

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 1 February, 2016



PRESENT: Councillors, R Morse, A Jolliffe, S Gibbs and D Hudson.

IN ATTENDANCE: Clerk and 4 members of the public.

**Min
No**

1. APOLOGIES:

93 Apologies received from Cllrs D Phripp and Ward Cllr E Drewe.

2. DECLARATIONS OF INTEREST:

94 There were no declarations.

3. MINUTES:

95 The Minutes of the Parish Council Meeting held on 7 December 2015 and 4 January 2016 were approved and signed.

4. PUBLIC SPEAKING TIME:

96 One member of the public said, again, that the Orchard area was deteriorating further. The Clerk said he had received advice that Sustrans would retrieve a number of felled trees from those being cleared from the Radstock area. These would be strategically placed, rather than made to form a continuous barrier.

97 A question was also asked concerning dog mess in the playing field. It was explained that the parish council was preparing signs and it was expected that these would be placed at the entrances to the playing field.

98 Another member spoke of the poor reception experienced by mobile phone users. He had drawn attention to phone providers and other members of the public and asked if the parish council could assist in effecting improvements. As a first step the Clerk agreed to research the problem from various other sources and report back at the next meeting.

99 The contractor for clearing the streams updated the council on the present position. He explained that debris was continuing to fall into the cleared sections and was adding to that already there. It was agreed that delay was necessary in using machinery, but the contractor said he would try removal by manual methods.

5. MATTERS ARISING:

100 The Clerk explained the reasons for the changes to the website and how the new charges would be applied. Activity on the website remained high at around 180-200 visits per month. The addition of a contact form was working satisfactorily and had already been used to contact the Clerk.

6. PLANNING MATTERS:
Cllr Jolliffe declared an interest at this point.

- 101 **planning permissions applied for:**
 Ref: 2015/3056/TPO
 Proposal: Proposed works to Beech tree subject to TPO M1239 – all round reduction by one third.
 Location: St Margarets, Babington House, Babington, Frome.
 Applicant: Mr L Morris
 Application Type: Works/felling of TPO trees
Members present had no objection and recommended approval

- 102 **planning applications approved:**
 Ref: 2015/2710/HSE
 Proposal: Provision of a driveway and parking; raising the height of existing single storey extension for accommodation at first floor level..
 Location: Cariad, Silver Street, Kilmersdon BA3 5SU.
 Applicant: Mrs J James
 Type: Householder Application

- 103 There was a nil return for the Gypsy and Traveller count at the 14th January. The Clerk undertook to inform MDC.

- 104 MDC was reviewing the Heritage at Risk Register. It was confirmed that all buildings within the parish are already listed and no action was required.

- 105 It was agreed to accept an offer from Somerset Community Council to meet the parish council to explain the implications of the Community Infrastructure Levy. The Clerk undertook to arrange.

7. FINANCIAL MATTERS:

- 106 The Clerk said the precept had been allocated at £12145 and this would be supplemented by the Council Tax support Grant of £451.79.
- 107 An invoice from Southern Electric for street lighting for December at £16.30.
(Retrospective - Cleared by DD on 22 January.)
- 108 The Clerk's Income Tax payment was approved at £173.79.
Cheque No. 1135. (LGA 1972, s112.)
- 109 An invoice from the Clerk for salary and expenses was approved at £706.20.
Cheque No. 1136. (LGA 1972, s112.)
- 110 An invoice from Kilmersdon Meeting Rooms for hire of room was approved at £60.00
Cheque No. 1137. (LGA 1972, s133.)

FINANCIAL MATTERS (CONTD):

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- 111 An invoice from the Clerk was approved to cover website fees from 1and1 Internet Ltd at £17.96 for 3 months. The timing of these quarterly invoices would not match with those of the Clerk's salary. It was accepted that reimbursement to the Clerk would always be two months in arrears.

Cheque No. 1138. (LGA 1972, s 112)

- 112 An invoice from SLCC was approved for annual subscription at £88.00

Cheque No. 1139. (LGA 1972, s 143)

- 113 An invoice from SJH Services was approved for grass cutting at £50.00

Cheque No. 1140. (LGA 1972, s111)

- 114 A request from Mendip Community Transport for a grant of an unspecified amount was declined.

8. HIGHWAY MATTERS:

- 115 No further progress to report for the 30-mph sign, or the finger post repair.

- 116 It was agreed to give the contact details for SJH Services, subject to his approval. To the owner of property in Silver Street wishing to clear away overgrowth.

9. PLAYING FIELD:

- 117 Approval was granted for the commencement of the tender process for grass and verges cutting.

- 118 Covering approval was granted for the hire of the field and car park for a forthcoming wedding on 18th June.

10. REVIEW OF PROCEDURES:

- 119 A proposal from the Clerk was agreed, to amend the Risk Assessment to cover the sharing of data with members. The facility was in place and the past ten years of council information and data was now held on-line "in the Cloud." Experience in recent years showed this was reliable, but the Clerk sought assurance that members could now access the data freely. This was confirmed and the method of access was explained. (The Clerk has continual and full access, and is therefore unable to test it as a "stranger".)

11. LITTER AND MAINTENANCE:

- 120 It was noted that a sum had been set aside to maintain the streams, but following County Cllr Siggs' report, it was agreed that funding might be sought from his funds for the Somerset River Authority. The Clerk undertook to make enquiries.

12. FOOTPATHS:

- 121 The appointment of Mr S Green, Charlton, was approved as Footpath Warden (PPLO). The Clerk confirmed that the footpath register had been published on the website.

- 122 A report had been received of nitrous oxide cylinders being discarded on a footpath. The PCSO had been informed and he had undertaken to patrol the area.

- 123 Sustrans had inspected the bridleway bridge and would be affecting repairs in the near future.

- 13. PCSO REPORT:**
124 The minutes of the PACT meeting held on 7th January were noted.
- 14. CORRESPONDENCE:**
125 NALC and MDC suggested the holding of parties for the celebration for the Queen's next Birthday and a Clean Britain campaign.
- 15. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:**
126 Queen's Birthday events.
127 Mobile phone coverage.
- 16. DATE OF NEXT MEETING:**
128 **The next Parish Council meeting will be held on 7 March 2016 at 7.30 p.m. in the Coles Garden Meeting Rooms.**
129 There being no other business, the meeting closed at 9.30pm