

KILMERSDON PARISH COUNCIL

Minutes of the Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room
At 7.30pm on Monday 16th September 2019

PRESENT: Cllr K Lewis (Chair) Cllrs N Brand, R Butt, E Drewe, N Ham, D Hudson.

ABSENT: Cllr B Nagel

ATTENDING: Cllr M Pullin (Somerset County Council) for public speaking time, Cllr A Barkshire (Mendip District Council) Nikki and Kelly of the Kilmersdon Play Park Community Group and three members of the public.
L Close (Parish Clerk).

66.APOLOGIES

Apologies for absence were received from Cllr Nagel.

67.DECLARATIONS OF INTEREST

Cllrs Ham and Hudson declared an interest in planning application 2019/1968/VRC Babington House.

68.MINUTES

The minutes of the Parish Council meeting held on 15th July 2019 were **agreed** as a true record and signed by the Chair.

69.PUBLIC SPEAKING TIME

A local resident asked about the green triangle of land at Hoares Lane, historically used for car parking. He cuts the grass every few weeks and will be happy to top soil and re-seed it, although it is not worth doing so whilst people park over it. It is owned by the County Council and Cllr Pullin agreed to look at it and talk further with the residents about how it might be protected from cars for example with small posts and chain.

Cllr Hudson arrived at 7.40pm.

Nikki and Kelly of the group which established the Play Park were thanked for their fantastic work in setting it up. It is heavily used and looks great in the rural setting. Six years on however the timber is rotting in places and the sum for maintenance given by them to the Parish Council is rapidly diminishing. A crowd funding page has raised some £290 in five weeks and the Parish Council budgets £2,000 per year. This is still not sufficient and a long term plan is required. Nikki and Kelly stressed the importance of sending out a positive message about the play park and raising awareness of its maintenance requirements, which they would help to do by liaising with the school.

Minutes are draft until approved at the next meeting.

Signed:

Date:

1

KILMERSDON PARISH COUNCIL

Tim Gibbs of Auto Speedwatch outlined the radar based speed sensor which he had developed. The data might be analysed to identify people who repeatedly speed or drive significantly fast. Avon and Somerset Police say that they will not support the data. The cost is £300 plus £84 pa to transfer the mobile data. It is solar powered, so it might not give a continuous record. Fines and court summonses can not be issued on the strength of it. Highways approval is required to put it up so as to not obstruct the eyeline or cause glare.

70.FINANCIAL MATTERS

The following payments were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
ATP Jolliffe	Playing field lease	£1.00	£1.00	LGA 1972. S112	001315
L Close	July and Aug salary	£503.32	£503.32	LGA 1972 s.143	001316
L Close	Repayment of quarterly web fee to 1&1	£17.96	£14.97	LGA 1972. S112	001317
K Lewis	Repayment of noticeboard repair items to Homebase	£13.50	£12.90	LGA 1972. S112	001318
Kilmersdon Meeting Room	Room hire for Neighbourhood Plan	£39.00	£39.00	LGA 72 Sch 12	001319
Kilmersdon Meeting Room	Room hire for Parish Council meetings	£72.00	£72.00	LGA 72 Sch 12	001319
Mendip DC	Election expenses	£90.50	£90.50	Representation of the People Act 1983 s 36 5 & 5(a)	001320
HMRC	Clerks's tax	£188.80	£188.80	LGA 72 s.143	001381

1. Income was noted: Village Day Grant refund - £100; Neighbourhood Plan Grant - £4,821.
2. Online banking and Internal Control – deferred to the next meeting
3. Review of the Internal Control Environment – deferred to the next meeting

71.HIGHWAY MATTERS

1. Renovation of the Kilmersdon fingerposts – application to the Heritage Lottery fund in the amount of £3,625 had been submitted.
2. To print and mount a map of Kilmersdon- £50 including delivery for a foam backed A1 map. £340 framed to match the pictures at Coles Garden. **Agreed** (1) to obtain a comparison quote for framing, the map being A1 size which is 594mm x 841mm. Action – Cllr Drewe (2) if necessary, to talk over other options with Cherry Gilham. *Action – Cllr Lewis*
3. Meeting with Norton St Philip and Hemington PCs regarding 40mph limit from Norton St Philip to the White Post roundabout. – a verbal update on the 29th August meeting was given. The next meeting, to *Minutes are draft until approved at the next meeting.*

Signed:

Date:

2

KILMERSDON PARISH COUNCIL

include the three County Councillors was scheduled for 25th October 2019 at 2pm. **Agreed** to host at Coles Garden. *Action – the Clerk*

72.PLAYING FIELD

1. Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor to be contacted when the grass cutting season slows down. *Action – the Clerk*
2. The zip wire – replacement of the zip wire mechanism. **Agreed** to accept the quote from GB Sport and Leisure in the amount of £350.60. *Action – the Clerk*
3. Deterioration of the noticeboard next to the play area – a new sign was ordered from Signefex at a cost of £114 plus vat including installation and has been enhanced with a black backboard at extra cost.
4. Maintenance of the Spiral Garden – Quotes were received. **Agreed** to accept the quote from the Uncommon Gardener - £280 per year – this equates to four visits a year and disposal of the vegetation. He would also cut down the overhanging branch of the noticeboard at Coles Garden within this quote if the Tree Works are agreed. *Action – the Clerk*
5. New play equipment to replace the wooden equipment as it reaches end of life – It had been helpful to talk this through with representatives from the community group who installed the equipment. An offer of help from Vanessa, a local resident to apply for grants was welcomed. **Agreed** to ask Vanessa to apply for grants to continue to maintain the equipment. Cllr Brand offered to re-write the Crowd Funding page and post on the Kilmersdon Facebook Page and write an article for Kilmersdon Parish News *Action – Cllr Brand*
6. Trim Trail quote to replace rotten elements was received from Big Wood Play Systems. **Agreed** to ask the local resident who works in the building industry if he can help by advising on the longevity of the play equipment and whether its maintenance can be undertaken more cost effectively. **Agreed** also to contact ROSPA to clarify whether such maintenance has to be undertaken by registered play equipment contractors. *Action – the Clerk*
7. From the weekly inspections: The goalposts are loose and possibly rotten. On the large piece of climbing equipment-one of the wooden pieces which is part of the swinging bridge is looking rotten. Last year Greensward quoted £365 to dig out and reset the goal posts. **Agreed** to ask Cllr Ham's contact to quote to stabilise both the goalposts. *Action – Cllr Ham*
8. Motorhome parking in the Village Hall/ Playing Field car park – **Agreed** to check the lease, draft a letter to the owner of the motorhome and circulate to the Parish Council for comment. *Action – the Clerk*
9. The hedge which abuts the garden machinery car park - it has over time been allowed to become far too tall and is a hazard to cut. Greensward quoted for a solution as follows:
 1. Major height reduction over the winter (approx 50%). Cost for this would be £750.00 plus vat, this includes removing the debris.

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

2.A third annual cut is required. Cost for this would be £75.00 plus vat. **Agreed** to retain the cutting of the hedge in February and September and Cllr Ham to give it a one off cut at a cost of £30 per hour. *Action – Cllr Ham*

73.PLANNING APPLICATIONS

There were no objections to the following applications

1. 2019/2069/LBC Erection of detached garage in rear parking area using existing vehicular access. 33 Church Square Church Street.
2. 2019/2066/HSE Erection of detached garage in rear parking area using existing vehicular access.33 Church Square Church Street.
3. 2019/2053/TPO Tree Works - Cedar Tree (M1082) requires crown lifting and removal of small branch overhanging noticeboard. Land At The Junction Of Coles Garden – for noting.
4. 2019/1968/VRC Application to vary condition 1 (plans list) of planning approval 2019/0320/LBC (Installation of 10No. air conditioning units to Main House on roof, 2No. to Lodge House at South side and 2No. to Coach House to the rear, including associated pipe work and internal units) to two altered plans that show a change of the positioning of fan coil units within the rooms of the listed building. Removal of an approved joinery detail for the fan coil unit covers, as would prefer different details for different units. Babington House Vobster Cross To Hatchet Hill
5. 2019/2243/TCA Tree works in a Conservation Area – fell and replant copse as mature and due for felling, land at Kilmersdon Hill
6. 2019/2246/TCA Tree works in a Conservation Area – fell four poplar and replant with more appropriate species. Land between Hoares Lane and B3139

74.CORRESPONDENCE

Ames Lane safety concern – A safety concern related to high vegetation obscuring visibility was discussed. **Agreed** to contact Sustrans and bring it to the attention of Highways. *Action – the Clerk*

75.OUTSIDE BODIES

Neighbourhood Plan- A meeting was scheduled for the following week with the Consultant. Cllr Barkshire outlined the report by the Inspector for the Mendip Local Plan in relation to housing development and local green spaces, which Cllr Hudson would take back to the Working Group. *Action – Cllr Hudson*

76.NOTICEBOARD AT COLES GARDEN

Repairs were now complete. An application for tree works was made to cut back the overhanging branch of the cedar tree and permission was gained from White Horse Housing Association for permission to cut it back.

77.FORWARD PLANNING

The report was noted.

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

78.MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

Master Plan for the Play Park

Auto speedwatch – **Agreed** to request the option of renting for 3 months.

Cllr Hudson offered to analyse the data feed. *Action – Cllr Hudson and the Clerk*

79.DATE OF NEXT MEETING: 21ST October 2019

80.It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

81.REVIEW OF LEASES

The quote from Thrings was discussed. **Agreed** to request a re-quote to include searches etc and then to put to the landlord with a request to cover the cost. *Action – the Clerk*

The meeting ended at 10.00pm

Minutes are draft until approved at the next meeting.

Signed:

Date:

5