

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 5 January, 2015



PRESENT: Councillors R Morse, J Hubble, and D Hudson.

IN ATTENDANCE: Clerk.

Min No

1. APOLOGIES:

44 Apology received from Cllrs A Jolliffe, S Gibbs and D Phripp, County Cllr Harvey Siggs and Ward Cllr Edward Drewe.

2. PUBLIC SPEAKING TIME:

45 There was no public representation.

3. MINUTES:

46 The Minutes of the Parish Council Meeting held on 1 December 2014 were approved and signed.

4. DECLARATIONS OF INTERESTS:

47 There were no declarations.

5. MATTERS ARISING:

48 The Clerk advised that he had received a request to grant permission to land a helicopter on the playing field to pick up a relative of the pilot. Although discussed with the pilot, weather conditions precluded the event.

49 The Clerk asked for guidance for any future requests and, afterwards, undertook to obtain further advice from CAA and other sources.

6. FINANCIAL MATTERS:

50 The annual precept for 2015/16 was set at £9850, being an increase of 2% considered necessary to maintain essential services within the parish.
(LGFRA 1992, ss 41 and 50)

51 Decisions on approving the grants received to date were deferred pending experience of future spending.

52 An invoice from Kilmersdon Meeting Room for hire of hall was approved at £60.
Cheque No 1100 (LGA 1972, s133)

53 An invoice from Came and Company for increased insurance premium to cover the new community garden facility was approved at £25.00
Cheque No. 1101. (LGA 1972, s111)

54 The Clerk's Income Tax payment was approved at £170.15.
Cheque No. 1102. (LGA 1972, s112.)

6. FINANCIAL MATTERS (CONTD):

- 55 An invoice from the Clerk for salary and expenses was approved at £735.50.
Cheque No. 1103. (LGA 1972, s112).
- 56 An invoice from Southern Electric for street lighting in November was approved at £3.10.
(To be cleared by DD on 19 December) (PCA 1957, s3).
- 57 The revised pay scales were noted. A salary increase for the Clerk was approved, from £9.35 per hour to £9.55. (£73.00 per annum.) The increase to take effect from 1 January 2015. A single retrospective payment of £100.00 was also awarded, but the Clerk declined to accept the additional sum.
- 58 The Clerk reported that he had received notices from NALC and DCLG concerning the revised arrangements for audit. The main points were:
- The requirement for External Audit has been abolished
 - Internal Audit will still be required
 - Accounting details for publication will be substantially the same, but additional financial and other information must be published
 - External Audit will cease with effect from 1 April 2017
 - Councils will be required to publish all audit information not later than 1 July 2015 (and before the same date each year thereafter) immediately following the accounting year to which it relates
 - A new Transparency Code will become mandatory and will cover the actions to be taken and the information to be made available to the public; the exact date is subject to the parliamentary timetable.
- 59 Only those Councils with an annual turnover greater than £25,000 will be required to create an independent panel of scrutineers. As Kilmersdon Parish Electors and taxpayers will have access to the information, it will therefore fall to the parish public to devise its own means of making formal use of the details, perhaps via the creation of a community body.

7. ANNUAL PARISH MEETING:

- 60 The Clerk said he would provide a draft notice next week for the joint meeting with Village Hall Committee Open Day.
(Post meeting note:
Draft agreed and is ready for publishing.)

8. HIGHWAY MATTERS:

- 61 Cllr Hubble advised that he had analysed the SID data obtained from Highways. This had shown there was significant traffic loads at school times. The Clerk undertook to contact Highways for the criteria required for provision of pedestrian crossings and School Crossing Patrol Wardens.
- 62 The Clerk advised that all his requests to Highways since about mid-December had gone unanswered. He hoped that more regular contact would soon be re-established.
- 63 It was noted that the new 30mph and village sign at the east side of Kilmersdon had not been positioned where agreed.

9. PLANNING MATTERS:

64 In connection with the preparation of a draft Village Design Statement and Parish Plan, the Clerk had written to Savill's requesting information in line with a number of questions that he had received from the members. A response was awaited.

(Post meeting note:

Meeting arranged for 30th February with Savill's to consider the request.)

Planning permissions applied for:

65 **Ref:** 2014/2490/APP

Proposal: Application for approval of details reserved by condition 3 (schedule of materials) and 4 (soft and hard landscaping scheme) for planning permission 2013/2041

Location: 23 Fossefield Road Midsomer Norton Radstock BA3 4AS

Applicant: Mr Simon Mills

Application Type: Approval of Details - Cond

Notice was received before this meeting that the planning officer had granted approval. Therefore, Council could not comment.

Planning applications approved:

66 **Ref:** 2014/2162/FUL

Proposal: New single storey extension on northern elevation.

Location: Kilmersdon School, Kilmersdon, Radstock BA3 5TE

67 **Ref:** 2014/2064/FUL

Proposal: Single storey extension on NW elevation of the existing double garage with balcony above, the raising of the garage roof and conversion of the double garage to self-contained holiday accommodation.

Location: Glebe House, Frome Road, Radstock BA3 5UD

68 **Ref:** 2014/1967/TCA

Proposal: Proposed felling of an ash tree in a conservation area.

Location: 1 Manor Close, Kilmersdon Radstock, BA3 5GE
(TPO not required.)

10. REVIEW OF PROCEDURES:

69 It was resolved to adopt the revised Standing Orders as amended at the parish council meeting of 3rd November 2014.

Proposed by Cllr D Hudson; seconded by Cllr J Hubble.

11. PCSO:

70 The report from the PCSO was duly noted.

12. CORRESPONDENCE:

71 None received.

13. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

69 None

14. **DATE OF NEXT MEETING:**
70 **The next Parish Council meeting will be held on 2 February 2015 at 7.30 p.m. in the Coles Garden Meeting Rooms.**
71 There being no other business, the meeting closed at 9.30pm