

Minutes of the Kilmersdon Parish Council  
held at Kilmersdon Village Hall  
at 8.30pm on Monday 3<sup>rd</sup> July, 2017



**PRESENT:** Councillors R Morse, S Gibbs, D Hudson, A Jolliffe, K Lewis and R Butt.

**IN ATTENDANCE:** Clerk and one member of the public.

**Min No**

**1. APOLOGIES:**

598 Apologies received from County Cllr M Pullin and Ward Cllr E Drewe.

**2. DECLARATIONS OF INTERESTS:**

599 Cllr Jolliffe declared an interest at Items 9 and 10.

**3. MINUTES:**

600 The Minutes of the Parish Council Meeting held on 5<sup>th</sup> June 2017 were approved and signed.

**4. PUBLIC SPEAKING TIME:**

601 The member of the public presented a photograph illustrating the difficulty he now experienced with access at his property. The Water Board had erected a warning sign which was obstructing his view of Kilmersdon Hill when driving out. The Chairman said he would ask the Water Board representatives if a more suitable position could be found.

602 Cllr Drewe gave an update on the difficulties experienced by Mendip, generally, in monitoring the musical event at Glastonbury. It was expected that there would be a return to usual business and timescales.

**5. MATTERS ARISING:**

603 There were no matters arising.

**6. RECRUITMENT OF NEW PARISH CLERK:**

604 The appointment of Ms Lesley Welch to the position of Clerk was approved. Proposed by Cllr S Gibbs, seconded by Cllr D Hudson.

605 The present Clerk to arrange handover and both Clerks would act for the parish council until end-July.

**7. FINANCIAL MATTERS:**

606 The Clerk said the Internal Auditor had returned the audit documents, without observations. The full audit package was now with the External Auditor, Grant Thornton LLP, and their response was awaited. An interim reply had been received, which indicated that their final response would be made in late July.

607 An invoice from the Clerk for salary was approved at £702.56.  
**Cheque No. 1188.** (LGA 1972, s112.)

**FINANCIAL MATTERS (CONTD):**

**FINANCIAL MATTERS (CONTD):**

608 An invoice for Clerk's tax was approved at £175.60  
**Cheque No. 1190.** (LGA 1972, s112.)

609 An invoice from SPFA for subscription was approved at £15.00.  
**Cheque No. 1191** (LGA 1972, s143)

610 An invoice from Paul Clark, Accountants, for audit services was approved at £180.00  
**Cheque No. 1192.** (AAR 2011 (6)).

611 An invoice from SJH Services for grass cutting was approved at £226.10.  
**Cheque No. 1193.** (LGA 1972, s111)

**8. HIGHWAY MATTERS:**

612 The Clerk confirmed that the perceived hazard near Batch Farm and the bridge was within Kilmersdon's boundary. He had received further communication from the Clerk at Mells and noted their concerns. Our request to Highways would be the subject of investigation later this year.

613 Cllr Drewe undertook to contact Highways on the outstanding matters.

614 Concern had been expressed by residents of Fossefield Way that vegetation had overgrown the footway. The Clerk undertook to write to a resident, requesting clearance.  
(Post meeting note:  
A letter was forwarded to the resident on 26<sup>th</sup> July)

**9. PLAYING FIELD:**

615 The Clerk undertook to obtain an update on the position concerning the reported rat infestation.  
(Post meeting note:  
Requested, but no response yet.)

616 It was noted that the seats for the swings were in need of repair or replacement. Similarly the bench near the swings needed major overhaul of rotten wood.

617 It was considered that MDC could be requested to empty the waste bins around the field, subject to the locations being identified and recorded.

**10. CAR PARKING:**

618 Cllr Jolliffe had provided a map of locations that might be considered for additional parking spaces. Initial action would be to estimate the current usage of the car park, possibly by arranging a survey.

619 It was considered that the area near the youth shelter may be suitable for parking and it was agreed that temporary marking would provide an indication of possible usage.

**11. PLANNING MATTERS:**

*Planning permissions applied for:*

620

**Ref: 2017/1558/VRC**

**Proposal:** Application to remove conditions 2 (holiday let), 3 (operation by owner/ occupier Batch Farm), 4 (Approval of external materials), 5 (approval of joinery), 6 (approval of external attachments), 10 (non occupation until access as approved) and remove condition 9 (parking and turning arrangements) from application 084623/011

**Location:** Creamery 1-3 Batch Farm Ammerdown Bridge To Hatchet Hill Kilmersdon Frome Radstock.

**Applicant:** Mr and Mrs Knatchbull.

621 Members had no objection and recommended approval.

**12. CORRESPONDENCE:**

622 None

**13. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**

623 To note the potential submission of a proposal emanating from joint action by Kilmersdon Shop and Village Hall Committees, as mentioned at the Annual Parish Meeting of 3<sup>rd</sup> July 2017.

**14. DATE OF NEXT MEETING:**

624 **The next Parish Council meeting will be held on 21<sup>st</sup> August 2017 at 7.30 p.m. in the Coles Garden Meeting Rooms.**

625 There being no other business, the meeting closed at 9.40pm