

# KILMERSDON PARISH COUNCIL

## Minutes of the Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room  
At 7.30pm on Monday 16<sup>th</sup> December 2019

**PRESENT:** Cllr K Lewis (Chair) Cllrs N Brand, E Drewe, D Hudson and B Nagel.

**ABSENT:** Cllrs R Butt and N Ham.

**ATTENDING:** Two members of the public – Mr and Mrs Hall.  
L Close (Parish Clerk).

### 113.APOLOGIES

Apologies for absence were received from Cllrs Butt and Ham.

### 114.DECLARATIONS OF INTEREST

Cllr Hudson declared a personal interest in item 8 Planning Applications as a member of Babington House.

### 115.MINUTES

The minutes of the Parish Council meeting held on 18<sup>th</sup> November 2019 were **agreed** as a true record and signed by the Chair.

### 116.PUBLIC SPEAKING TIME

Mr and Mrs Hall asked for an update on a recent meeting of local parish representatives in relation to the Mendip Local Plan and the proposal of 505 houses on land to the north east, near the White Post. Cllr Lewis gave a summary of the meeting with Rode, Beckington and Norton St Philip local councils, who have already written to Mendip Planning to challenge the proposal. A Planning Consultant from DLA Piper has quoted to represent the parishes. There is to be a further meeting of parishes on 6<sup>th</sup> January.

Mr and Mrs Hall expressed concern at the size of the development, the increase in traffic on the A367 which is already at over-capacity due to the Beecham Place development, the stress on education, doctors and dentists, which the infrastructure is not set up to accommodate. They stressed the importance of considering the needs of the whole of the parish, including those at the periphery and the fact that a development of 505 homes would really be better on the edge of a large town and that at the proposed location agricultural land and crops would be lost. The Parish Council agreed with this view – the Neighbourhood Plan is for the whole of the parish and at least three Parish Councillors live outside the village of Kilmersdon.

### 117.MENDIP LOCAL PLAN

This item was moved up the agenda so that it could be considered in the light of the previous discussion. Depending on the bus timetable, the fact that Kilmersdon has no shop could be the only item stopping it from

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becoming a primary village and thus open to more development. **Agreed** to wait until the formal consultation starts before contacting Mendip Planning Policy and to put the item on the January agenda. Cllr Drewe to take this issue on board and keep the Parish Council informed.

### 118.FINANCIAL MATTERS

The following payments were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
L Close	Nov Salary	£251.56	£251.56	LGA 1972. S143	001395
D Hudson	Neighbourhood Plan 23/11/19 event expenses	£38.56	£34.23	LGA 1972 S143	001396
Gould autoplates and signs ltd	Map of the parish	£36.00	£30.00	LGA 1972 S143	001397
HMRC	Clerk's tax	£188.80	£188.80	LGA 1972. S143	001398
L Close	Refund for toner purchased from the Cartridge People	£37.49	£31.24	LGA 1972, s112	001399

- Budget 2020/21** – With the addition of £2,000 for legal fees, the budget was **agreed** in principle. A comparison of the precept of other parishes would be brought to the next meeting with the precept report.  
*Action – the Clerk*
- Online banking** – Changes to the Financial Regulations were **agreed** as follows: Item 5, 3<sup>rd</sup> paragraph add ‘including electronic payments so that it reads ‘Cheques or orders for payment, including electronic payments, drawn on the bank account in accordance with the schedule as presented to council shall be signed by two members of the council, and may be countersigned by the Clerk. Item 5, 4<sup>th</sup> paragraph to add ‘/list of electronic payments’ so that it reads, ‘To indicate agreement of the details shown on the cheque or order for payment with the counterfoil/list of electronic payments and the invoice or similar documents, the signatories shall also initial the invoice and cheque counterfoil/list of electronic payments. Item 6 paragraph 1, to add ‘electronic payment’, so that it reads, ‘All payments shall be effected by electronic payment, cheque or other instruction drawn on the Council’s bankers.’ Item 6, paragraph 7 to add ‘Lists of electronic payment’, so that it reads, Lists of electronic payment, cheques or orders for payment shall be presented for signature at a council meeting.’ Item 6, final paragraph, delete ‘The council shall not operate internet banking’.

With these amendments the Parish Council **agreed** to set up internet banking and the digital and direct banking form was circulated for signatures accordingly. *Action – the Clerk*

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### 119.HIGHWAY MATTERS

1. Renovation of the Kilmersdon fingerposts – A recent meeting with the Head Teacher of Kilmersdon Primary School had seen the school taking on the fingerposts as an all school project. This includes Year 6 persuasive letters to the Heritage Lottery, a geography project, a possible field trip to a fingerpost, a study into the heritage of fingerposts and mapwork. With this much appreciated community involvement the Clerk would look to re-submit the Heritage Lottery application form in January/February when the persuasive letters were ready. *Action – the Clerk*
2. The path at Jack and Jill Hill is still slippery and needs chasing. *Action – the Clerk*
3. The map of Kilmersdon was received with thanks and a full colour version to be sought. *Action – Cllr Brand and the Clerk*

### 120.PLAYING FIELD

1. Nick Taylor to repair rotting bench seat.
2. The zip wire – the Clerk would continue to chase the maintenance work. *Action – the Clerk*
3. See saw – taken out of use Sept 2019. **Agreed** that Cllr Drewe would source external glulam beams and Cllr Nagel to contact the local building expert for fitting. *Action – Cllrs Drewe and Nagel*
4. Trim Trail replacement of rotten elements – **agreed** that the local building expert should purchase the required replacement timbers on behalf of the Parish Council and fit them accordingly. *Action – Cllr Nagel*
5. Rot in the clatterbridge on the multi play – Cllr Lewis reported that Big Wood had done a temporary fix. A quote for a permanent fix was awaited from Nigel Foster, who undertakes play equipment repairs.
6. Masterplan for the Play Park – this should be available for the next meeting. In the meantime, £5,000 from Sperring Trust providing match funding is obtained was noted with thanks. It was **agreed** to let the Sperring Trust know that the Parish Council had earmarked £5,000 in match funding from the Local Housing contribution to recreation ground maintenance. The draft application to Bath and West was **agreed** providing the source of the figures were checked by the Clerk. The work of a local resident in preparing the funding bids was much appreciated. *Action – the Clerk*
7. Tree Inspection quote – **agreed** to accept the lowest quote from Greensward in the amount of £200 this year and £150 in subsequent years. *Action – the Clerk*

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## 121.PLANNING APPLICATIONS

There were no objections to the planning applications below and the Parish Council would defer to the view of the Listed Building Officer in relation to the Babington House application.

- 2019/2843/VRC Variation of condition 1 (Plans List) and removal of condition 3(Condenser Housing) of permission
- 2019/0320/LBC.Babington House Vobster Cross
- 2019/2859/HSE Replace concrete roof tiles on kitchen building with more appropriate conservation clay tiles to match existing vernacular and install improved insulation. Installation of 2no conservation roof lights. The Old Vicarage Church Street
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## 122.CORRESPONDENCE

The correspondence from Mr and Mrs Hall had been discussed under the Mendip Local Plan (minute 117).

## 123.OUTSIDE BODIES

Neighbourhood Plan- the drop-in consultation on 23<sup>rd</sup> November had been a success and the written report would be available for the next meeting.  
*Action – Cllr Hudson.*

The Planning Inspector for the Local Plan had made two suggestions on the designated Local Green Spaces resulting in Mendip removing them from the Plan, with a separate exercise to be undertaken to review/propose them in the future.

## 124.WEBSITE ACCESSIBILITY

A quote for an accessibility report on the website for WCAG 2.1 AA compliance was received from Ability Net in the amount of £1,408. **Agreed** to seek quotes for a new, compliant website and bring back to the next meeting. *Action – the Clerk*

## 125.FORWARD PLANNING

The forward planning summary was received. **Agreed** that Sustrans be chased on work replacing the bollards at the treatment works and installing a dog bin on the cycle path. *Action – the Clerk*

## 126.MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

Mendip Local Plan; Neighbourhood Plan result of consultation;

**127.DATE OF NEXT MEETING:** 20<sup>th</sup> January 2020.

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**128.**It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **129.REVIEW OF LEASES**

The draft licence to occupy for the car park and deed of variation for the playing field lease were received. It was disappointing that the comments of the Parish Council had not been incorporated. Agreed to defer to the next meeting to capture the comments of all councilors. The Clerk to contact Savills accordingly. *Action – the Clerk*

It was noted that Truespeed had requested that a green cabinet be installed in the car park by the Ambulance Trust cabinet. Agreed that this was acceptable providing (1) it be hidden from the road with planting, possibly by moving the large shrub; (2) the permission of the Landlord, Lord Hylton, be sought. **Agreed** to ask if there was a possibility of free internet access at Coles Garden meeting room. *Action – the Clerk*

The meeting ended at 9.20pm

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