

KILMERSDON PARISH COUNCIL

Minutes of a Meeting of Kilmersdon Parish Councillors

Held remotely via Skype
At 7.30pm on Monday 16th March 2020

- PRESENT:** Cllr N Brand (Chair) Cllrs E Drewe (Vice Chair), N Ham, D Hudson and B Nagel.
- ABSENT:** Cllr R Butt
- ATTENDING:** Mr K Lewis for the first six items only; L Close (Parish Clerk).

163.ELECTION OF CHAIR

Cllr Brand was elected Chair and requested that this item remains on the agenda so the role might be passed to another Councillor next month.

It was noted that meeting remotely does not allow access to the public, but it is the best that can be done in the light of government guidelines on the Coronavirus. In line with NALC advice, **agreed** to delegate all aspects of the functions of the Parish Council to the Chair, Vice Chair and Clerk on a temporary basis – with their decisions being informed by this Skype meeting of Parish Councillors. Thanks were conveyed to Cllr Hudson for setting up the meeting. The Clerk to keep everyone informed of any further advice from NALC.

164.APOLOGIES

Apologies were received from Cllr Butt.

165.DECLARATIONS OF INTEREST

There were no declarations of interest.

166.MINUTES

The minutes of the Parish Council meeting held on 18th February 2020 were **agreed** as a true record.

167.PUBLIC SPEAKING TIME

Cllr Brand to look at the possibility of allowing public access to electronic meetings. *Action – Cllr Brand*

168. REVIEW OF LEASES

Ken Lewis gave a full overview of the anomalies and mistakes within the Chubb Bulleid draft Deed of Variation. It was **agreed** that the Deed of Variation does not suffice. Instead, a Head Lease to the Parish Council for the whole area, with a sub lease to the Village Hall would work.

Agreed that all Parish Councillors attend a conference call with Ben Short and possibly Andrew Jolliffe to voice the concerns. *Action – The Clerk*

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Ken Lewis **agreed** (1) to put his outline into bullet points to facilitate communicating all concerns; and (2) to be part of the proposed conference call with Ben Short / Andrew Jolliffe/ Chubb Bulleid.

Before leaving the meeting, Ken Lewis outlined the following handover points as he stands down from the Parish Council.

- (1) Cllr Nagel to take the keys to the noticeboard, garage and playing field.
- (2) Cllr Hudson to take the litterpickers and hi vis vests so they do not get damp in the garage. *Action- Cllr Hudson*
- (3) Noted there is salt for icy weather in the garage, as well as hazard tape and traffic cones.
- (4) There are two petrol trimmers and some wood in the garage which it is thought belongs to the former Chair.
- (5) Ken Lewis will undertake a repair to the engine wheels in the play park. The garden area in the corner of the playing field adjacent to Manor Close was previously maintained by Ken Lewis. The Clerk to ask Greensward to include it in their grass cutting schedule and Jim Common to quote for tidying it up in the spring and autumn. *Action – The Clerk*
- (6) The cross beams of the benches are very rotten. Cllr Nagel to ask the local builder if he would undertake a repair. The Clerk to let Nick Taylor know these repairs are now in hand. *Action – Cllr Nagel, the Clerk*
- (7) Cllr Ham to look at the noticeboard, which is loose in the ground.
- (8) Cllr Pullin had said he would ask Rebecca Davies to meet him in Kilmersdon regarding (1) the 30mph signs, (2) the safety barriers on the bend, (3) parking opposite the Jolliffe.
- (9) Cllr Pullin had offered his help to anyone who needs it in this time of Coronavirus. This offer to go on the website, along with the offer for local people to email the Clerk who would pass the details on to Parish Councillors who would see if they can offer support.

The Parish Council expressed massive thanks to Ken Lewis for all he had done as Chair and we will be sad to see him leave.

169.FINANCIAL MATTERS

The following payments were **agreed**. They would be passed to Cllr Brand to sign and pass on to another Councillor and return to the Clerk.

Payee	Detail	Gross	Net	Power	Ch no
LB Planning	Neighbourhood Plan	£1,137.00	1,137.00	Localism Act s.116-121	001410
L Close	Salary - February	£251.56	£251.56	LGA 1972 S143	001411
J A Common	Spiral garden – quarterly maintenance	£70	£70	LG Misc Provisions Act 1976 s 19	001412
Interesting Timbers	Oak for the see saw	£300	£250	LG Misc Provisions Act 1976 s 19	001413

1. Annual Review of the Fixed Asset Register: Agreed

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2. Annual Review of the Insurance Schedule: Agreed

The NatWest Bank mandate has been rejected due to a missing signature – Agreed to find out whether it can be done electronically *Action*

– *The Clerk*

170.FORWARD PLANNING

- Missing Bollard at the treatment works and dog bin on the cycle path – The Clerk to chase Sustrans *Action – The Clerk*
- Moving and stabilising the goal posts and top soiling worn areas – Cllr Ham to get a quote from Ben Windell *Action – Cllr Ham*
- Car park hedge – Cllr Ham to look at cutting this in April. *Action – Cllr Ham*

171.HIGHWAY MATTERS

Fingerposts – **Agreed** to re-submit the application for funding from the Heritage Lottery to include community input from the school.

172.PLAYING FIELD

1. Rotting cross beams on the two benches – Cllr Nagel to contact a local builder. *Action- Cllr Nagel*
2. See saw – taken out of use Sept 2019. Cllr Drewe had arranged for the wood had been delivered to Cllr Nagel who is making arrangements for it to be installed as a see saw. *Action – Cllr Nagel*
3. Trim trail – highlighted as medium risk in the play inspection. The quotes to be considered for its replacement using funding raised by Vanessa Dale and the Crowd funding page. Thanks to the article in Kilmersdon Parish News, the crowd funding now stands at £630. The Clerk to check the increments in which it was previously agreed it should be banked. Two new funding applications by Vanessa were **agreed** for submission.

173.PLANNING APPLICATIONS

There were no planning applications.

174.CONSIDERATION OF A LEGAL CHALLENGE IN RESPECT OF THE MAIN MODIFICATIONS TO THE MENDIP LOCAL PLAN PART 2

Agreed to write to the MP David Warburton outlining concerns of the legality of the process relating to the Main Modifications. The Clerk to draft an email for agreement before the 20th March revised deadline. *Action – The Clerk*

175.CORRESPONDENCE

In response to a letter from the Village Shop Group, the Parish Council is unable to move forward. The Clerk to draft a response and circulate to Cllrs R Butt and N Brand. *Action – The Clerk*

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176.OUTSIDE BODIES

Neighbourhood Plan – Part of the Government grant might need to be returned as unspent at 30th March and then re-applied. The Neighbourhood Plan Group to inform the Clerk.

177.WEBSITE ACCESSIBILITY

The Clerk had gone back out to tender and only one quote came back with the ability to ensure accessibility compliance to WCAG 2.1 AA.

Agreed to seek advice from other Parish Councils via a Clerk's forum and look in detail at the quote to consider adopting at the next meeting. *Action – The Clerk*

178.MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

Litter pickers for the Village Day clean up

179.DATE OF NEXT MEETING: 20th April 2020

The meeting ended at 9.05pm

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