

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 5th September, 2016



PRESENT: Councillors R Morse, S Gibbs and D Hudson.

IN ATTENDANCE: Clerk, Ward Cllr E Drewe and two members of the public.

Min No

1. APOLOGIES:

299 Apologies received from Cllrs A Jolliffe, D Phripp and County Cllr Harvey Siggs

2. DECLARATIONS OF INTERESTS:

300 There were no declarations.

3. MINUTES:

301 The Minutes of the Parish Council Meeting held on 4th July 2016 were approved and signed.

4. PUBLIC SPEAKING TIME:

302 Cllr Drewe spoke of the developments near Westfield.

303 Two members of the public spoke about the proposal for the Village Shop and raised concerns on parking in Manor Close and the commemorative trees planted in celebration of the 50th Anniversary of VE and VJ days. The Clerk was asked to obtain the lease dates for the playing field and the Village Hall.

304 Two members of the public – Mr K Lewis and Mr R Butt – applied for co-option and were duly elected to the parish council. The Clerk signed their completed Acceptance of Office forms.

5. MATTERS ARISING:

305 None

6. PLANNING MATTERS:

Planning permissions requested:

306 **Planning Permissions had been circulated during August to all members for the Clerk to provide a co-ordinated response:**

307

Ref: 2016/2061/Works/Felling trees

Proposal: Oak – crown. Reduce canopy and lateral branches up to 3M adjacent to the house, to balance the tree

Location: 31 Silver Street, Kilmersdon, Somerset BA3 5SU

Applicant: Matt Young

Type: Works/Felling trees

PLANNING MATTERS (CONTD):

6. PLANNING MATTERS (CONTD):

- 308 **Ref:** 2016/2062/TCA
 Proposal: Cypress. Fell to ground and replant with smaller species
 Location: 50 Silver Street Kilmersdon BA3 5SU
 Applicant: Matt Young
 Type: Works/Felling trees
- 309 **Ref:** 2016/2064/TCA
 Proposal: Ash – reduce canopy adjacent to No 8. Spruces – Fell to ground level.
 Location: 38 Hoares Lane, Kilmersdon BA3 5ST
 Applicant: Matt Young
 Type: Works/Felling trees
- 310 **Ref:** 2016/2065/TCA
 Proposal: Willow – reduce canopy to a pollard 2m in height
 Location: 8 The Stables, Kilmersdon
 Applicant: Matt Young
 Type: Works/Felling trees
- 311 Members, having previously recommended approval for all the above applications, granted covering approval for the Clerk’s response to MDC.
 Proposed by Cllr Hudson and seconded by Cllr Morse.
- 312 It was noted that planning permission at The Colliers, Silver Street, was not being correctly observed. The Clerk undertook to contact the MDC Enforcement Officer for advice.
- 313 The Village Design Statement was being monitored and was still work-in-progress.
- 314 The outcome of the Shop Committee meeting held on 17th August was noted. The MOU had been updated and parish council agreement was requested. Members expressed concerns that the parish council should not sign and commit to further actions until all other interested parties had agreed a final proposal for council consideration. The Clerk undertook to provide a draft statement for onward transmission to the committee representative, Mr D Durkin.
- 315 It was agreed to defer the creation of a survey questionnaire pending the outcome of a meeting being called by the Shop Committee for 23rd September.
- (Post meeting note:
 The statement was forwarded on 18th September to the Shop Committee representative, who then cancelled meeting.)

7. FINANCIAL MATTERS:

- 316 The Clerk said that he had received the final response from the External Auditor, Grant Thornton LLP, giving clearance of the accounts, except that we had given more than 30 days for public inspection
- 317 Members approved formal closure of the audit for 2015/16 and the Clerk undertook to publish the closure notices.

FINANCIAL MATTERS (CONTD):

7. **FINANCIAL MATTERS (CONTD):**
- 318 Covering approval was granted for an invoice from Mr T Atwell for repairs to footpath at £250.0.
- 319 **Cheque No 1159** (Highways Act 1980, s43 (1)
An invoice from the Clerk for computer stationery was approved at 82.54.
Cheque No. 1160. (LGA 1972, s111)
- 320 An invoice from Savill's for rental of the playing field was approved at £1.00
Cheque No. 1161. (Open spaces Act 1906, s9)
- 321 An invoice from SJH Services for grass cutting was approved at £222.66
Cheque No. 1162. (LGA 1972, s111)
- 322 An invoice from Grant Thornton LLP for audit services was approved at £120.00
Cheque No. 1163. (AAR 2011 (6)).
- 323 An invoice from SJH Services for grass cutting was approved at £222.66
Cheque No. 1164. (LGA 1972, s111)
- 324 An invoice from Southern Electric for street lighting was approved for July at £15.14
(To be cleared by DD on 19 August.)
8. **HIGHWAYS:**
- 325 The Clerk said he had written to County Cllr H Siggs about the recorded speeding in Charlton and had received a response, which included repositioning of the next SID for Charlton and a note of his request to the police to provide some enforcement. The police would examine the site first to locate a suitable point for monitoring.
9. **PLAYING FIELD:**
- 326 It was confirmed that repair to the pathway between Norton Garden Machinery premises and the Village Hall had been carried out.
- 327 The Clerk said he had received complaints from residents concerning the number of dogs being seen on the field. It was confirmed that two members of the council have been clearing dog mess. The Clerk undertook to publish another note in the newsletter.
- 328 The Clerk was asked to arrange trimming of the car park hedges.
10. **LITTER AND MAINTENANCE:**
- 329 A small group of people had held a picnic near the play equipment and left their litter nearby. A councillor had cleared this, but the Clerk undertook to mention this in his newsletter note and to make enquiries on having additional litter bins in the area.
- 330 The slide on the tower and a piece of timber at one end were damaged. The Clerk undertook to obtain quotes from the original supplier.

11. **FOOTPATHS:**
331 The Clerk had received an email from a footpath volunteer complaining about a large number of non-degradable tiles on the cycle track, said to be to encourage nesting of slow-worms. He had asked for advice from Sustrans and was awaiting their reply.
- (Post meeting note:
Reply since received to the effect that the tiles should remain for the purpose stated.)
12. **PCSO REPORT:**
332 The report for August was noted. It contained summary details of crime for the area, which showed a slight decrease generally:
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|-----------------------|---|
| Criminal damage | 2 |
| Dwelling burglary | 2 |
| Non-dwelling burglary | 1 |
| Theft from vehicle | 3 |
| Antisocial behaviour | 5 |
13. **CORRESPONDENCE:**
333 None received.
14. **MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**
334 None
15. **DATE OF NEXT MEETING:**
335 **The next Parish Council meeting will be held on 3rd October 2016 at 7.30 p.m. in the Coles Garden Meeting Rooms.**
- 336 There being no other business, the meeting closed at 10.10pm