

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 7th November, 2016



PRESENT: Councillors, R Butt, S Gibbs, D Hudson, A Jolliffe and K Lewis.

IN ATTENDANCE: Clerk.

Min No

1. APOLOGIES:

369 Apologies received from Cllr R Morse, County Cllr Harvey Siggs and Ward Cllr E Drewe

370 **In the absence of the Chairman, Cllr D Hudson, Vice Chairman, Chaired the Meeting from this point.**

371 The Clerk read out a letter of resignation from Cllr D Phripp. It was agreed to request the Chairman to write a letter of appreciation to Cllr Phripp, in addition to that sent by the Clerk as an acknowledgement.

2. DECLARATIONS OF INTERESTS:

372 There were no declarations.

3. MINUTES:

373 The Minutes of the Parish Council Meeting held on 3rd October 2016 were approved and signed.

4. PUBLIC SPEAKING TIME:

374 There was no public representation.

5. MATTERS ARISING:

375 The Clerk said that consultation was continuing on the proposal to cap council precepts and the possibility of calling local referenda to approve or reject the consequent level of the charges.

6. PLANNING MATTERS:

Planning permissions requested:

376 **Ref:** 2016/2585/TCA

Proposal: Notification of proposed works to trees in a conservation area: Ash (T1 and T2)- fell to ground level due to position of adjacent bungalow (number 1). Replant with suitable species for the area away from the bungalow. Ash (T3 and T4)- reduce crown by approximately 2m to allow the trees to remain a feature within the location.

Location: 1 New Bungalows, Kilmersdon Hill Kilmersdon Frome BA3 5TD

Applicant: Mr Matt Young

Application type: Works/Felling Trees in a CA

Members present had no objection and recommended that the decision be left to the planning officer.

6. PLANNING MATTERS (CONTD):

377 **Ref:** 2016/2626/FUL

Proposal: Installation of a lightning conductor.

Location: Church Of St Margaret Babington Frome Somerset

Applicant: Mr Len Morris (Trustee)

Application type: Full

Members had no objection and recommended that the decision be left to the planning officer.

378 **Ref:** 2016/2627/FUL

Proposal: Installation of a lightning conductor.

Location: Church Of St Margaret Babington Frome Somerset

Applicant: Mr Len Morris (Trustee)

Application type: Listed Building Consent

Members had no objection and recommended that the decision be left to the planning officer.

7. FINANCIAL MATTERS:

379 An invoice from the Clerk for Web fees and postage was approved at £57.71.

Cheque No. 1169. (LGA 1972, s111)

380 An invoice from Savills for garage rental was approved at £50.00.

Cheque No. 1170. (LGA 1972, s111)

381 A grant to Kilmersdon Parish News was approved at £400.00.

Cheque No. 1171. (LGA 1972, s142)

382 A grant to Kilmersdon Parish Church was approved at £1300.00.

Cheque No. 1172. (LGA 1972, s214)

383 An invoice from Southern Electric for street lighting was approved for October at £14.36
(To be cleared by DD on 19 November.)

8. REVIEW OF PROCEDURES:

The Clerk declared an interest at this point.

384 The Clerk presented a draft of his proposals for the management of public auditing, due to commence for the financial year 2016/17. He had received no public comment and it was still not yet possible to estimate the level of activity, but the council needed a form of control over the process. Members agreed the current stage of the draft and noted that the Clerk would set the process timetable each year and publish the council's accounting documents for public scrutiny. To date, the requirement is to publish some details on the parish council website. It was expected that this would continue, but there may be a need to publish supplementary documents. The Clerk undertook to develop the process for adoption in February 2017.

9. HIGHWAYS:

385 Members considered the current car parking arrangements in Kilmersdon village. Reports from members of the public had been noted, but it was recognised that there were difficulties in managing parking in narrow roads and that there was a lack of suitable alternative space. It was decided that the present arrangement of allowing parking in the car park should not change, but the Clerk agreed to check on action currently being taken by the Chairman in respect of signs being placed nearby.

386 Members were concerned that construction work at No 3 Kilmersdon appeared to require access from the B3139 and asked, again, that MDC should advise. The Clerk said he had requested County Cllr Harvey Siggs to arrange inspection of the property and had received an acknowledgement, but would raise the matter again with the County Councillor.

387 It was noted that there had been further dangerous instances of drivers overtaking on the downhill stretch of Kilmersdon Hill. The Clerk undertook to ascertain whether any improvement could be made, such as double white lining, and would pursue this with County Cllr H Siggs.

388 The Clerk reported that inspection of a number of potholes in Silver street and Hoares Lanes were earmarked for inspection and possible repair where necessary.

389 The Clerk had received notice that SIDs were to be placed in Charlton during early November and the results would be published when available. The Clerk explained the Charlton residents' concerns and gave a summary of emails received, He undertook to forward these to all members.

10. PLAYING FIELD:

390 Members approved a request for permission to use the playing field and car park for a wedding on 2nd September 2017.

11. LITTER AND MAINTENANCE:

391 It was understood that the Chairman was preparing signs to install near the car park.

12. FOOTPATHS:

392 Nil report.

13. PCSO REPORT:

394 The PCSO report for October was noted. The level of crimes in the area remained low and anti-social behaviour was recorded at 7 instances for the whole area.

14. CORRESPONDENCE:

395 Kingsbury Episcopi – portable building offered for sale. Declined; not required.

396 Email request from C. Pitt – proposed to set up Christmas tree and lights. Request confirmation that this does not conflict with parish council matters. Clerk to inform that council is content with the suggestion.

- 15. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**
- 398 Clerk to check action being taken by Chairman in respect of signs and car parking.
- 398 Clerk to approach County Cllr H Siggs in respect of development at No 3 Kilmersdon.
- 16. DATE OF NEXT MEETING:**
- 399 **The next Parish Council meeting will be held on 5th December 2016 at 7.00 p.m. in the Coles Garden Meeting Rooms.**
- 400 There being no other business, the meeting closed at 9.10pm