

# KILMERSDON PARISH COUNCIL

## Minutes of the Meeting of Kilmersdon Parish Council Held at the Coles Garden Meeting Room At 7.30pm on Monday 16<sup>th</sup> July 2018

**PRESENT:** Cllr R Morse (Chair), Cllrs N Brand, R Butt, S Gibbs, D Hudson,  
K Lewis (Vice Chair)

**ABSENT:** -

**ATTENDING:** S Evans, N Evans, S Hall for item 7 Neighbourhood Plan,  
L Welch (Parish Clerk).

### 53. APOLOGIES

There were no apologies for absence.

### 54. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 55. VACANCY

There were no applicants for co-option at this stage, but the item is to go back on the next agenda.

### 56. MINUTES

The minutes of the Parish Council meeting held on 18<sup>th</sup> June 2018 were **agreed** as a true record and signed by the Chair. The minutes of the Annual Parish Meeting held on 21<sup>st</sup> June 2018 were noted.

### 57. PUBLIC SPEAKING TIME

There were no items from the public.

### 58. NEIGHBOURHOOD PLAN

Planning Policy Officer, Jo Milling would be pleased to meet the Neighbourhood Plan Working Group, which consisted of Sandra Hall, Sally and Nick Evans and those councillors who would like to be involved. Sally to contact Jo to arrange an initial meeting. The Clerk to invite Jo to the September Parish Council meeting for an overview.

### 59. FINANCIAL MATTERS

It was **agreed** not to renew the SPFA subscription and, next year to seek the annual inspection from ROSPA.

The following payments were **agreed**.

ACTION

Sally Evans

Clerk

*Minutes are draft until approved at the next meeting.*

Signed:

Date:

1

# KILMERSDON PARISH COUNCIL

## ACTION

Payee	Detail	Gross	Net	Power	Ch no
Kilmersdon Meeting Room	Room hire	£62.00	£62.00	LGA 1972, s133	001246
L Welch	Salary (June)	£241.42	£241.42	LGA 1972, s112	001247
HMRC	Tax quarterly	£181.00	£181.00	LGA 1972, s112	001248
SJH Services	Grass cutting and strimming	£375.00	£375.00	LGA 1972, s 143	001249
GB Sport and Leisure	Quarterly inspection (May)	£66.00	£55.00	LGA 1972, s 143	001250

### 60. HIGHWAY MATTERS

- (1) Parking at Silver Street – It was noted that the Clerk had requested optimization of space and amendment to the terms and conditions of the garages as requested.
- (2) Parking sign – Slippage of the parking sign had been rectified by Mendip.
- (3) Verges, trees and shrubs had been reported and Somerset CC had acknowledged the complaint and was investigating. With more overhanging vegetation there are now blind spots, in particular from no.3 to the layby around the sheep field and the hedge in Silver St. **Agreed** to report these in particular and request the schedule of works in Kilmersdon and how it differs from last year along with a map.

Clerk

### 61. PLAYING FIELD

- (1) Signage for the eight overflow parking spaces – discussion had continued with the signmaker for a reflective sign, white on black, on two grey posts. Cllr Lewis to email the artwork and price.
- (2) Quote for infill of top soil beneath the swing seat – Nick Taylor had agreed to quote for the longer term solution of a frame for woodchips beneath the nest swing, the fireman's pole and the zip wire. **Agreed** that the Clerk chases up the quote.
- (3) From the weekly inspections – Big Wood Play Systems had repaired the bridge free of charge. It was noted that the pole supporting the handrail is partly rotten. **Agreed** to repair at a cost of £190. Further noted that the balance beams were very loose. **Agreed** to repair at a cost of £450. Big Wood Play Systems to be asked to tape off the section urgently. To be funded from ear marked reserves.
- (4) Early Annual Inspection of the Play Area by SPFA. – noted that the inspection had taken place three months early. The

Cllr Lewis

Clerk

Clerk

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2

## KILMERSDON PARISH COUNCIL

Clerk has queried this with SPFA and is awaiting a response.

ACTION

### 62. PLANNING APPLICATIONS

2018/1544/HSE Two storey side extension, 4 Railway Cottages – no objections.

In the following items we are guided by the Tree Officer:

- 2018/1626/TCA T1 Lawsons Cyprus, remove to ground level and grind stump, Shutes End, Ames Lane
- 2018/1649/TCA T4 Ash Tree, removal, The Limes, Ames Lane
- 2018/1656/TPO T1-T3 Limes. Removal of epicormic growth from the stems up to 4m. The Limes, Ames Lane
- In respect of the Village Shop some factual errors were noted in the article on the front page of Kilmersdon News in that (1) it had not been a unanimous decision by the Village Hall Committee and (2) claiming the existing parking at the Village Hall as allocated to the shop is not feasible and does not take consideration of existing usage of this parking. **Agreed** that Cllr Lewis writes an article for Kilmersdon News, the Clerk to ask for it to go on the front page.

Cllr Lewis

Clerk

### 63. DRUG TAKING AT THE VILLAGE HALL CAR PARK

**Agreed** to seek other quotes for CCTV.

Clerk

### 64. CORRESPONDENCE

There was no correspondence.

### 65. OUTSIDE BODIES

There were no reports from Outside Bodies.

### 66. MATTERS OF REPORT AND ITEMS FOR THE NEXT AGENDA

Neighbourhood Plan; Vacancy on the Parish Council.

### 67. DATE OF NEXT MEETING: 17<sup>th</sup> September

68. It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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3

## KILMERSDON PARISH COUNCIL

### 69. REVIEW OF LEASES

The Parish Council discussed a quote from Thrings. **Agreed** to contact the landlord with the fee estimate of £3,000 plus VAT and disbursements

ACTION

Clerk

### 70. TENDERS FOR GRASS CUTTING

Four tenders were requested, including the existing service provider. Three tenders had been received. **Agreed** to accept the lowest quote of £1,800 plus VAT per annum from Greensward with effect from February 2019. And to give notice to the existing provider with the service to end at the end of October 2018.

Clerk

The meeting ended at 9.25pm

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Signed:

Date:

4