

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 4th July, 2016



PRESENT: Councillors R Morse, Cllr S Gibbs and D Hudson.

IN ATTENDANCE: Clerk and County Cllr Harvey Siggs.

Min No

1. APOLOGIES:

268 Apology received from Cllrs A Jolliffe, D Phripp and Ward Cllr E Drewe.

2. DECLARATIONS OF INTERESTS:

269 Cllr Gibbs declared in interest at Item 6.

It was agreed that should the meeting become inquorate, if Cllr Gibbs left the room, then the Clerk would be delegated to provide any response to MDC. (LGA 1972, s101)

3. MINUTES:

270 The Minutes of the Parish Council Meeting held on 6th June 2016 were approved and signed.

4. PUBLIC SPEAKING TIME:

271 The Chairman welcomed a number of children of the parish, together with their parents and grandparents. The Parish Council had obtained medals commemorating the Queen's 90th Birthday and this was the occasion to formally present those medals. The Chairman then presented the medals to each of the children individually, to the applause of all present.

5. MATTERS ARISING:

272 The Clerk briefed the members on the changes to auditing, notice of which was received just before the commencement of the current audit cycle. The new arrangement was then voluntary, but would take effect after 31st December. The main change would be the abolition of External Audit – to be replaced with another style of proving to the public that the Parish Council does control its financial position in accordance with good practice and the changed laws. The Parish Council would need to consider and prepare for those changes during the following months. Finalised details on Forms (not yet introduced) and procedures were still awaited.

6. PLANNING MATTERS:

273 Development of the survey questionnaire would be continued, but a request had been received from the Shop Committee for a meeting to be arranged. The Clerk to ask for suitable dates from the Shop Committee.

PLANNING MATTERS (CONTD):

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Planning permissions requested:

274

Ref: 2016/1223/HSE

Proposal: Replacement of shingle roof with alternative light weight tiles

Location: Waterlea Bungalow Charlton Radstock Somerset BA3 5TN

Applicant: Mr Roger Meadows

Type: Householder Application

Members recommended approval as this was considered to be essential maintenance for the property. There appeared to be no significant change in the materials to be used and there is no objection to the use of the proposed lightweight tiles.

Cllr Gibbs left the room at this point.

275

Ref: 2016/1299/HSE

Proposal: Erection of Edwardian style glass conservatory from the existing rear house wall

Location: 4 Silver Street Kilmersdon Frome BA3 5SU

Applicant: Mr Martin Gibbs

Type: Householder Application

The remaining members recommended approval and the Clerk undertook to provide the response:

This proposal was the subject of a previous application Ref: 2016/0943 (prior approval.)

It is considered that there would be minimal impact on neighbouring properties and the adjacent recreation field. The other neighbouring properties in the street all have conservatories and it is considered that the addition of one more would not adversely affect the area.

Cllr Gibbs returned to the meeting at this point.

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Notice of a proposal was given from Somerset CC to the effect that a new rising main of 1.5km and a gravity sewer of 325metres (both measurement approximate) would be installed.

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The outcome would be the diversion of water and sewage, followed by the demolition of the present sewage works in the Orchard Area.

7.

FINANCIAL MATTERS:

278

The Clerk said that although there was no response yet from the External Auditor, Grant Thornton LLP, it should still be possible to close the audit process formally for 2015/16 at the 5th September meeting and be able to meet our statutory date of 30th September.

279

The Clerk detailed the actions taken on the payroll function by Pethericks and Gillard Ltd. The salary and tax amounts had been accurately calculated, and correctly reported to HMRC. Summaries and payslip had also been produced for our records. The Clerk had informed Pethericks that he was satisfied with the outcome.

280

The Clerk's Income Tax payment was approved at £173.60.
Cheque No. 1153. (LGA 1972, s112.)

FINANCIAL MATTERS (CONTD):

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- 281 An invoice from the Clerk for salary and expenses was approved at £721.82
Cheque No. 1154. (LGA 1972, s112.)
- 282 An invoice from Tower Mint Ltd for supply of Queen's 90th Birthday Medals was approved at £68.76
Cheque No.1155. (LGA 1972, s137.)
- 283 An invoice from Kilmersdon Meeting Rooms for hire of room was approved at £61.00
Cheque No. 1156. (LGA 1972, s133.)
- 284 An invoice from SJH Services for grass cutting was approved at £292.66
Cheque No. 1156. (LGA 1972, s111)
- 285 An invoice from SJH Services for grass cutting was approved at £236.66
Cheque No. 1156. (LGA 1972, s111)
- 286 An invoice from Southern Electric for street lighting was approved for June at £14.36.
(To be cleared by DD on 20 July.)
- 287 It was noted that MDC had withdrawn the Council Tax Support Grant payment to parishes, it was considered this would have a minimal impact on the precept for next year.

8. HIGHWAYS:

- 288 The Clerk said he had written to County Cllr H Siggs and to date had received a reply concerning the erosion of the carriageway in Silver Street, which indicated that an inspection would take place prior to arranging any repair considered necessary. Parking restrictions were considered not to be appropriate at that location.
- 289 A reply was still awaited from the Somerset River Authority in respect of their visit to inspect the streams and provide advice on any future work.
- 290 For the recorded speeding in Charlton, the Clerk undertook to write to County Cllr Siggs with proposals to monitor the actual speeds experienced, together with a request for advice on the possible use of speed cameras.

9. PLAYING FIELD:

- 291 A resident had reported that a significant crack had appeared in the pathway between Norton Garden Machinery premises and the Village Hall and was now a trip hazard. The Clerk and Chairman had already inspected the path and reported to this meeting. After discussion, the Chairman said he would make initial enquiries for professional repair.

10. LITTER AND MAINTENANCE:

- 292 No report

11. FOOTPATHS:

- 293 The Clerk said the Footpath Warden had placed a report with the Rights of Way Officer to arrange repairs of two signposts and gates.

12. **PCSO REPORT:**
294 The report for June was noted. It contained summary details of crime for the area, which showed a slight decrease generally. Clerk undertook to publish in the newsletter and add a general warning for vigilance.
- A report was included saying:
“ A speed awareness operation was carried out at the Berkley School site on the 30/06/16. This involved volunteers from the community speed watch scheme and the Special Constabulary, Police officers and PCSOs. Speeding motorists were required to pull in where they were given education at the roadside. The pupils from the school also got involved, writing letters expressing their concerns and fears over speeding past their school and the dangers it causes. In total 22 motorists were issued Roadside education, one vehicle was seized for no insurance. This was a pro- active response to counter the persistent danger presented by speeding motorists throughout our area.”
13. **CORRESPONDENCE:**
295 None received.
14. **MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**
296 1. To contact County Cllr H Siggs on Highway matters:
(a) Replace the 30mph sign at the east of Kilmersdon
(b) Carriageway erosion in Silver Street
(c) Provision of disabled parking
(d) Damaged road signs
(e) Report from SRA, if received.
(f) Speeding problems in Charlton
- (These items carried over from the last meeting, as replies are awaited.)
2. Additionally – a need to trim the hedges in Silver Street
15. **DATE OF NEXT MEETING:**
297 **The next Parish Council meeting will be held on 5th September 2016 at 7.30 p.m. in the Coles Garden Meeting Rooms.**
- 298 There being no other business, the meeting closed at 9.55pm