

Minutes of the Kilmersdon Parish Council
held at Coles Garden Meeting Room
at 7.30pm on Monday 13 April, 2015



PRESENT: Councillors R Morse, S Gibbs, J Hubble and D Hudson.

IN ATTENDANCE: Clerk, 3 members of the public and Ward Cllr E Drewe.

Min No

1. APOLOGIES:

138 Apologies received from Cllrs A Jolliffe, D Phripp and County Cllr H Siggs.

2. DECLARATIONS OF INTERESTS:

139 **Cllr Gibbs declared an interest at this point.**

3. MINUTES:

140 The Minutes of the Parish Council Meeting held on 2 March 2015 were approved and signed.

4. PUBLIC SPEAKING TIME:

141 Two of the members of the public spoke about parking in Silver Street and referred to planning application 2015/0026, which had been withdrawn. Ward Cllr Drewe offered to check on the circumstance so of that application and report back.

142 The other member of the public informed the council of progress he had made in clearing the playing field area and of the further work needed to complete and maintain the stream clearance.

5. MATTERS ARISING:

143 The Clerk detailed the information that he would be publishing on the parish council website and explained that much of it was subject to the completion of the current audit, but the statutory date of 15th July would be met. He considered it counter-productive to use last year's data in the short interim period.

144 The Annual Parish Meeting, held on 4th April, was reviewed. It was noted that the Parish Council had been perceived as not being sufficiently integrated with the public. Disappointment had also been expressed that an agenda was not available on the day and the explanation given, that the council was striving to encourage informal debate, was not accepted.

6. ELECTION MATTERS:

145 The Clerk advised that he had in addition to the information already published on the notice board and in the Parish News, he had placed that and the recently received information on the website. This included the election timetable, descriptions of council and councillor responsibilities and actions, along with details of how applications for election should be made.

ELECTION MATTERS (CONTD):

6. ELECTION MATTERS (CONTD):

146 To follow, the accounts and audit results would be published, with an intended target of end June. This would include details of the audit outcome, the Annual Return and the list of Assets held.

147 Although it had been planned that Mendip District Council would publish the successful nominees for parish councils before the 13th April, that had not been achieved, but the Clerk would email the details as soon as received.

148 (Post meeting note: The list of successful nominees and the list of those elected to the council unopposed were received and forward to all members. Space was not available in the parish newsletter, but the list was published on our website on 23rd April.)

149 The Clerk explained that the present members would be retired automatically at midnight on 6th May. The only surviving members would be the Chairman and Vice-Chairman, who would be required to start the proceedings for the next Council and would remain unless there were any other nominations for those positions.

150 The date of the next meeting, the Annual Parish Council Meeting, was set at 18th May.

7. FINANCIAL MATTERS:

151 The Clerk advised that the audit details had been received form Grant Thornton LLP and he would be publishing the related announcement shortly. The date for completion and presentation to Grant's was 8th June.

152 The accounts and the Annual Return were approved by members and signed by the Chairman.

153 The Clerk said he had not been able to complete the draft Financial Standing Orders, but would do so at the earliest opportunity.

154 An invoice from Southern Electric for street lighting in February was approved at £3.13. (To be cleared by DD on 20 March) (**PCA 1957, s3**).

155 The offer from Southern Electric to continue the electricity contract for a further two-year fixed term price at the current tariff of £37.80 was approved and accepted. (**PCA 1957, s3**).

156 The Clerk's Income Tax payment was approved at £173.79.
Cheque No. 1106. (LGA 1972, s112.)

157 An invoice from the Clerk for salary and expenses was approved at £724.94.
Cheque No. 1107. (LGA 1972, s112).

8. PLAYING FIELD:

158 The Clerk said he had received the written commitment from the residents in Manor Close to maintain the flower bed area nearby. Council gave approval to the proposal.

159 The request from the Kilmersdon Play Park Committee was agreed that a litter pick event should be held to clear the playing field and surrounding area in time for the Village Day Event. The council would contribute to the costs for litter collection bags.

9. LITTER AND MAINTENANCE:

160 The estimates for clearance of litter and the maintenance of the streams were considered. It was agreed to meet the cost of £30 for removal of litter and debris from the playing field and the cost of £500 for removing accumulated debris near the streams, some of which was finding its way into the water.

161 It was noted that SJH Services would remove the remaining fence parts and stray wire in the playing field and carry out inspections of the rivers without charge to the council.

10. HIGHWAY MATTERS:

162 No report.

11. PLANNING MATTERS:

163 Cllr Hubble had carried out further work on the draft Village Design Statement and published it on a website – www.hubblej.co.uk. It was agreed that he should arrange publication of a notice in the Parish News inviting public attention.

(Post meeting note: A précis of that notice and a link to the website was placed on the parish council website in the Planning menu.)

planning permissions applied for:

164 **Ref:** 2015/0299/TPO

Proposal: Application to crown lift a Yew tree which is covered by a tree preservation order

Location: Orange Farm Kilmersdon Hill Kilmersdon Frome BA3 5TD

Applicant: Mr Simon Havens

Type: Works/Felling of TPO Trees

Council had no objection but left the decision to the Planning Officer.

165 **Ref:** 2015/0409/HSE

Proposal: The removal of existing garage and the erection of a double garage and store.

Location: The Colliers 51A Silver Street Kilmersdon BA3 5SU

Applicant: Mr and Mrs D Matthews

Type: Householder Application

Council had no objection but left the decision to the Planning Officer.

12. PCSO:

166 No report.

13. CORRESPONDENCE:

167 None received.

14. MATTERS OF REPORT & ITEMS FOR NEXT MEETING:

168 None.

15. DATE OF NEXT MEETING:

169 **The next Parish Council meeting will be the inaugural Annual Parish Council Meeting and will be held on 18th May 2015 at 7.30 p.m. in the Coles Garden Meeting Rooms.**

170 There being no other business, the meeting closed at 10.15pm