

# KILMERSDON PARISH COUNCIL

## Minutes of the Annual Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room  
At 7.30pm on Monday 17<sup>th</sup> June 2019

**PRESENT:** Cllr E Drewe (Vice Chair, in the chair), Cllrs N Brand, R Butt, N Ham, D Hudson, B Nagel

**ABSENT:** Cllr K Lewis

**ATTENDING:** County Councillor M Pullin for Public Speaking Time.  
L Close (Parish Clerk).

### 32. APOLOGIES

Apologies for absence were received from Cllr Lewis.

### 33. REGISTERS OF INTEREST

Registers of interest forms had been received from all councillors.

### 34. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 35. MINUTES

The minutes of the Parish Council meeting held on 20<sup>th</sup> May 2019 were **agreed** as a true record and signed by the Chair.

### 36. PUBLIC SPEAKING TIME

Cllr Pullin discussed the arrangements to move the 30mph signs in the village, the possibility of Armco barriers on the bend before the bridge and turning to Vobster/Babington coming from Terry Hill Cross Road and parking opposite the pub. There was a further discussion on the combined will of the local parishes for a 40mph limit from the White Post roundabout through the village and beyond. **Agreed** that the request for a meeting with Highways be chased, copying in Cllr Pullin. **Action – the Clerk**

Lack of weedkilling on pavements was raised, with a particular issue being the footpath at Kilmersdon Hill. Cllr Pullin suggested this is reported through the Highways website. **Action – the Clerk**

Cllr Pullin asked to be contacted in a month's time if nothing has progressed.

### 37. FINANCIAL MATTERS

The following payments were **agreed**.

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Payee	Detail	Gross	Net	Power	Ch no
L Close	June salary	£251.56	£251.56	LGA 1972. S112	001308
HMRC	Quarterly fee	£188.60	£188.60	LGA 1972 s.112	001309
Greensward	Grass cutting and litter picking	£1296.00	£1080.00	LGA 1972 s.143	001310
GB Sport and Leisure	Play inspection	£66.00	£55.00	LGA 1972 s.111	001311

It was **agreed** to start arrangements to install Cllrs Drewe, Ham and Nagel as signatories on the bank account. **Action – the Clerk**

### 38. HIGHWAY MATTERS

- Renovation of the fingerpost at Church Square – to map the fingerposts on a large scale map of the Parish – Cllr Drewe circulated large scale maps of Kilmersdon. **Agreed** that Cllrs Ham and Drewe drive around the parish mapping the fingerposts, to bring back to the next meeting. **Action – Cllrs Ham and Drewe**
- Arrangements for a meeting with Highways Officers to discuss moving 30mph signs, installation of ARMCO barriers and parking opposite the pub. – this was discussed under Public Speaking Time, above.

### 39. PLAYING FIELD

- Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor has been contacted regarding the second picnic bench – this is ongoing.
- The zip wire – update on crowd funding and the maintenance manual. Cllr Brand has set up the crowd funding page, which requires a single signatory bank account. **Agreed** that the target figure should be £10,000 for maintenance and Cllr Hudson provides details for payments to be made through his account, with details passed to the Clerk to enable reporting of income. Cllr Brand confirmed that the School PTA would be pleased to spread the word about the crowd funding. **Action – Cllrs Brand and Hudson**
- Deterioration of the noticeboard next to the play area – update on contact with the community group who installed the equipment. – It has been confirmed that the National Lottery logo needs to remain. **Agreed** that the Clerk provides the dimensions and Cllr Brand seeks a quote for its replacement. **Action – the Clerk and Cllr Brand.**
- Further **agreed** that the community group be asked about the possibility of applying for a grant to replace the rotting equipment. **Action – the Clerk**
- Maintenance of the Spiral Garden – Request to the Kilmersdon Gardening Club to consider maintaining this flower bed – The Club does not have the resources to undertake this work. **Agreed** that Greensward be asked to quote for a one off tidy, followed by quarterly maintenance. **Action – the Clerk**
- Cllr Nagel to contact the Sperring Trust for an indication of whether a grant might be feasible. **Action – Cllr Nagel**

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- **Agreed** that playschemes be sought for £30,000 play equipment to replace the rotting items **Action – the Clerk**
- Damage to the slide –A quote to replace the slide with metal at £1,340 was considered. **Agreed** to replace with a temporary plastic slide at £135 and look at replacing the play equipment in due course. **Action – the Clerk**
- From the weekly inspections - Train engine part of small climbing frame starting to wobble. – to be monitored.
- From the weekly inspections - someone seems to be keeping their camper van in the village hall car park and because of its size it is pushing over one of the small trees planted on the boundary – the camper van appears to have moved.

### 40. PLANNING APPLICATIONS

- 2019/1279/TCA Cut back scrub and small trees along roadside to 1m from boundary. Thin self sown saplings on bank by 20%. Crown lift 2 Sycamore and one Maple by 4m to allow clearance for farm vehicles. The Tallat House Silver Street – **agreed** to take the Tree Officer's advice
- 2019/1144/HSE Part retrospective application for a double garage with a new replacement shallow pitch roof and replacement roof panels 3 Kilmersdon Hill – **agreed** to object on the grounds that the garage is too large and it is an inappropriate roof covering in a Conservation Area.
- 2019/1132/AGB prior notification of agricultural development for a proposed building. Land At 369467 151330 Hoares Lane Babington – **agreed** to object on the grounds that the building is far too large for the stated purpose and there is no means of access shown on the application.

### 41. FORWARD PLANNING

- Item 1 – rat infestation and clearance of site next to the playing field – agreed to remove this from the schedule since it seems to be in hand.
- Items 3 Missing bollard at the Treatment Works and Item 4 Dog bin on the cycle path – it was noted that Sustrans is scheduling these for Sept – Dec 2019.

### 42. ANNUAL REVIEW OF THE DATA PROTECTION PRIVACY POLICY FOR COUNCILLORS AND STAFF AND THE PRIVACY POLICY FOR THE PUBLIC

The above documents were reviewed with no changes.

### 43. CORRESPONDENCE

There was no correspondence.

### 44. OUTSIDE BODIES

Neighbourhood Plan – Cllr Hudson reported that central government funding was awaited.

### 45. NOTICEBOARD AT COLES GARDEN

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Noted that this is in hand. **Action – Cllr Lewis**

### **46. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING**

A1 Laminated map of the parish – **agreed** that the Clerk sends Cllr Brand the artwork. Cllr Brand to get a quote for a large map for the meeting room.

**Action – the Clerk and Cllr Brand**

### **47. DATE OF NEXT MEETING: 15<sup>TH</sup> July 2019**

**48.** It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **49. REVIEW OF LEASES**

The Parish Council awaits a response from the landlord's solicitor.

The meeting ended at 8.35pm

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