

Minutes of the Kilmersdon Parish Council  
held at Coles Garden Meeting Room  
at 7.30pm on Monday 5<sup>th</sup> June, 2017



**PRESENT:** Councillors R Morse, D Hudson, A Jolliffe, K Lewis and R Butt.

**IN ATTENDANCE:** Clerk and 4 members of the public.

**Min No**

**1. ELECTION OF CHAIRMAN:**

569 Cllr Lewis had given prior notice that he would stand down before the meeting.  
The Clerk called for nominations for Chairman.  
Cllr Morse was proposed by Cllr Hudson and seconded by Cllr Butt.  
Cllr Morse was duly elected.

*Cllr R Morse accepted and Chaired the Meeting from this point.*

**2. APOLOGIES:**

570 Apologies received from, Cllrs S Gibbs, County Cllr M Pullin and Ward Cllr E Drewe.

**3. DECLARATIONS OF INTERESTS:**

571 There were no declarations.

**4. MINUTES:**

572 The Minutes of the Annual Parish Council Meeting held on 8<sup>th</sup> May 2017 were approved and signed.

**5. PUBLIC SPEAKING TIME:**

573 The members of the public expressed their interest concerning the proposal to build a community shop and requested a private meeting between the Parish Council and the Village Shop Committee. It was explained that suitable time would be at the Annual Parish Meeting, which would be held shortly and all of the public would be invited to attend.

574 To accommodate discussion for the committee it was agreed to bring forward Item 8.

**8. ANNUAL PARISH MEETING:**

575 It was decided to hold the Annual Parish Meeting on 3rd July in the Village Hall – details to be published later.

576 The next Parish Council (already scheduled for the same date) would be held immediately afterwards at the same venue.

577 The Clerk undertook to liaise on the matter of details, venue and agenda.

**6. MATTERS ARISING:**

578 There were no matters arising.

7.           **RECRUITMENT OF NEW CLERK:**  
579       The Clerk said he had received five responses for the position of Clerk.  
  
580       Cllr Hudson undertook to initiate action to arrange interviews with the applicants.  
  
          (Post meeting note:  
          Three applications were received and the interviews took place on 22 and 23 June.)
9.           **FINANCIAL MATTERS:**  
  
581       The Clerk said he and Cllr Morse had re-examined the accounts and were satisfied the error was 13p and was due to rounding of VAT figures. Accordingly, the Annual Return had been signed and the Clerk undertook to forward all the audit documents to the Internal Auditor.  
  
582       An invoice from Cllr D Hudson for advertising the Clerk's position was approved at £30.67.  
**Cheque No. 1185.** (LGA1894, s6)  
  
583       An invoice from Came & Co for insurance was approved at £587.88.  
**Cheque No. 1186** (LGA 1972, s111)  
  
584       An invoice from SJH Services for grass cutting was approved at £226.10.  
**Cheque No. 1187.** (LGA 1972, s111)
10.          **HIGHWAY MATTERS:**  
585       Members asked if the perceived hazard near Batch Farm and the bridge was within Kilmersdon's boundary. The Clerk undertook to check and, if so, forward a request to Highways.  
          (Post meeting note:  
          Highways would investigate later in this year and notify us of the outcome.)  
  
586       The Clerk had established that Highways was still considering the request for improvement to road marking and layout at Charlton.  
  
587       Following notification from a member of the public, the Chairman agreed to investigate and arrange repair of a bench on Jack and Jill Hill.
11.          **PLAYING FIELD:**  
588       It was noted that all outstanding tasks in the area had been completed.
12.          **CAR PARKING:**  
589       The position on car parking in Kilmersdon village was discussed and Cllr Jolliffe undertook to refer proposals for additional parking spaces to the council, at the next meeting,
13.          **THE GREAT TOGETHER:**  
590       The details for this event had been published in the parish newsletter and it was decided to await developments from the community.

14. **PLANNING MATTERS:**

*Planning permissions applied for:*

591

**Ref:** 2017/1251/TCA

**Proposal:** Reduce dying Poplar (T1) to ground level  
Reduce neighbouring young Ash (T2) with wire fence embedded around trunk to fence level. Replant in vicinity with a single native species suitable for the location.

**Location:** 6 Hoares Lane, Kilmersdon, BA3 5ST

**Applicant:** Mr Matt Young.

592

**Ref:** 2017/1249/TCA

**Proposal:** Reduce roadside Cedar (T1) in decline to a stump.  
Prune Walnut (T2) roadside lower lateral branches by 2m max to suitable growth points to lift crown away from road.

Reduce Birch(T3) adjacent to housing by 3m in height to suitable growth points

Fell dying Alder(T4) down to a stump to remove hazard and encourage basal growth/ regeneration

Remove deadwood from Ash/Alder group (G1)

Reduce Lime (T5) in height by 3.5m approx. and reduce lateral branches by 1.5m approx to suitable growth points to balance tree and reduce risk to adjacent house.

T1 will be replaced with a new tree planted in the autumn of a smaller native species.

**Location:** 1 Coles Garden, Kilmersdon, Radstock.

**Applicant:** Mr Matt Young.

593

**Ref:** 2017/1340/TCA

**Proposal:** Tree 1 (Lime Tree) - Trimming back of branches overhanging the highway to avoid damage from passing construction vehicles.

Tree 2 (Rowan Tree) - Trimming back of branches on the roadside of the tree to avoid damage from passing construction vehicles.

Refer to appended PDF for photos of the trees

**Location:** Street Record Ames Lane Kilmersdon Frome Somerset

**Applicant:** Ms Joo Foo

Members had no objection and recommended approval for all three applications.

15. **CORRESPONDENCE:**

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None

16. **MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**

595

Clerk to prepare a checklist of his duties for use by the next Clerk.

17. **DATE OF NEXT MEETING:**

596

**The next Parish Council meeting will be held on 3<sup>rd</sup> July 2017 immediately following the Annual Parish Meeting, which will be held at 7.00 p.m. in the Village Hall.**

597

There being no other business, the meeting closed at 9.35pm