

KILMERSDON PARISH COUNCIL

Minutes of the Meeting of Kilmersdon Parish Council

Held at the Coles Garden Meeting Room
At 7.30pm on Monday 15th July 2019

PRESENT: Cllr K Lewis (Chair) Cllrs N Brand, R Butt, E Drewe, N Ham, D Hudson, B Nagel

ABSENT: -

ATTENDING: District Councillor A Barkshire, Ben Short of Savills for item 16 Review of Leases
L Close (Parish Clerk).

50.APOLOGIES

There were no apologies for absence.

51.DECLARATIONS OF INTEREST

There were no declarations of interest.

52.MINUTES

The minutes of the Parish Council meeting held on 17th June 2019 were **agreed** as a true record and signed by the Chair.

53.PUBLIC SPEAKING TIME

The Parish Council welcomed District Councillor Alison Barkshire, who was attending to learn more about the Parish Council.

54.FINANCIAL MATTERS

The following payments were **agreed**.

Payee	Detail	Gross	Net	Power	Ch no
Bigwoodplay systems.com Ltd	Slide	£162.00	£135.00	LGA 1972 s.143	001312
L Close	June salary	£251.76	£251.56	LGA 1972. S112	001313
K Lewis	Reimbursement of noticeboard materials	£62.90	£52.42	LGA 1972 s.143	001314

Online banking - It was **agreed** to look at the audit trail and internal control arrangements in the implementation of online banking and to complete the forms in draft for the next meeting. **Action – the Clerk**

Bank mandate signatories – **Agreed** that the authorised signatories in the current mandate for the accounts detailed in section 1.3 of the Nat West mandate form, be changed in accordance with sections 2 and 3 of the form – ie the removal of S Gibbs, W Morse and A Jolliffe, the addition of B Nagel, E Drewe and N Ham and the change of address of N Brand.

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£4,821 had been received from central government, ringfenced for the Neighbourhood Plan.

55.HIGHWAY MATTERS

- Renovation of the fingerpost at Church Square – Grateful thanks to Cllrs Drewe and Ham for mapping the fingerposts on a large scale map of the Parish. There are 9 fingerposts in all, 7 of which require renovation. **Agreed** to submit a funding bid for the renovation of the 7 posts professionally. **Action – the Clerk**

A quote for a black and white A1 foam backed print of the parish in the amount of £50 was considered. **Agreed** that Cllr Brand seeks a quote for colour and circulates by email for decision. **Action – Cllr Brand**

- Arrangements for a meeting with Highways Officers to discuss moving 30mph signs, installation of ARMCO barriers and parking opposite the pub. – the response from Highways was received and it was noted that Cllr Pullin continued to lobby on the Parish Council's behalf. **Agreed** (1) to put the suggestion of a traffic order for a 40mph limit from Norton St Philip to the White Post roundabout (with 30mph retained within the villages) to Hemington and Norton St Philip Parish Councils with the request that they consider part funding the work (2) the Parish Council to commit the £2,000 previously allocated to the moving of the 30mph signs to this initiative for the Kilmersdon section of work; (3) having received responses from Hemington and Norton St Philip to draft an email accordingly to Highways proposing the work and outlining the parishes' funding contributions. All emails to be cc. Cllr M Pullin. (4) The member of the public who suggested the Armco barriers to be sent a copy of the Highways' response and these minutes to show the Parish Council's proposed way forward. **Action – the Clerk**

56.PLAYING FIELD

- Damage to a seat of a picnic bench, possible rot underneath. Nick Taylor has been contacted regarding the second picnic bench – to be chased. **Action – the Clerk**
- The zip wire – update on crowd funding and the maintenance manual - £190 raised so far via crowd funding, less 2.9% handling charge. **Agreed** to draw down the funds in £1,000 increments. For the audit trail Cllr Brand would screen shot the amount to be drawn down and send to the Clerk, the funds going to an account set up by Cllr Hudson because they have to go to a single signatory account. Cllr Hudson to transfer the funds to the Parish Council. To keep momentum all avenues of sharing the crowd funding page, even outside the area to be pursued.
- The cost of replacing the mechanism in the zip wire was received. With the fingerplates already missing it was **agreed** that this work should go ahead but to seek a comparison quote from GB Sport and Leisure and make a decision by email. **Action – Cllr Lewis**

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- Deterioration of the noticeboard next to the play area – Cllr Brand is pursuing a quote for an aluminium board. **Agreed** that this be circulated by email for decision. **Action – Cllr Brand**
- Maintenance of the Spiral Garden – one quote was received. **Agreed** to seek two further quotes. **Action – the Clerk**
- Grants for replacement equipment - Cllr Nagel had made enquiries with the Sperring Trust for an indication of whether a grant might be feasible and this would be discussed with two representatives of the community group when they attend the September Parish Council meeting.
- Trim trail quote to mend the rotten elements to be chased. **Action – the Clerk**

57.PLANNING APPLICATIONS

- 2019/1394/VRC Application to vary condition 2 (carried out in accordance with drawings) of planning approval 2015/2664/HSE (Erection of two storey side extension, single storey rear extension, front open porch and detached garage) to improve the consented garage. Venture School Lane Kilmersdon Frome BA3 5TE – there were no objections.

58.REVIEW OF POLLING DISTRICTS AND POLLING PLACES

It was noted that the ARO had commented 'no problems' for Kilmersdon.

59.CORRESPONDENCE

There was no correspondence.

60.OUTSIDE BODIES

Neighbourhood Plan – Cllr Hudson reported that central government funding was received and work would move ahead at the next meeting on 29th July. Cllr Barkshire to provide Cllr Hudson with details of the Centre for Sustainable Energy who run workshops to facilitate the Plan.

61.NOTICEBOARD AT COLES GARDEN

Grateful thanks to Cllr Lewis for his work to date on the noticeboard, which is almost finished. **Action – Cllr Lewis**

A coat of varnish every few years would keep it from rotting (to go on the Forward Planning list).

Ben Short arrived at 8.40pm

- 62.**It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

63.REVIEW OF LEASES

The Parish Council welcomed Ben Short of Savills. There was a discussion on the need to regularise the current boundaries in the documentation of the

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car park, playing field and village hall. **Agreed** (1) that Ben Short would circulate the draft proposed boundary map to the Parish Council and to the Village Hall separately; (2) that the Clerk would send Ben Short contact details for the Village Hall; (3) the Clerk would send Ben Short details of the cost undertaking for the payment of legal fees by the landlord; (4) once the boundaries are regularised, a discussion on the shop would ensue in due course. **Action – the Clerk**

The Parish Council thanked Ben Short for talking this through.

Ben Short and Cllr Butt left the meeting at 9pm

64.MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

Planning applications would be circulated by email during August.

65.DATE OF NEXT MEETING: 16TH September 2019

The meeting ended at 9.05pm

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