

Minutes of the Kilmersdon Parish Council
held at the Coles Garden Meeting Room
at 7.30pm on Monday 21st August, 2017

PRESENT: Cllrs R Morse (Chair) , R Butt, D Hudson, A Jolliffe, K Lewis (Vice Chair).
County Councillor, M Pullin.

ATTENDING: Three members of the public for items 1 to 5. L Welch, Parish Clerk.

- | Min
No | |
|-------------------|---|
| 1. | APOLOGIES |
| 626 | Apologies were received from Cllr S Gibbs and from Ward Cllr E Drewe. |
| 2. | DECLARATIONS OF INTERESTS |
| 627 | There were no declarations of interest. |
| 3. | MINUTES |
| 628 | The minutes of the Parish Council Meeting held on 3 rd July 2017 were amended with the addition of “and Cllr Drewe” to the list of attendees and the deletion of “Ward Cllr E Drewe” in the list of apologies. Minute 619 Car Parking was amended to read, “It was considered that the area near the youth shelter may be suitable for parking. It was agreed that marking would be provided on the existing grass-crete area.” With these amendments the minutes were approved and signed. |
| 629 | With the agreement of the Parish Council, the Chairman moved item 5 Public Speaking time to the next item on the agenda. |
| 4. | PUBLIC SPEAKING TIME |
| 630 | Three members of the Community Shop and Cafe were welcomed to the meeting.They requested that two amendments be made to the minutes of the Annual Parish Meeting. The first, to reflect the statistic that 85% of the votes received in the Shop Committee questionnaire were in favour of a Village Shop. The second, to state “A member of the Shop Committee then asked the Chairman if, on behalf of the Parish Council, he accepted the results of the vote in principal, thus enabling the project to go ahead, possibly as some kind of trial. He agreed to this.” |
| 631 | The members of the Community Shop and Cafe Committee confirmed that they were working on a project which would not have an impact on Village Hall land. A temporary building just behind the Norton Green Machinery forecourt was a possibility. They would bring a proposal to the next Parish Council meeting. The Chairman thanked them for attending and they left the meeting. |
| 632 | County Councillor, Mike Pullin was welcomed to the meeting. He outlined the SIS funding scheme which was coming out in October and he would arrange for an application form to be sent to the Clerk. The Parish Council discussed applying for funding for gated signs to (1) define the entrances to the village, (2) to look smart and (3) importantly to reduce speed by incorporating a 30mph sign. |

Minutes are draft until approved at the next meeting.

Signed:

Dated:

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633 **Resolved:** To include the proposed gated signs in the Parish Newsletter and invite comments in order to gauge the public response. **Action - the Clerk.**

634 There was a discussion on the Neighbourhood Speedwatch Scheme, which no longer operated due to lack of volunteers.

635 **Resolved:** To include a call for volunteers to run a Community Speed Watch initiative in the next Parish Newsletter and on the noticeboard. **Action - the Clerk**

636 The Parish Council outlined to Cllr Pullin (1) the need for double white lines up the hill, to stop overtaking and (2) the importance of moving the 30mph signs back to their original positions in order that they may be seen before the corner when entering the village from the Frome direction. **Action - Cllr Pullin**

5. MINUTES OF THE ANNUAL PARISH MEETING

637 The request by members of the Community Shop and Cafe Committee to amend the minutes was discussed.

638 **Resolved:** that the minutes of the Annual Parish Meeting held on 3rd July 2017 be accepted without amendment.

6. MATTERS ARISING

639 There were no matters arising. It was agreed to remove this item from the agenda.

7. FINANCIAL MATTERS

640 It was proposed by Cllr Hudson, seconded by Cllr Butt and agreed by the Parish Council that the financial expenditure below be approved.

Payee	Detail	Gross	Net	Power	Ch no
T Nicholls	Salary, postage, web fees	£270.16	£270.16	LGA 1972, s112	001194
L Welch	Salary	£241.62	£241.62	LGA 1972, s112	001195
Kilmersdon Meeting Room	Meeting room Jan-June inclusive	£92.00	£92.00	LGA 1972, s133	001196
Kilmersdon Village Hall	Hall hire for Annual Parish Meeting	£30.00	£30.00	LGA 1972, s133	001197
SJH Services	Grass cutting	£226.10	£226.10	LGA 1972, s111	001198
A T P Jolliffe	Playing field lease	£1.00	£1.00	LGA 1972 s111	001199

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- 641 The Petty Cash book to the end of July was signed by the Chair.
Bank Mandate and signatories
- 642 The Parish Council agreed the removal of Terry Nicholls and Cllr Phripp from the bank mandate and the addition of Cllrs Raph Butt and Ken Lewis. Lesley Welch as Parish Clerk was also added to the Bank Mandate for the purposes of receiving the bank statements and moving funds between the accounts when necessary. Financial Regulations only allow Councillors to sign cheques.
- 643 **Resolved:** that, in accordance with the requirements of the bank mandate, the authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended. **Action - the Clerk**
- 8. HIGHWAY MATTERS**
- 644 Highway items had been covered with Cllr Pullin under Public Speaking Time.
- 645 It was noted that Jack and Jill footpath was overgrown.
- 646 **Resolved:** that SJH Services be asked to cut it back. **Action - Cllr Morse**
- 9. VILLAGE SIGN**
- 647 The Parish Council noted a suggestion for a village sign, with wording to the effect of "Welcome to Kilmersdon, Home of Jack and Jill Hill". This was discussed under item 4 Public Speaking time (minute 633).
- 10. CAR PARKING**
- 648 In relation to extra provision for car parking, Cllr Jolliffe reported that he had no further information to date.
- 11. PLAYING FIELD**
- 649 **Swings** - The cracking of the swing seats was raised. Prices for their replacement to be brought to the next meeting. **Action - Cllr Morse.**
- 650 **Wooden Bench** - rotting seat of wooden bench needs repair or replacement. SJH Services to be asked to undertake the work. **Action - Cllr Morse**
- 651 **Annual Play Inspection by the Somerset Playing Fields Association** - this inspection had taken place the previous week and two urgent items telephoned to the Clerk relating to a swing and a zip wire post. As a result, the Play Contractor immediately replaced the bolt in the swing, making it safe. Further, he took down the seat on the zip wire in order to prevent usage, whilst a decision was reached on how to proceed.
- 652 **Resolved:** to discuss options once the written Annual Play Inspection report was received. Earmarked reserves were available for play equipment.
- 653 **Frequency of checks** - The need for weekly or even daily checks was discussed. The Clerk to circulate information on the Parish Council's responsibilities in relation to play area checks. **Action - the Clerk**
- 654 **Bins** - Bins had been overflowing for a few weeks and Cllr Lewis had made

enquiries of the contractor who confirmed he emptied two bins, once a week. There is a third bin which is being repaired and used to be next to the picnic table. Cllr Gibbs might have further information. **Action - Cllr Gibbs**

655 **Rats** - Cllr Gibbs was going to enquire of her neighbour the current position regarding rats at the grounds, which might have abated now. **Action - Cllr Gibbs.**

12. **PLANNING APPLICATIONS**

656 There were no objections to the following planning application:
2017/2009/CNT Provision of new ductile iron pipe bridge crossing Kilmersdon Stream, Polyethelyne Nitrate dosing unit and replacement of existing motor centre kiosk with new glass reinforced plastic with roller shutter doors at land at Kilmersdon BA3 5TB

657 **Resolved:** that planning applications be sent to Cllr Butt, who will report them to Council, with the Clerk informing the Planning Case Officer of the decision.

658 The following planning decisions were noted:

- 2017/1848/TCA Recoppice row of historically coppiced Ash, now leaning severely over carriageway, Gallis Ash- Mendip to agree the application.
- 2017/1558/VRC To remove conditions 2,3,4,5,6,10 and 9 from application 084623/011 at Batch Farm - Mendip to agree, subject to a s.106 Agreement.

659 **Planning Enforcement** - A request was made to query whether planning permission had been sought for the garage at No. 3 Kilmersdon. **Action - the Clerk**

13. **CORRESPONDENCE**

660 **Boundary Consultation, Bath and North East Somerset Council** - The Chairman reported on a proposed new pattern of Wards in BANES. The consultation to be circulated to all Councillors. **Action - the Clerk**

14. **OUTSIDE BODIES**

661 **PACT Report** - Cllr Morse to report back after a forthcoming meeting. It would be useful to have the crime figures to put on the noticeboard and website.

15. **MATTERS OF REPORT AND ITEMS FOR NEXT MEETING**

662 **Handover to the Clerk:** It was noted that a box of historic Parish Council documents would be held until the Clerk had moved house.

663 The Clerk had made enquiries about an application to the Transparency Fund for funding for a Kilmersdon Parish Council owned laptop, printer and scanner.

16. **DATE OF NEXT MEETING**

664 18th September 2017 at 7.30 p.m. in the Coles Garden Meeting Room.

665 There being no other business, the meeting closed at 9.25pm.