

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 2 February, 2015



PRESENT: Councillors R Morse, S Gibbs, J Hubble, and D Hudson.

IN ATTENDANCE: Clerk, Ward Cllr Edward Drewe and 6 members of the public.

Min No

1. APOLOGIES:

72 Apologies received from Cllrs A Jolliffe, D Phripp and County Cllr Harvey Siggs.

2. MINUTES:

73 The Minutes of the Parish Council Meeting held on 5 January 2015 were approved and signed.

3. PUBLIC SPEAKING TIME:

74 A detailed update was given to the council on the progress of a proposed shop for the village. It was noted that further action and consultations with successful ventures were intended. Cllr Drewe advised on nearby ventures and explained how the classification of villages might be affected with the introduction of new facilities, such as the provision of a shop.

75 A resident gave an explanation of a problem being experienced following the installation of the new 30-mph speed limit.

76 A group of residents spoke about the flower bed set out by Linden's at the edge of the playing field. It was said to be in need of attention and the residents volunteered to undertake the maintenance of that area.

77 A representative from The Play Park Committee handed over a formal letter transferring responsibility for the play equipment to the parish council. The group had been disbanded and the account closed. A cheque to the value of £2150, being the remaining cash in the account, was then presented the council. Assurance was given that the amount would be earmarked for maintenance purposes and held in the Reserve Account.

78 The members present accepted the formal letter of transfer and expressed their thanks for all the effort put in by the committee to provide the community with the new facilities.

4. DECLARATIONS OF INTERESTS:

79 There were no declarations.

5. VILLAGE SHOP PROPOSAL:

80 The update at Item 3 was noted.

6. MATTERS ARISING:

81 The Clerk advised that he had sought advice from CAA concerning casual helicopter landings on the playing field. The response would be delayed, because CAA was experiencing “a very high number of enquiries about Small Unmanned Aircraft (UA) - 'Drones' - and the various rules and requirements governing their operation within the UK.”

82 The Clerk said he received notice of the local elections to be held on 7th May. He would be publishing material received from SALC, which was intended to promote public awareness of the importance of voting in the elections and of standing for public office as Councillors. All Parish Councillors will be retired at midnight on 6th May. Therefore, existing Councillors who wish to be re-elected, and any aspiring members of the public, should present their completed nomination forms to the Electoral Officer before 4pm on 9th April 2015. Details would be published in the Newsletter and the website. Notices would be placed on the notice board.

7. FINANCIAL MATTERS:

83 An invoice from Southern Electric for street lighting in December was approved at £3.15. (To be cleared by DD on 22 January) (PCA 1957, s3).

84 An invoice from SLCC for subscription was approved at £88.00.
Cheque No. 1104.(LGA 1973, s143)

85 An invoice from SJH Services for hedge cutting was approved at £75.00
Cheque No. 1105. (LGA 1972, s111)

8. ANNUAL PARISH MEETING:

86 The Clerk handed a draft agenda to the Chairman for his consideration.

9. PLAYING FIELD:

87 It was agreed to accept the offer made by residents at Item 3 to maintain the flower bed area adjacent to Manor Close, subject to the Clerk obtaining a commitment to confirm the voluntary action.

10. HIGHWAY MATTERS:

88 The Clerk said he met Rob Davey, Highways, on site at the Orchard area and discussed the safety improvements in the village – the siting of the 30-mph limit and the markings at the foot of Kilmersdon Hill.

89 The provision of hard standing at the Orchard was considered not possible and it was suggested instead that a low wooden fence would suffice to keep vehicles off the soft surface. The suggestion of a traffic order was considered inappropriate and not cost-effective, it being a matter for the police to consider dealing with anti-social offenders.

90 The position of the new 30mph and village sign at the east side of Kilmersdon would be reviewed and the road markings would be put in place.

91 It was agreed that the possibility of introducing further speed restrictions on Kilmersdon Hill should be pursued with Highways. The Clerk undertook to refer the suggestion to Cllr Siggs, who had received resident’s original complaint, to ascertain whether an improvement could be made to that section of the road.

11. PLANNING MATTERS:

92 A meeting was held on 30th January with Ben Short, Savills, and The Hon A Jolliffe, in company with the Clerk and Cllr R Morse, Chairman, to consider the level of detail required to service the needs of a Village Design Statement and associated Parish Plan.

93 Answers were provided to the questions in the letter from the Clerk and it was agreed to provide a basic map to the Clerk, showing the respective areas.
(Post meeting note:
Savills have written to confirm the details of the discussion and have provided a map.)

At this point Cllr Gibbs declared an interest.

94 ***Planning permissions applied for:***

Ref: 2015/0026/FUL

Proposal: Area of hardstanding for proposed parking on land in front of 3 and 4 Silver Street

Location: 4 Silver Street Kilmersdon Frome Radstock Somerset

Applicant: Mr M Gibbs

Application Type: Full Application

Members present had no objection and recommended approval.

12. REVIEW OF PROCEDURES:

95 The Clerk presented members with a copy of the recently revised Model Financial Regulations, to which he had added comments and guidance on incorporating parish council variations before adoption.

96 He undertook to email copies to members for consideration and, in particular, the sections that could be safely deleted; for example, all payments are made by cheque and the sections related to handling of cash would not be required. This was in line with the currently adopted version of the regulations.

13. PCSO:

97 No report.

14. CORRESPONDENCE:

98 None received.

15. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

99 Timetable and procedures for Election 2015.

100 Approval of Financial Regulations.

16. DATE OF NEXT MEETING:

101 **The next Parish Council meeting will be held on 2 March 2015 at 7.30 p.m. in the Coles Garden Meeting Rooms.**

102 There being no other business, the meeting closed at 10.10pm