and the response by the Woodlands Trust, who are giving away trees. Parish Councillors to look at the Woodlands Trust website for full details.

106.CORRESPONDENCE

There was no correspondence.

107.OUTSIDE BODIES

Neighbourhood Plan- the drop in consultation on 23rd November was noted.

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108.WEBSITE ACCESSIBILITY

A quote for an accessibility report on the website had been sought by Cllr Drewe, who would bring this back to the next meeting. *Action – Cllr Drewe*

109.MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

There were no items raised.

110.DATE OF NEXT MEETING: 16th December 2019.

111.It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

112.REVIEW OF LEASES

The Parish Council is awaiting the draft legal documents for review.

The meeting ended at 9.10pm

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