

KILMERSDON PARISH COUNCIL

YOU ARE SUMMONED TO ATTEND THE MEETING OF KILMERSDON PARISH COUNCIL AT THE COLES GARDEN MEETING ROOM ON MONDAY 16th JULY 2018 AT 7.30PM

A G E N D A

1. **APOLOGIES** To receive apologies for absence
3. **DECLARATIONS OF INTEREST** To note any members' interests
4. **VACANCY** on the Parish Council. To consider filling the vacancy by co-option.
5. **MINUTES** To approve the Minutes of the Parish Council Meeting held on 18th June 2018. (Pages 1-4) To note the Annual Parish Meeting minutes on 21st June 2018 (Page 5)
6. **PUBLIC SPEAKING TIME** (max 15 mins).
7. **NEIGHBOURHOOD PLAN** Four members of the public have expressed an interest in being part of the working group. Planning Policy Officer, Jo Milling would be pleased to meet the Working Group.
8. **FINANCIAL MATTERS** To approve expenditure as follows

Payee	Detail	Gross	Net	Power	Ch no
Kilmersdon Meeting Room	Room hire	£62.00	£62.00	LGA 1972, s133	001246
L Welch	Salary (June)	£241.42	£241.42	LGA 1972, s112	001247
HMRC	Tax quarterly	£181.00	£181.00	LGA 1972, s112	001248
SJH Services	Grass cutting and strimming	£375.00	£375.00	LGA 1972, s 143	001249
GB Sport and Leisure	Quarterly inspection (May)	£66.00	£55.00	LGA 1972, s 143	001250
Somerset Playing Fields Association	Subs	£15.00	£15.00		

9. **HIGHWAY MATTERS**
 - Parking at Silver St – To note that the Clerk requested optimisation of space and amendment to terms and conditions at the garages on 19/6/18 by e mail.
 - Parking sign – slippage of the parking sign for the village hall was reported 19/6/18 to Mendip
 - Verges on Kilmersdon hill in need of cutting, trees overhanging road at Silver Street and the verge and hedge on right hand side at Silver St – reported to Mendip 19/6/18.
10. **PLAYING FIELD**
 - Signage for the eight overflow parking spaces (Cllrs Hudson and Lewis)
 - Quote for infill of top soil beneath the swing seat - £250 Big Wood Play Systems. Quote awaited from Nick Taylor for a frame and chippings which would form a longer term solution. Requested 25/6/18.

KILMERSDON PARISH COUNCIL

- From the weekly inspections: The slat nearest the zip wire on the bridge of the climbing frame has a loose protrusion – to note that Big Wood Play Systems has undertaken this repair but made the following recommendation: I have just returned from the Recreation Ground. I have repaired the bridge, but the pole which supports the handrail is partly rotten and should be replaced fairly soon. I previously quoted £190 for replacing a post and this price can still stand.
- Early annual inspection of the play area by SPFA.

11. PLANNING APPLICATIONS (Cllr Butt)

- 2018/1544/HSE Two storey side extension 4 Railway Cottages Ammerdown, Bridge To Hatchet Hill Kilmersdon
- 2018/1626/TCA: T1 Lawsons Cypress - Proposal to remove to ground level and grind stump. Shutes End Ames Lane
- 2018/1649/TCA: T4. Ash tree - proposed removal - to allow adjacent Lime(s) to grow. The Limes Ames Lane
- 2018/1656/TPO T1-T3 - Limes. Proposed removal of epicormic growth from the stems - up to a height of 4m. The Limes Ames Lane

12. DRUG TAKING IN THE VILLAGE HALL CAR PARK

As requested the Clerk contacted PCSO Mike Storey, 22/5/18 and Apex Alarms for a quote to lease CCTV, 27/5/18, chased 25/6/18.

13. CORRESPONDENCE

14. OUTSIDE BODIES

15. MATTERS OF REPORT AND ITEMS FOR THE NEXT MEETING

16. DATE OF NEXT MEETING: 17th September 2018

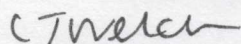
Part 2 To resolve to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. REVIEW OF LEASES

Update on the meeting for a guide price from a solicitor.

18. TENDERS FOR GRASSCUTTING

To receive tenders.



Lesley Welch

Parish Clerk

9th July 2018

Tel: 07521 951471

To: Cllrs N Brand, R Butt, S Gibbs, D Hudson, K Lewis (Vice Chair), R Morse (Chair)

Clerk@kilmersdonpc.co.uk

www.kilmersdonpc.co.uk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

KILMERSDON PARISH COUNCIL

Minutes of the Meeting of Kilmersdon Parish Council Held at the Coles Garden Meeting Room At 7.30pm on Monday 18th June 2018

PRESENT: Cllr R Morse (Chair), Cllrs N Brand, R Butt, S Gibbs, D Hudson,
K Lewis (Vice Chair)

ABSENT: -

ATTENDING: Sandra Hall for item 7 Neighbourhood Plan, L Welch (Parish Clerk).

33. TO RECEIVE NEIL BRAND'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Brand's acceptance of office was received and he was welcomed to the Parish Council.

ACTION

34. APOLOGIES

There were no apologies for absence.

35. DECLARATIONS OF INTEREST

There were no declarations of interest.

36. VACANCY

There had been no call for election, the vacancy would therefore be advertised for co-option.

Clerk

37. MINUTES

The minutes of the Parish Council meeting held on 21st May 2018 were **agreed** as a true record and signed by the Chair.

38. PUBLIC SPEAKING TIME

There were no items from the public.

39. NEIGHBOURHOOD PLAN

The Parish Council welcomed Sandra Hall and there was a useful discussion on the benefits of a Neighbourhood Plan and what it does and does not achieve. A nucleus of people for a Working Group is essential and it was noted that the Village Hall Committee Secretary would be willing to be involved and Sandra would look for others who might also be interested. Many thanks to Sandra for attending. This item to be brought back to the next meeting.

40. FINANCIAL MATTERS

The following payment was **agreed**.

Minutes are draft until approved at the next meeting.

Payee	Detail	Gross	Net	Power	Ch no
L Welch	Salary (May)	£241.42	£241.42	LGA 1972, s112	001245

41. BANK MANDATE

For the purposes of updating the bank mandate it was **agreed**, to add N Brand and remove A Jolliffe. It was **resolved** that the authorised signatories in the current mandate, for the accounts listed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended,

42. HIGHWAY MATTERS

- (1) Dog bin for the cycle track: It was noted that the offer of 50% of the cost of purchase and installation of the dog bin had been made to Sustrans, who are now arranging installation.
- (2) Parking at Silver Street – It was noted that all five garages were to be repaired and re-let. The Clerk to put a request to Aster that the terms and conditions be amended to state that garages should be used for vehicles and asked to optimise space to allow as much parking outside the garages as possible. It was noted that parking at Silver Street is a much larger issue than the garages alone.

Clerk

43. PLAYING FIELD

- (1) Signage for the eight overflow parking spaces – **Agreed** to position the sign on posts to the right of the entrance to the grasscrete area as vehicles drive in, angled to face drivers. The sign, in white lettering on black, would be finalised by Cllr Lewis and brought to the next meeting with costs.
- (2) Quote for infill of top soil beneath the swing seat – Nick Taylor had suggested the longer term solution of a frame for woodchips beneath the nest swing, the fireman’s pole and the zip wire. **Agreed** that this seemed a better solution and Nick Taylor to be asked to quote.
- (3) Grass-crete rising slightly by the slide nearest the zip wire – This would be resolved within the work outlined above.
- (4) Grass cutting of the playing field and strimming of Jack and Jill hill – a specification was amended and it was **agreed** to go out to tender. In the meantime the Village Hall Committee’s concern that the lawn mower was damaging paving slabs was noted.

Cllr Lewis

Clerk

Clerk

Minutes are draft until approved at the next meeting.

KILMERSDON PARISH COUNCIL

- (5) The May Quarterly Inspection was received. It was noted that the bench might be removed if the temporary Village Shop goes ahead. Removal of graffiti might be arranged via a landscape contractor once tenders are in for the grass cutting.
- (6) The slat nearest the zip wire on the bridge of the climbing frame has a loose protrusion – The Clerk to report this to Big Wood Play Systems.
- (7) Parking sign is slipping – The Clerk to report to Mendip DC.

ACTION

Clerk

Clerk

44. PLANNING APPLICATIONS

2018/1026/FUL Two new build semi-detached two storey, 2 bedroom houses. Landscaped gardens to front and rear, including retaining walls to boundary. Low retaining garden walls to the front to create shallow gradient for driveway and parking area. Parking provision for 4 cars and a turning area in the driveway to accommodate cars to leave then site in forward gear. Land Adjacent To 5 Hoares Lane – **Agreed** to object on the grounds of overdevelopment and traffic issues relating to the insufficient space to manoeuvre in the parking area

Clerk

2018/1093/HSE Internal and external alterations to the listed building, the construction of a timber frame and clad double garage 38 Hoares Lane – There were no objections

2018/1094/LBC Internal and external alterations to the listed building, the construction of a timber frame and clad double garage. 38 Hoares Lane Application Type: Listed Building Consent – There were no objections.

- 2018/1240/HSE Rear Two Storey Extension Location: 5 Bearberry Meadow BA3 4FR Deadline 21/6/18 – There were no objections.
- 2018/1239/FUL Erection of stable block, hay/implement shed, holiday lodge and construction of manege and access track, Land To South Of Lowerfield Farm Hoares Lane Deadline 27/6/18 – **Agreed** to object on the grounds of inappropriate development in the countryside.

Clerk

Agreed to ask Mendip Enforcement to investigate a field further up Hoares Lane just past Southview which has a hardcore drive and fixed stables, thus constituting a change of use.

Clerk

The verges on Kilmersdon hill are in need of cutting, as are the trees overhanging the road on the left hand side of Silver Street and the verge and hedge on the right hand side need cutting. The Clerk to report to Mendip.

Clerk

Minutes are draft until approved at the next meeting.

ACTION

45. FORWARD PLANNING

Item 1 Rat infestation and clearance of the site next to the playing field – it was noted that brambles and nettles had grown high again and were encroaching on the path. The Clerk to raise this with the landowner.

Clerk

Item 6 Proposed TPO on the silver birch trees in the playing field – The Clerk to chase the response.

46. ANNUAL PARISH MEETING

The Chair to invite the PCSO and Ian Glover of Mendip Enforcement. The Clerk to invite a speaker from the broadband provider, Truespeed. The Chair to ask Cherry Gilham if she would be willing to provide tea/coffees, with the Parish Council reimbursing the costs. Cllr Gibb to assist.

Cllr Morse

Clerk

Cllr Morse

Cllr Gibb

47. DRUG TAKING AT THE VILLAGE HALL CAR PARK

It was felt that the Police do not have the resources to follow this up, but that the Clerk should chase the CCTV quote in any event.

Clerk

48. CORRESPONDENCE

There was no correspondence.

49. OUTSIDE BODIES

PACT – The Clerk to inform PACT that the Parish Council will not be sending a rep, but to ask that updates be sent to the Clerk.

Clerk

50. DATE OF NEXT MEETING: 16th July

51. It was agreed to exclude the press and public under s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

52. REVIEW OF LEASES

A meeting with a solicitor resulted in a request for a quote with the aim of it being available for the next meeting. In the meantime Cllr Butt to make contact with another solicitor for a second quote.

Cllr Butt

The meeting ended at 9.30pm

Minutes are draft until approved at the next meeting.

KILMERSDON ANNUAL PARISH MEETING

Minutes of the Kilmersdon Annual Parish Meeting held on Thursday 21st June 2018 at 7.30pm at Kilmersdon Village Hall

Present: Cllr R Morse (Chair), Cllrs S Gibbs, D Hudson and K Lewis, five members of the public
Attending: T Najdoski (Community Engagement Manager of Truespeed), L Welch (Parish Clerk)

1. Apologies

Apologies for absence were received from Cllr M Pullin (Somerset CC), Cllrs N Brand and R Butt (Kilmersdon Parish Council).

2. To approve the minutes of the meeting held on 3rd July 2017

The minutes were proposed as a true record by Cllr Hudson, seconded by Cllr Gibbs and **agreed**.

3. Welcome and overview of the year by the Chair of the Parish Council

Cllr Morse welcomed everyone to the meeting and outlined the fact that it had been a busy year with lots going on.

4. Talks on local issues

The meeting welcome Tony Najdoski of the broadband providers Truespeed, which offers a full fibre network to deliver ultra fast broadband to the parish. Encouraged by local support, if the scheme goes ahead in Kilmersdon they would be able to offer free broadband for life to the Village Hall and the school. The Chairman thanked Mr Najdoski for attending and more information was available outside the meeting.

5. General forum for questions from members of the public

Sewerage treatment works – there was a query on what is happening at these works. It was confirmed that there is a small amount of work still to be done and the road needs to be sorted out.

Neighbourhood Plan – this is progressing with a small nucleus of local people coming together to form a working group. Anyone interested in taking part should contact the Clerk.

Parking provision in the village – This is a problem particularly when there is a function at the hall, is there a possibility for more provision for example in the field opposite? Parking in the field opposite is dependent upon the landowner's permission and the farmer. There is a sign going up reminding people of the eight extra spaces within the Village hall car park.

There being no further questions the meeting ended at 8.20pm.